

**Tobor Inc**

Content Aggregator

Requirements Gathering

1. What do you hope to achieve from implementing automation?   
   Please include your goals and motivations.
2. I’ve split the project into separate processes:

* Registering Details
* Details Stored in database
* Relevant content delivered
* Update details, Removal of details
* Confirmation of changes
* User requests stored
* Reports created – Daily Collated PDF, User Details registered

Please inform of any processes missed out here:

**Registering Details:**

1. First Name
2. Last Name
3. Email address
4. Interval
5. Content

Is there anything else you would like included such as gender etc…?

**Details Stored in database:**

1. What kind of database is used to store customer information?

**User requests store:**

1. What kind of document is user requests stored in?

**Reports created:**

1. Daily Collated PDF  
   In the brief it is mentioned “Records several items against all content transmission – tend to include user and date.” Does this mean that the username and date are recorded on the content sent out?

Failure or emails delivered

What else is included in this report?

1. User details registered

This includes statistics on users registering, content chosen, intervals.

Is there anything missing from this report?

1. Are there any other reports that need to be generating that has not been included?
2. How would you like the layout of the content, do you have a specific structure in mind?
3. What is the morning cut-off time?

Thank you for taking the time for clarifying and completing the questions.

Follow up questions may be required.