

FOR YOUR INFORMATION

LOS ANGELES UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission

DISTRIBUTION: All Schools and Children's Centers

SUBJECT: BULLETIN NO. R-17 (Rev.)
EXAMINATION REQUIREMENTS
FOR PARAPROFESSIONALS

DATE: May 31, 2002

DIVISION: Personnel Commission

APPROVED: ANITA M. FORD, Personnel Director

ROUTING

Administrators
Counselors
Local District
Superintendents
School Administrative
Assistants

For further information regarding federal standards for paraprofessional classes, please contact Ann Young, Chief Personnel Analyst, at (213) 625-6523 or www.lausd.k12.ca.us/lausd/offices/personnel/class. For further information regarding training through the Organizational Excellence Classified Training Program, please call (213) 353-4300.

This revision replaces Bulletin No. R-16 Examination Requirements for Paraprofessionals, dated May 13, 2002. Teacher Assistant has been added to the list of affected classifications (Attachment A). The Bulletin number has been changed from R-16 to R-17. The phone number for the Organizational Excellence Classified Training Program has been corrected.

I. BACKGROUND

On January 8, 2002, the new Federal Elementary and Secondary Education Act (ESEA) became effective. It stipulates that all paraprofessionals who assist in classroom instruction and are hired by schools receiving Title I funds after the enactment of the law must:

- Complete two years of higher education study, or
- Obtain an Associate's or higher degree, or
- Pass a formal state or local academic assessment that demonstrates knowledge of and the ability to assist in teaching reading, writing, and mathematics or reading, writing, and mathematics readiness.

The entire text of the No Child Left Behind Act of 2001 may be accessed at the following web site: <http://www.cde.ca.gov/govaffairs/>.

II. COMPLIANCE WITH FEDERAL STANDARDS

To reflect the importance of well-trained paraprofessionals in student achievement and be in full compliance with the law, all incumbents in the designated paraprofessional classes will be required to meet the federal standards. Consistent standards for all classifications will ensure that all paraprofessionals continue to be eligible for transfer opportunities within their classification and that seniority is maintained as the only requirement within a class in the event of a reduction in force.

Because the law also requires that current paraprofessionals meet the above-mentioned standards by January 8, 2006, the Personnel Commission's Organizational Excellence Program is developing a training program to assist employees who must qualify by this date. Information regarding this training will be sent directly to the schools once it is available. The formal assessment of the ability to assist in teaching reading, writing and mathematics will be administered at the conclusion of the class. Employees who are unsuccessful on this test will be given other opportunities to take the test.

Attached is a list of the affected classifications.

Applicants for any paraprofessional classroom aide positions will still be required to take and pass the District's high school proficiency test as required by California State law in addition to meeting the above standards.

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LOS ANGELES UNIFIED SCHOOL DISTRICT
Personnel Commission

BULLETIN NO. R-17 (Rev.)
May 31, 2002

ATTACHMENT A

No Child Left Behind Act of 2001
Affected Classifications

Education Aide III & (Restricted)
Education Aide III (Female) & (Restricted)
Education Aide III (Male) & (Restricted)
Education Aide III (Bilingual) & (Restricted)
Educational Resource Aide & (Restricted)
Educational Resource Aide (Armenian Language) & (Restricted)
Educational Resource Aide (Spanish Language) & (Restricted)
Health Care Assistant
Health Care Assistant (Male)
Instructional Aide I & (Restricted)
Instructional Aide II & (Restricted)
Instructional Aide for Deaf and Hard of Hearing Students - Signing
Instructional Aide for Deaf and Hard of Hearing Students - Signing (Male)
Instructional Aide for Deaf and Hard of Hearing Students - Oral
Deaf and Hard of Hearing Instructional Aide
Instructional Aide (Animal Husbandry)
Instructional Aide (Automotive Mechanics)
Instructional Aide (Automotive Mechanics) (Spanish Language)
Instructional Aide (Braille)
Instructional Aide (Business Education)
Instructional Aide (Business Education) (Spanish Language)
Instructional Aide (Clothing Skills)
Instructional Aide (Clothing Skills) Spanish Language
Instructional Aide (Cosmetology)
Instructional Aide (Cosmetology) (Spanish Language)
Instructional Aide (Diesel)
Instructional Aide (Drafting)
Instructional Aide (Drafting) (Spanish Language)
Instructional Aide (Early Childhood)
Instructional Aide (Early Childhood) (Spanish Language)
Instructional Aide (Electronics)
Instructional Aide (Electronics) (Spanish Language)
Instructional Aide (Floriculture)
Instructional Aide (Floriculture) (Spanish Language)

No Child Left Behind Act of 2001 Affected Classifications (continued)

Instructional Aide (Food Services)
Instructional Aide (Food Services) (Spanish Language)
Instructional Aide (Graphic Arts)
Instructional Aide (Graphic Arts) (Spanish Language)
Instructional Aide (Horticulture)
Instructional Aide (Horticulture) (Spanish Language)
Instructional Aide (LVN)
Instructional Aide (LVN) (Spanish Language)
Instructional Aide (Metalworking)
Instructional Aide (Metalworking) (Spanish Language)
Instructional Aide (Plastics)
Instructional Aide (Television)
Instructional Aide (Upholstery)
Instructional Aide (Upholstery) (Spanish Language)
Instructional Aide (Vocational Nursing)
Instructional Aide (Woodworking)
Instructional Aide (Woodworking) (Spanish Language)
Library Aide
Library Clerk
Library Media Clerk
Resource Assistant for Students with Visual Disabilities
Special Education Assistant
Special Education Assistant (Male)
Special Education Trainee
Special Education Trainee (Male)
Special Education Trainee (Restricted)
Special Education Assistant (Hearing Impaired)
Special Education Trainee (Hearing Impaired) & (Restricted)
Speech Education Aide
Teacher Assistant
Television Education Aide