

Created on 09/01/2018 by Ali Berrada

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Meetings Log

Purpose

This document is to keep a record of the team meetings along with the main points discussed.

1

Date: 28/10/2017

Time: 8 PM – 9 PM

Organizer: Ali BERRADA

Attendees: Ali BERRADA, Basel ALYAFI, Fahad KHALID, Kenechukwu-Henry NGIGE

Location: Skype Enterprise

Key points:

- 1- Knowledge sharing: Demo on Taiga.io for SCRUM project management, by Ali
- 2- Brainstorming on how to take on the project
- 3- Creating tasks for Sprint#2
 - Take few days to look at project1 (read documentation, codes and compile/run)
 - Move on to project 2
 - Discuss on both projects

2

Date: 01/11/2017

Time: 11 AM – 1 PM

Organizer: Ali BERRADA

Attendees: Ali BERRADA, Basel ALYAFI, Fahad KHALID, Kenechukwu-Henry NGIGE

Location: Skype Enterprise

Key points:

- 1- Sharing of impressions and thoughts by each team member after working on the project1 for few days:
 - All understand the big picture of the process of scanning
 - Difficulty on compiling the code and getting the libraries/dependencies

- 2- Initially planned to take 3 days on looking at project1 then move on looking to project2. Plan changed to give more time on project1 due to complexity achieving compilation.
- 3- The sprint#2 is now about:
 - Making sure the environment is set up correctly and able to compile and run the source code
 - Ramping up knowledge on the libraries and tools used in the project (PCL, Kinect SDK, etc.)
- 4- Discussion on improving the scanning method (make the sensor move vertically)
- 5- Resolving some issues relating to install of libraries and dependencies

3

Date: 26/11/2017

Time: 8 PM – 9 PM

Organizer: Ali BERRADA

Attendees: Ali BERRADA, Basel ALYAFI, Fahad KHALID, Kenekchukwu-Henry NGIGE

Location: Skype Enterprise

Key points:

- Knowledge Sharing on GitHub for team work

4

Date: 03/12/2017

Time: 8 PM – 9 PM

Organizer: Fahad KHALID

Attendees: Ali BERRADA, Basel ALYAFI, Kenekchukwu-Henry NGIGE

Location: Skype Enterprise

Key points:

- Progress Update