

Meeting Minutes

Team Name: PROJ

Sprint: 3

Meeting #: 2

Date: November 1, 2025

Location: Online (Microsoft Teams)

Attendees: All team members present

Team Members

| Name | Student ID | GitHub Username | Role |
|--|------------|-----------------|------------------------|
| Jawad Hamed Mohammed Mahyoub Al-Aqlani | 40272579 | JawadAl-Aqlani | Frontend |
| Ahmad Al Habbal | 40261029 | ham340i | Team Leader / Frontend |
| Abd Al Rahman Al Kabani | 40247395 | aboudka2003 | Backend / Frontend |
| Mena Boulus | 40291619 | menaboulus | Frontend |
| Abed-Elmouhsen Cherkawi | 40323359 | A-CHERKAWI | Backend |
| Harjot Minhas | 40315397 | M1nha5 | Backend |
| Fady Dous | 40190778 | fady0101 | Backend |

Objectives Discussed

- Tested the implemented components and discussed errors.
- Planned completion of feature 2 and start of feature 3.
- Reviewed UI consistency and color palette usage.

Decisions / Outcomes

- Ahmad to fix layout responsiveness.
- Jawad to complete organizer dashboard stats.
- Mena to connect calendar saving feature.
- Backend team to finalize QR ticket endpoints.

Action Items

- Ahmad: Mobile view fixes.
- Mena: Calendar sync test.

- Jawad: Data chart refinement.
- Backend: Test QR code validation.

Next Meeting

Date/Time: Nov 5, 2025 – 6:00 PM

Agenda: Final testing and feature completion.