MEETING MINUTES

Project Title:	AR VR Immersive Learning Solutions		
Date of Meeting: (DD/MM/YYYY)	28/09/2023	Time:	9.00am – 9.50am
Minutes Prepared By:	LIM HON SHEANG	Location:	Zoom Meeting

1. Meeting Objective

- Explain the tools that can be used to in the process of the project.

2. Attendance at Meeting

Name	Department/Division	E-mail	Phone
DOM ONG	Managing Director	dom.ong@siliconmax.com	0194101488
MUHAMMAD ZAFRAN SHAH BIN ASRAB ALI	Graphic Designer	designer1@siliconmax.com	0149809179
LIM HON SHEANG	BSC(Hons)Computer Science (Cyber Security)	limhon.student@peninsulamalaysia.edu.my	01124330933
DANNY CHAN YI XIANG	BSC(Hons)Computer Science (Cyber Security)	dannychan.student@peninsulamalaysia.edu.my	0125506089
GOH QI YUAN	BSC(Hons)Computer Science (Cyber Security)	gohqi.student@peninsulamalaysia.edu.my	0134889105

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3. Agenda and Notes, Decisions, Issues

Topic	Owner	Time
Unity - Preference, external tools, external script editor - Unity scripting API - Integrating visual code into Unity	MUHAMMAD ZAFRAN SHAH BIN ASRAB ALI	9.00am – 9.20am
Blender - Design 3D-model that want to list the book - Export as FBX file	MUHAMMAD ZAFRAN SHAH BIN ASRAB ALI	9.20 – 9.40pm
Advise for the project. - Schedule the timeline adequately - Focus on the main title	DOM ONG	9.40am – 9.50am

4. Action Items

Action	Owner	Due Date
Documentation	LIM HON SHEANG DANNY CHAN YI XIANG GOH QI YUAN	11/9/2023
3D-modeling	LIM HON SHEANG DANNY CHAN YI XIANG GOH QI YUAN	TBC

5. Next Meeting (if applicable)

Date: (DD/MM/YYYY)	12/9/2023	Time:	2.00pm	Location:	Zoom Meeting