

## MEETING MINUTES

<b>Project Title:</b>	AR VR Immersive Learning Solutions		
<b>Date of Meeting:</b> (DD/MM/YYYY)	07/12/2023	<b>Time:</b>	2.00pm – 3.00pm
<b>Minutes Prepared By:</b>	LIM HON SHEANG	<b>Location:</b>	Teams Meeting
<b>1. Meeting Objective</b>			
<ul style="list-style-type: none"> <li>- Present the 3D models that is created.</li> </ul>			
<b>2. Attendance at Meeting</b>			
Name	Department/Division	E-mail	Phone
DOM ONG	Managing Director	dom.ong@siliconmax.com	0194101488
MUHAMMAD ZAFRAN SHAH BIN ASRAB ALI	Graphic Designer	designer1@siliconmax.com	0149809179
MR AZMIR	Graphic Designer		0175793072
LIM HON SHEANG	BSC(Hons)Computer Science (Cyber Security)	limhon.student@peninsula malaysia.edu.my	01124330933
DANNY CHAN YI XIANG	BSC(Hons)Computer Science (Cyber Security)	dannychan.student@penin sulamalaysia.edu.my	0125506089
GOH QI YUAN	BSC(Hons)Computer Science (Cyber Security)	gohqi.student@peninsulam alaysia.edu.my	0134889105

<b>Project Title:</b>	AR VR Immersive Learning Solutions				
<b>Date of Meeting:</b> (DD/MM/YYYY)	07/12/2023	<b>Time:</b>	2.00pm – 3.00pm		
<b>Minutes Prepared By:</b>	LIM HON SHEANG	<b>Location:</b>	Teams Meeting		
<b>3. Agenda and Notes, Decisions, Issues</b>					
<b>Topic</b>		<b>Owner</b>		<b>Time</b>	
Presenting session for 3D models <ul style="list-style-type: none"> <li>- Overview engine</li> <li>- Car engine</li> <li>- Car battery</li> <li>- Windshield washer reservoir</li> <li>- Car coolant</li> </ul>		DANNY CHAN YI XIANG		2.00pm – 2.30pm	
Feedback session <ul style="list-style-type: none"> <li>- Suggesting to make the model that is more realistic with more exploded</li> <li>- Make sure the model that created can be fit into the overview engine</li> <li>- Make sure the model that created are connecting together to make it more logicable when running the animation.</li> <li>- Suggesting car coolant can be more complete set of model that can be connect around the engine.</li> <li>- Suggesting of car petrol tank instead of windshield washer reservoir.</li> </ul>		MR DOM ONG		2.30pm – 3.00pm	
<b>4. Action Items</b>					
<b>Action</b>		<b>Owner</b>		<b>Due Date</b>	
Modelling <ul style="list-style-type: none"> <li>- Car coolant</li> <li>- Car petrol tank</li> </ul>		LIM HON SHEANG DANNY CHAN YI XIANG GOH QI YUAN		TBC	
<b>5. Next Meeting (if applicable)</b>					
<b>Date:</b> (DD/MM/YYYY)		<b>Time:</b>		<b>Location:</b>	