

## MEETING MINUTES

<b>Project Title:</b>	AR VR Solutions		
<b>Date of Meeting:</b> (DD/MM/YYYY)	09/11/2023	<b>Time:</b>	2.00am – 2.30am
<b>Minutes Prepared By:</b>	LIM HON SHEANG	<b>Location:</b>	Teams Meeting
<b>1. Meeting Objective</b>			
<ul style="list-style-type: none"> <li>- To present on the idea</li> <li>- To discuss about the ideas for the project.</li> </ul>			
<b>2. Attendance at Meeting</b>			
Name	Department/Division	E-mail	Phone
DOM ONG	Managing Director	dom.ong@siliconmax.com	0194101488
MUHAMMAD ZAFRAN SHAH BIN ASRAB ALI	Graphic Designer	designer1@siliconmax.com	0149809179
GRACE TOK BEE CHOO	Head of Computer Science Department	grace.tok@peninsulacollege.edu.my	0125687552
LIM HON SHEANG	BSC(Hons)Computer Science (Cyber Security)	limhon.student@peninsulamalaysia.edu.my	01124330933
DANNY CHAN YI XIANG	BSC(Hons)Computer Science (Cyber Security)	dannychan.student@peninsulamalaysia.edu.my	0125506089
GOH QI YUAN	BSC(Hons)Computer Science (Cyber Security)	gohqi.student@peninsulamalaysia.edu.my	0134889105

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<b>3. Agenda and Notes, Decisions, Issues</b>					
<b>Topic</b>		<b>Owner</b>		<b>Time</b>	
Present on idea (Car engine) <ul style="list-style-type: none"> <li>- Overview of the car engine</li> <li>- Disassemble of the car engine with label</li> <li>- Car battery</li> </ul>		LIM HON SHEANG DANNY CHAN YI XIANG GOH QI YUAN		2.00am	
Suggestion <ul style="list-style-type: none"> <li>- Make the animation</li> <li>- Make it more realistic in terms of texture</li> <li>- Present the demo video</li> </ul>		DOM ONG MUHAMMAD ZAFRAN SHAH BIN ASRAB ALI		2.10pm	
<b>4. Action Items</b>					
<b>Action</b>		<b>Owner</b>		<b>Due Date</b>	
<ul style="list-style-type: none"> <li>- Beautify on the 3D model</li> </ul>		LIM HON SHEANG DANNY CHAN YI XIANG GOH QI YUAN		18/09/2023	
<b>5. Next Meeting (if applicable)</b>					
<b>Date:</b> (DD/MM/YYYY)	23/11/2023	<b>Time:</b>	11.00am – 5.00pm	<b>Location:</b>	Deck 7, Computer Lab