



SRI KRISHNA COLLEGE OF TECHNOLOGY

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KOVAIPUDUR CAMPUS, COIMBATORE – 641 042.



ANNEXURE II STUDENT'S DAILY DIARY

DAY- 1		DATE	22/06/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">• Attended company orientation sessions.• Learned about company policies and procedures.• Got introduced to the BI team's structure and roles.• Met team members and other new interns.• Understood the objectives and expectations of the internship.• Familiarized with the tools and resources available.• Completed any required administrative tasks.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 3		DATE	24/06/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">• Introduced to Power BI and its interface.• Explored the capabilities of Power BI for data analysis.• Learned about different types of data visualizations.• Understood the basic workflow in Power BI. Practiced loading and transforming data in Power BI.• Familiarized with the Power BI Desktop environment.• Watched tutorial videos or attended training sessions on Power BI basics.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 4		DATE	25/06/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">• Received an overview of the dataset for analysis.• Understood key metrics and data sources.• Reviewed data structure and relationships.• Identified primary and secondary data sources.• Discussed data quality and completeness.• Learned about data privacy and security measures.• Started exploring the dataset in Power BI.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 5		DATE	26/06/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">• Attended SQL training sessions.• Learned the basics of SQL syntax and structure.• Practiced writing basic SQL queries.• Focused on data extraction techniques.• Understood how to manipulate data using SQL.• Explored common SQL functions and commands.• Completed exercises to reinforce learning.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 6		DATE	27/06/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">• Introduced to DAX (Data Analysis Expressions).• Learned about the role of DAX in Power BI.• Understood the basic syntax of DAX formulas.• Explored different types of DAX functions.• Practiced creating simple DAX measures.• Reviewed examples of DAX calculations in Power BI.• Completed hands-on exercises to build confidence.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 7		DATE	28/06/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">Continued practicing SQL queries.Extracted relevant data for analysis.Refined data extraction techniques.Worked on more complex SQL queries.Focused on data joins and aggregations.Validated data accuracy and completeness.Documented SQL queries for future reference.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 8		DATE	22906/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">Continued practicing advanced SQL queries.Extracted and transformed complex data sets.Optimized queries for performance.Practiced using subqueries and nested queries.Validated and cleaned extracted data.Started integrating SQL data into Power BI.Documented and reviewed SQL query practices.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 10		DATE	01/07/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">• Conducted exploratory data analysis using Power BI.• Visualized key metrics and trends.• Created various types of charts and graphs.• Identified patterns and anomalies in the data.• Explored data distributions and relationships.• Shared initial findings with team members.• Documented insights and observations from the EDA.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 11		DATE	02/07/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">Continued exploratory data analysis.Refined visualizations based on initial insights.Used advanced Power BI features for deeper analysis.Conducted comparative analysis of different metrics.Identified potential outliers and data issues.Shared refined findings with the team.Updated documentation with new insights.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 12		DATE	03/07/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">• Finalized exploratory data analysis.• Confirmed initial findings and insights.• Prepared a summary report of EDA results.• Created a dashboard to showcase key EDA insights.• Conducted a review session with team members.• Incorporated feedback from the review session.• Finalized documentation of EDA.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 13		DATE	04/07/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">• Developed DAX measures to calculate KPIs.• Focused on important metrics like total sales.• Created year-over-year growth calculations.• Ensured accuracy in DAX formulas.• Tested and validated DAX measures.• Refined calculations based on feedback.• Documented all DAX measures created.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 14		DATE	05/07/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">Continued developing DAX measures.Created advanced DAX calculations for deeper insights.Ensured accuracy and efficiency in all formulas.Integrated DAX measures into Power BI dashboards.Collaborated with team members for peer review.Incorporated feedback from peer reviews.Finalized DAX measures and documentation.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 15		DATE	06/07/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">• Collaborated with team members on DAX formulas.• Reviewed and refined DAX calculations.• Ensured accuracy and consistency in measures.• Conducted peer reviews of DAX measures.• Incorporated feedback and made adjustments.• Tested DAX measures in different scenarios.• Finalized DAX measures for use in dashboards.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 17		DATE	08/07/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">Continued collaboration on DAX formulas.Worked on complex DAX functions and measures.Reviewed best practices for DAX development.Conducted additional peer reviews.Ensured all measures align with project goals.Finalized advanced DAX measures.Updated documentation with refined formulas.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 18		DATE	09/07/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">• Engaged in advanced analytics using DAX.• Created time intelligence calculations.• Developed calculations for moving averages.• Analyzed trends over different time periods.• Implemented advanced DAX functions.• Tested advanced calculations for accuracy.• Documented advanced analytics techniques.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 19		DATE	10/07/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">Continued with advanced analytics using DAX.Explored forecasting and trend analysis.Developed custom time period calculations.Created advanced DAX measures for deep insights.Tested and validated advanced measures.Documented all advanced DAX techniques.Prepared a summary report of advanced analytics.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 20		DATE	11/07/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">• Developed interactive dashboards in Power BI.• Incorporated key findings and insights.• Focused on user-friendly design and layout.• Added filters and slicers for interactivity.• Ensured dashboards were intuitive and informative.• Tested dashboards for functionality and usability.• Prepared dashboards for presentation to stakeholders.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 21		DATE	12/07/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">Continued developing interactive dashboards.Enhanced dashboard visuals and interactivity.Added advanced visual elements.Integrated feedback from initial reviews.Ensured all key insights are highlighted.Finalized dashboard design and layout. Prepared dashboards for final review.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 22		DATE	13/07/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">• Prepared comprehensive reports summarizing analysis results.• Documented key insights and findings.• Highlighted important metrics and trends.• Created visual summaries of data analysis.• Reviewed reports with team members for feedback.• Refined reports based on feedback received.• Finalized reports for presentation to stakeholders.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 24		DATE	15/07/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">Continued preparing comprehensive reports.Focused on clear and concise reporting.Included detailed visualizations and explanations.Reviewed and refined report structure.Ensured all key insights are clearly presented.Prepared reports for final review.Incorporated any additional feedback from the team.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 25		DATE	16/07/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">• Continue refining the reports and dashboards.• Perform detailed data validation to ensure accuracy.• Cross-check data sources for consistency.• Enhance visual appeal of dashboards.• Ensure all key metrics are clearly highlighted.• Update documentation to reflect any further changes.• Prepare a draft summary of the refinements made.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 26		DATE	17/07/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">• Finalize all reports and dashboards.• Ensure all feedback has been addressed.• Conduct a final review with team members.• Prepare a comprehensive summary of changes.• Ensure all visualizations are clear and intuitive.• Test the dashboards for usability and functionality.• Confirm readiness for presentation to stakeholders.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 27		DATE	18/07/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">• Start outlining key findings from the analysis.• Identify major recommendations to include.• Create a detailed presentation structure.• Develop initial presentation slides.• Focus on clear and concise messaging.• Gather any additional data or visuals needed.• Review the draft presentation with a mentor or peer.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 28		DATE	19/07/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">• Set up the presentation environment.• Deliver the presentation to the BI team and the management audience.• Deliver the final presentation, focusing on strategic insights.• Emphasize key findings and actionable recommendations.• Collect and document management feedback.• Provide any requested follow-up information.• Reflect on the overall presentation experience.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 29		DATE	20/07/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">• Reflect on the entire internship experience.• Document lessons learned throughout the internship.• Identify key skills and knowledge gained.• Evaluate personal performance and areas for improvement.• Seek feedback from mentors and peers.• Outline future career goals based on the experience.• Draft a summary report of the internship journey.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 30		DATE	21/07/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">• Finalize the internship summary report.• Ensure all documentation is complete and organized.• Outline a plan for applying new skills in future roles.• Identify opportunities for further learning and development.• Set specific, actionable career goals.• Schedule a final review meeting with your supervisor.• Prepare to transition out of the internship role smoothly.			

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ANNEXURE II STUDENT'S DAILY DIARY

DAY- 1		DATE	22/06/2024
Time of arrival	09:00 AM	Time of Departure	04:00 PM
Dept./Division	Trainee	Area / domain of internship	BI Analyst
Key take Away points of the day			
<ul style="list-style-type: none">• Attended company orientation sessions.• Learned about company policies and procedures.• Got introduced to the BI team's structure and roles.• Met team members and other new interns.• Understood the objectives and expectations of the internship.• Familiarized with the tools and resources available.• Completed any required administrative tasks.			

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