# PROFESSIONAL SKILLS

Salesforce.com Microsoft Office Time Management Organizational Skills Cross-Functional Communication Creativity Skills Teamwork

#### **PERSONAL SKILLS**

Reliable Professional Team Player Fast Learner Enthusiastic

# MICHELLE PERCY

# WEB DEVELOPER

I am a web developer at CTR Group, a pioneering reuse, recycling, and repurposing business. I help maintain and develop the company software infrastructures to enable continuing growth and expansion.

My roles includes UI/UX design, which encompasses research, designing wireframes and mockups, as well as creating prototypes for each of our projects. I also manage the projects within our IT department, ensuring that timelines are followed and projects are delivered to the specification required.

#### INFO

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GitHub: https://github.com/MAN95-dev

# TECHNICAL EXPERIENCE

TECHNOLOGIES FRAMEWORKS SOFTWARE UI/UX DESIGN

- HTML5
- CSS
- Bootstrap
- Agile methodology
- Scrum
- Figma
- BalsamiqJira
- Trello
- Hello
- Confluence
- Wireframes
- Mockups
- Prototypes
- Responsive Design

# **WORK EXPERIENCE**

WEB DEVELOPER

CTR Group | April 2022 - Present

- In this role I research, design wireframes/mockups and create prototypes for each of our projects. As well as doing the frontend development and organizing the training and release of each of the projects.
- I also manage the projects within our IT department, ensuring that
  timelines are followed and projects are delivered to the specification
  required. This includes facilitating development meetings, planning
  weekly sprints, presenting project briefs and designs to stakeholders,
  and ensuring all projects are tested and that users are trained before
  the project is signed off and released.

### **WORK EXPERIENCE**

# SENIOR TEACHER

Education First | August 2020 - March 2022

- Manage a team of 23 teachers at an EF Tianjin school
- My role includes and is not limited to staff mentorship and supervision, staff development, implementing training and workshops, lesson planning, teaching, and ongoing personal development.

#### ASSOCIATE SENIOR TEACHER

Education First | March 2019 - August 2020

• Manage a team of 23 teachers at an EF Tianjin school

#### **TEACHER**

Education First | Oct 2017 - Mar 2019

- Planning and delivering lessons up to 30 academic hours per week
- Teaching students aged 3 years 12 years in an ESL environment

#### **EDUCATION**

DIPLOMA IN SOFTWARE DEVELOPMENT Code Institute | 2020 - 2021

BACHELOR OF ARTS IN PYSCHOLOGY & ENGLISH

University of Cape Town | 2014 - 2017

#### **CERTIFICATIONS**

LEARN GIT

Codecademy | Nov 2021

LEARN BOOTSTRAP

Codecademy | Nov 2021

## AWARDS

DEDICATION TO IMPROVEMENT AND SUPPORT

Education First | Oct 2019

STRONGEST CENTER SUPPORT

Education First | Sep 2018

# REFERENCES

References are available upon request.