MADELYN
PEREZ

Data Encoder / Web Developer

CONTACT

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🖥 www.linkedin.com/in/m5ddie

📍 Pasig City, Philippines

EDUCATION

Bachelor of Science in Computer Network Administration

University of Makati

2009 - 2013

Full-Stack Web Development Bootcamp

KodeGo

February - May 2023

REFERENCES

Leandro Amaranto

Associate Manager - ACN

Phone : +63 925 741 1720

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Jem Chua

917Ventures

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Maria Aira Manalo

Customer Advocate

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PROFILE

Seeking to apply my abilities in a reputable organization. I am a well-organized and diligent person that is eager to find and embrace new ideas that can be properly implemented. I am a good listener and learner who can motivate and direct my talents and skills to help the business and I reach our objectives.

PROJECT EXPERIENCE

DATA ENCODER - AMICUS   Oct   2023 - Jan 2024

INTERNSHIP AT 917VENTURES

- Data encoder for a 3-month project "Amicus" (an AI that provides assistance to reviewers and lawyers about Philippine law.)
- Reviewed the output of OCR-scanned documents, meticulously compared them against the original sources to correct any errors and maintain the highest level of accuracy.
- Handled sensitive and confidential legal information with the utmost discretion and adhere to strict confidentiality protocols.
- Accurately transcribed various legal sources of law, including memorandum circulars, administrative orders, and other legal documents, with utmost precision and attention to detail.

BRIGHT MINDS DIGITAL MARKETING   May 2023

CAPSTONE PROJECT AT KODEGO

- Awarded as the "best in Capstone Project" in our batch.
- Led the team in creating this website that is meant to aid in the marketing of goods and customer acquisition for individuals or corporations.
- Developed front-end to back-end of client and admin website, and integrated an emailing service for client notification purposes.
- Tools used: ReactJS, HTML, CSS, React-Bootstrap, MySQL, EmailJS
- Non-ReactJS version: https://m5ddie.github.io/MP2-BrightMinds/

WORK EXPERIENCE

ANALYST PROGRAMMER   2013 - 2021

AIG SHARED SERVICES, TAGUIG CITY, PHILIPPINES

- Java programmer - performed troubleshooting, enhancements, version management, deployment (DEV to PROD) on various applications (DevOps model using GitHub and Jenkins) and stored procedures (Sybase Database).
- Worked with 2 teams and 8 projects (policy booking and claim services) catering APAC, NAM, EU countries.
- Managed an application from development up until go-live.
- Provided real-time assistance during production deployments, technical and business checkouts.
- Involved in development and production support using agile methodology.
- Application service management and monitoring using IBM WebSphere Application Server.
- Conducted system performance tests and supported user acceptance testing.
- Managed requests and incident tickets using ServiceNow.

SKILLS

Technical Skills

- Web design
- Wireframe creation
  - Miro
  - Figma
- ReactJS, HTML, CSS, Bootstrap, JavaScript, MySQL, Java/J2EE

Soft Skills

- Problem solver
- Resourceful
- Team player
- Project management
- Time management
- Attention to detail