

MEETING MINUTES

Project Title:	AR VR Solutions		
Date of Meeting: (DD/MM/YYYY)	09/11/2023	Time:	10.00am – 10.30am
Minutes Prepared By:	LIM HON SHEANG	Location:	Deck 7, Classroom 701
1. Meeting Objective			
<ul style="list-style-type: none"> - To explain about the core of the project. - To discuss about the ideas for the project. 			
2. Attendance at Meeting			
Name	Department/Division	E-mail	Phone
DOM ONG		dom.ong@siliconmax.com	0194101488
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3. Agenda and Notes, Decisions, Issues					
Topic			Owner		Time
Immersive learning <ul style="list-style-type: none">- Use Virtual Reality (VR) to stimulate real-world scenarios- Not nessassry have to use head mounted device, more convenience			DOM ONG		10.05am
Suggestion for Software Development Tools <ul style="list-style-type: none">- Blender Free platform and most laptop can use, as long as not too heavy blendering.- Unity Develop certain User Interface(UI) design and User Experience(UX) design, some pattern of display and animation- Unity Pro Not suggested due to it is more focus on gaming.			DOM ONG		10.20am
4. Action Items					
Action			Owner		Due Date
Explore more on the tools that can be used for the project. <ul style="list-style-type: none">- Blender- Unity- Adobe Aero- Vuforia			LIM HON SHEANG DANNY CHAN YI XIANG GOH QI YUAN		18/09/2023
Decide the idea for this current project. <ul style="list-style-type: none">- AR poster<ul style="list-style-type: none">1) College brochure2) Food3) Books			LIM HON SHEANG DANNY CHAN YI XIANG GOH QI YUAN		18/09/2023
5. Next Meeting (if applicable)					
Date: (DD/MM/YYYY)	21/09/2023	Time:	2.00pm	Location:	Deck 7, Classroom 701