

# MAI-YUN HU

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## PHONE

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## E-mail

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## PROFILE

Hardworking, detail-oriented, seeking a position as a data analyst. Bring critical communication and efficient multitasking skill from previous job experience. Skilled and experienced at using Excel to deal with and visualized large amounts of data. Being able to speak and read English and Mandarin fluently.

## TECHNICAL SKILLS

Microsoft Office (Excel/Word/PowerPoint), Adobe Photoshop

## COMPETENCIES

- Statistical Analysis
- Data Mining
- Reporting and Visualization
- Project Management
- Organizational skills
- Communication skills
- Research and Development

## WORK HISTORY

### ♦ January 2018 - August 2022

#### Chemical Engineer - Research and Development

##### UltraE / Taichung, Taiwan

- Built new Excel sheets quickly for unfixed experiments everyday and visualized complex raw data to understandable and clear information.
- Designed useful Excel sheets to automate data processing, which saved 10+ hours a week on routine work.
- Coached less experienced engineers including report and data analysis skills.
- Managed multiple projects independently and also led a team.

## EDUCATION

### ♦ September 2022 - March 2023

#### General English - Advanced

##### Vanwest College / Vancouver, Canada

### ♦ July 2016 - August 2018

#### M.D : Chemistry

##### National Chung Hsing University / Taichung, Taiwan

### ♦ September 2012 - June 2016

#### J.D : Chemistry

##### Fu Jen Catholic University / New Taipei City, Taiwan

## LANGUAGES

Mandarin , English