

MAI-YUN HU

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SUMMARY

Hardworking, detail-oriented, seeking a position as a Lab Service Assistant. Bring active communication and efficient multitasking skill from previous job experience. Having 5+ years laboratory working experience including research and quality control. Skilled and experienced at using Microsoft Office. Being able to speak and read English and Mandarin fluently.

SKILLS

- Critical Communication
- Lab Management
- Time Management
- Problem-solving
- Organizational skills
- Experiment Design

TECHNICAL SKILLS

- Microsoft Office (Excel/Word/PowerPoint), Adobe Photoshop

WORK HISTORY

♦ January 2018 - August 2022

Chemical Engineer - Research and Development

UltraE / Taichung, Taiwan

- Researched and Developed the projects of pH sensor and multiple projects about electrochemical sensor.
- Managed multiple projects independently and also led a team.
- Prepared standard operating procedures (SOPs) documents of products manufacturing and quality control for operators.
- Built new Excel sheets quickly for unfixed experiments everyday and visualized complex raw data to understandable and clear information.
- Coached less experienced engineers including report and data analysis skills.

EDUCATION

♦ September 2022 - March 2023

General English - Advanced

Vanwest College / Vancouver, Canada

♦ July 2016 - August 2018

M.D : Chemistry

National Chung Hsing University / Taichung, Taiwan

♦ September 2012 - June 2016

J.D : Chemistry

Fu Jen Catholic University / New Taipei City, Taiwan