

CLINT BOYD



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M-arJin](https://github.com/M-arJin)



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To whom it may concern,

I am writing to express my interest in your available role for an Administration Officer and am willing to accept permanent or temporary employment. Janine Boyd referred me to this advertised position.

With a foundation in Microsoft Office Suite and Adobe products, coupled with a passion for technology and problem-solving, I am confident in my ability to contribute meaningfully to your organisation.

My technical skills extend beyond basic office software. I have a hobby of programming through Javascript, Python and SQL (currently learning Rust), which has allowed me to develop projects that involve camera and microphone interaction. For example, I've created a text-to-voice program and software to assist visually impaired individuals in identifying fruits using camera input.

In addition to my technical abilities, my previous work experience has benefitted my time management and interpersonal skills. To add, balancing a part-time job with my studies taught me the importance of efficiency and effective communication. I have recently graduated from high school and now pursuing a Bachelor of Information Technology degree at QUT - majoring in Computer Science.

I am comfortable working independently and as part of a team. I am eager to apply my skills to support and aid others through my work. Thank you for considering my application. I look forward to the opportunity to discuss my qualifications further in an interview.

Sincerely,
Clint Boyd

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SKILLS

- Front/Back End Coding
(JavaScript, Python, HTML, etc.)
- Problem-Solving
- Computer Literacy (Networking)
- Leadership and Teamwork skills
- Time and Energy Management
- Proficient with Excel Spreadsheets
(Most Microsoft and Adobe applications)

EDUCATION

HIGH SCHOOL

Kenmore State High School

UNIVERSITY

QUT - Bachelors of IT (Computer Science)

2025 - Present

Certificate's:

- Introduction to Microsoft **Excel**
- Sorting & Filtering Data in **Excel**
- Foundations in **Cybersecurity**
- Connect and Protecting **Networks**
- Manage Security **Risks**
(**Cybersecurity**)
- Responsible Service of Alcohol
- Responsible Service of Gambling



PROFILE

Currently pursuing a Bachelors of Information Technology at QUT with a GPA of 6.421. Over three years of work experience as a Shift Manager at Dominos has equipped me with strong time management skills, enabling me to efficiently balance multiple responsibilities.

EXPERIENCE

SHIFT MANAGER

Dominos - BELLBOWRIE 4070

Oct 2022 - Now (3 yrs and 2 months)

- Training staff (instores, future managers)
- Creating weekly rosters/time sheets for the store and crew
- Experienced in ordering stock for the store
- Instructed and managed my crew efficiently to get the job done
- Closing and Opening experience
- Handling money and bank deposits
- Handling Excel spreadsheets (sales, hours, product, etc.)
- Communicating with and taking customer orders over the phone
- Resolving customer complaints

EXTRA:

I am **experienced** with computers and high level mathematics when it comes to working with software such as **Excel**, Word and Draw.io. I program in my free time, being experienced with back end languages like **JavaScript**, **C#** and **Python**, aswell as front-end languages such as **HTML** and **CSS** for **designing** websites and software. To add I have recently learnt Bash using it to interact with a Raspberry Pi.

I have strong **communication skills** with **customers** and **co-workers** and am always open to learning **new skills** on the job. I take initiative and am **willing** to lead others as required.

REFERENCES:

Mentoring Teacher - Trevor Buckingham

Business Entrepreneur - Ekam Singh

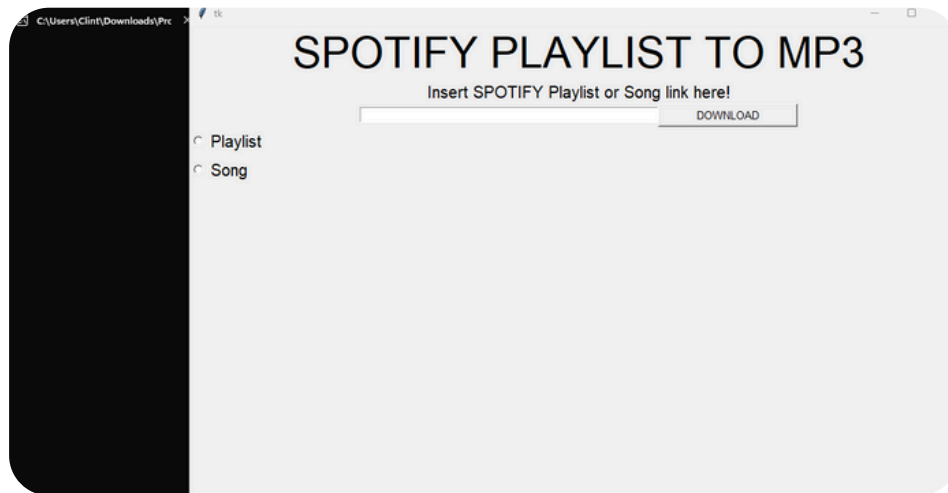
NOTABLE PROJECTS



<https://boydy.dev/>

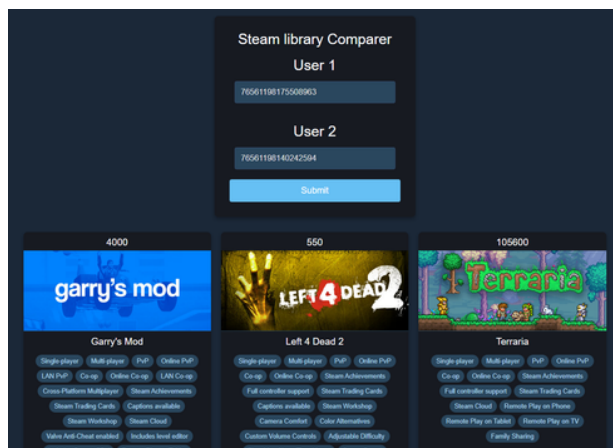
BY CLINT BOYD

SPOTIFY TO MP3 CONVERTER



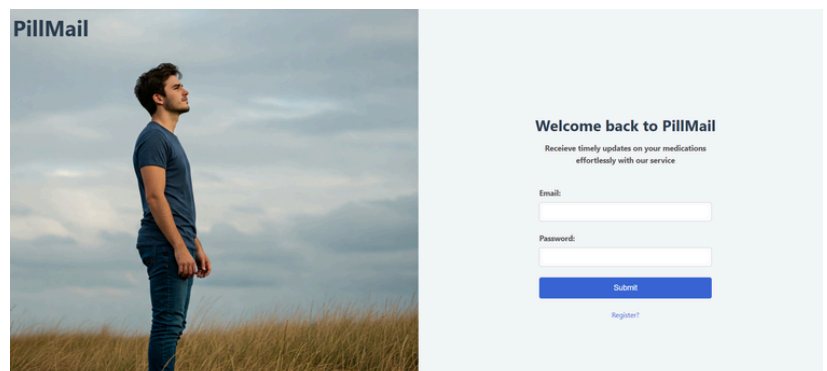
Utilised python web scrapers (selenium, BeautifulSoup) to retrieve all songs from a spotify playlist to then search each song title on youtube before converting it to a .mp3 and downloading it

STEAM COMPARER



Compares two user's steam libraries to see what games they have in common. Utilising Javascript, HTML and the steamAPI

PILLMAIL



This website, developed with Node.js, JavaScript, HTML, and CSS, enables users to enter AES-encrypted medication information and get daily updates via email.



<https://github.com/M-arJin>

DOMINOS STOCK TRADER

BY CLINT BOYD



CREATE AN OFFER

Request To:

fakeemail@email.com

Item of Interest

Quantity

Add

Submit Offer

Item: Thins	QTY: 2 Boxes	X
Item: Bacon	QTY: 6kg	X
Item: Mozzarella Cheese	QTY: 21kg	X

As a Domino's shift manager for three years, I've seen a clear need for a better way to handle inter-store stock transfers. Keeping track of what we've borrowed or lent is a weekly challenge, especially with different managers on duty.

I built a simple web application using store email addresses to solve this. Managers can send and receive trade offers for items, getting email alerts and viewing offers online. This is often easier than phone calls, especially for busy stores or when different managers are working.

OUTCOMES

ACCEPTED OFFERS

From: burner@email.com.au
To: fakeemail@email.com
Item: Thins
QTY: 2 Boxes
OUTCOME: ACCEPTED

From: burner@email.com.au
To: fakeemail@email.com
Item: Bacon
QTY: 6kg
OUTCOME: ACCEPTED

DECLINED OFFERS

From: burner@email.com.au
To: fakeemail@email.com
Item: Mozzarella Cheese
QTY: 21kg
OUTCOME: DECLINED

VIEW OFFERS

From: burner@email.com.au
Item: Thins
QTY: 2 Boxes

Accept

Decline

From: burner@email.com.au
Item: Bacon
QTY: 6kg

Accept

Decline

From: burner@email.com.au
Item: Mozzarella Cheese
QTY: 21kg

Accept

The app uses a database to track all offers and requests, allowing users to send, accept, or decline. This prevents items from being forgotten and lets stores see their stock debts and what items they've lent out, directly solving our stock management problem.