MEETING MINUTES

Project Title:	AR VR Immersive Learning Solutions		
Date of Meeting: (DD/MM/YYYY)	26/2/2024	**Time:**	11.00pm – 12.00pm
Minutes Prepared By:	LIM HON SHEANG	**Location:**	Teams Meeting

1. Meeting Objective

- Present the 3D models with animation.
- Discuss for the further progress.

2. Attendance at Meeting

Name	Department/Division	E-mail	Phone
DOM ONG	Managing Director	dom.ong@siliconmax.com	0194101488
MUHAMMAD ZAFRAN SHAH BIN ASRAB ALI	Graphic Designer	designer1@siliconmax.com	0149809179
MR AZMIR	Graphic Designer	designer2@siliconmax.com	0175793072
LIM HON SHEANG	BSC(Hons)Computer Science (Cyber Security)	limhon.student@peninsula malaysia.edu.my	01124330933
DANNY CHAN YI XIANG	BSC(Hons)Computer Science (Cyber Security)	dannychan.student@penin sulamalaysia.edu.my	0125506089

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3. Agenda and Notes, Decisions, Issues

Topic	Owner	Time
Present the 3D model with animation - Overview of the car parts - Lack of fluid model in the piepe that connected to the engine. Add shape key.	LIM HON SHEANG DANNY CHAN YI XIANG	11.00pm – 11.10pm
Feedback session - Add oil model to the pipe, from pipe to engine. - Add suction inside the fuel tank. - Change exploded view. - Change the colours of battery. - Check lightning.	MR ZAFRAN MR DOM ONG	11.10pm – 11.30pm

4. Action Items

Action	Owner	Due Date
- Add oil model to the pipe, from pipe to engine. - Add suction inside the fuel tank. - Change exploded view. - Change the colours of battery. - Check lightning.	LIM HON SHEANG DANNY CHAN YI XIANG	Before 13/3/2024

5. Next Meeting (if applicable)

Date: (DD/MM/YYYY)	13/3/2024	**Time:**	9.30am	**Location:**	SiliconMax