

Meeting Minutes

Team Name: PROJ

Sprint: 3

Meeting #: 2

Date: November 1, 2025

Location: Online (Microsoft Teams)

Attendees: All team members present

Team Members

Name	Student ID	GitHub Username	Role
Jawad Hamed Mohammed Mahyoub Al-Aqlani	40272579	JawadAl-Aqlani	Frontend
Ahmad Al Habbal	40261029	ham340i	Team Leader / Frontend
Abd Al Rahman Al Kabani	40247395	aboudka2003	Backend / Frontend
Mena Boulus	40291619	menaboulus	Frontend
Abed-Elmouhsen Cherkawi	40323359	A-CHERKAWI	Backend
Harjot Minhas	40315397	M1nha5	Backend
Fady Dous	40190778	fady0101	Backend

Objectives Discussed

- Tested the implemented components and discussed errors.
- Planned completion of feature 2 and start of feature 3.
- Reviewed UI consistency and color palette usage.

Decisions / Outcomes

- Ahmad to fix layout responsiveness.
- Jawad to complete organizer dashboard stats.
- Mena to connect calendar saving feature.
- Backend team to finalize QR ticket endpoints.

Action Items

- Ahmad: Mobile view fixes.
- Mena: Calendar sync test.

- Jawad: Data chart refinement.
- Backend: Test QR code validation.

Next Meeting

Date/Time: Nov 5, 2025 – 6:00 PM

Agenda: Final testing and feature completion.