

Group Name and Section	F4NT4STIC 15
Meeting Name	Note of Discussion
Attendees	Yusuf, Tamim, Shafi, Syafiq
Date	08/06/2022
Video Link	https://youtu.be/8PAn6xSKW8o

Agenda Item	Discussion	Next Steps (Include who and when)
How can we improve the way our team works together?	<ul style="list-style-type: none"> Keep each other updated by using WhatsApp and keep follow the assigned Kanban Board. 	<ul style="list-style-type: none"> Syafiq to update the Kanban board on schedule.
Let's review how we're tracking against goals	<ul style="list-style-type: none"> Increased meeting frequency by almost 90%. This is to ensure the project can be delivered on time. Project progress increased a lot. Next week's focus is on Sprint 3 	<ul style="list-style-type: none"> Shafi checks everything over if all the commits are done. Yusuf to update GitHub repository before deadline of Sprint 2.
Blockers	<ul style="list-style-type: none"> Tamim reviews all the errors when the all the code is put together. All the errors are fixed accordingly. 	<ul style="list-style-type: none"> Shafi reviews the apk once again before commit. Tamim discuss with Syafiq about the how to fix the errors found in the code.
Wins	<ul style="list-style-type: none"> Sprint 2 is successfully completed. Project goes live on GitHub! 	
Parking lot		
<ul style="list-style-type: none"> Test the features of the project Capture video testimonials Updated project goes live in GitHub 		