

# Meeting Minutes

**Team Name:** PROJ

**Sprint:** 3

**Meeting #:** 3

**Date:** November 2, 2025

**Location:** Online (Microsoft Teams)

**Attendees:** All team members present

## Team Members

Name	Student ID	GitHub Username	Role
Jawad Hamed Mohammed Mahyoub Al-Aqlani	40272579	JawadAl-Aqlani	Frontend
Ahmad Al Habbal	40261029	ham340i	Team Leader / Frontend
Abd Al Rahman Al Kabani	40247395	aboudka2003	Backend / Frontend
Mena Boulus	40291619	menaboulus	Frontend
Abed-Elmouhsen Cherkawi	40323359	A-CHERKAWI	Backend
Harjot Minhas	40315397	M1nha5	Backend
Fady Dous	40190778	fady0101	Backend

## Objectives Discussed

- Reviewed final Sprint 3 deliverables.
- Completed all UI/UX and backend tasks.
- Prepared for sprint presentation and final demo.

## Decisions / Outcomes

- Ahmad ensured full design polish.
- Jawad and Mena verified front-end functionalities.
- Abd Al Rahman completed backend connection testing.
- Team ready for demo submission.

## Action Items

- Ahmad: Final design check.
- Mena: Documentation update.

- Jawad: UI test results.
- Backend: Deployment preparation.

### **Next Meeting**

Date/Time: Nov 7, 2025 – 4:00 PM

Agenda: Sprint 3 wrap-up and retrospective.