



Pre-Ride Bicycle Inspection Checklist

To enhance safety, you must inspect each of the items below after logging in for your shift and before using the bike for delivery, paying special attention to the **ABC's (Air, Brakes, Chain)**:

- 1 Ensure tires are inflated within the recommended air limits displayed on sidewalls
- 2 Ensure front and rear brakes function properly and are in good condition
- 3 Ensure the chain is clean, well lubricated, and in working order
- 4 Verify there is no damage to the rims or spokes of wheels
- 5 Ensure handlebar and stem are correctly aligned and tightened for proper steering
- 6 Ensure pedals are securely tightened to the cranks
- 7 Verify the operation of your safety equipment (headlamp and bell)

If operating an e-Bike, in addition to the items above, also verify the following:

- 8 Verify there is no damage to the battery pack prior to installing
- 9 Turn the bike on and ensure the battery is charged and locked to the frame

Regular inspection and maintenance are key to ensure your safety, that the bike functions as intended, and to reduce wear and tear on the system. If any of the items above are deficient, do not use the bike for delivery and immediately notify your Manager.



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