

# Latency Issues

- **Stores Department**

1. Indent status - Open, Marked for Issue, Picked, Closed
2. Quantity Columns -
  - a. Standardize the input method for Indented Quantity and Issued Quantity
  - b. For example,
    - i. For an item Plain Paper Sheets (7x5 in) –
      1. Indented Quantity - 500 sheets
      2. Issued Quantity - 1 Box (500 sheets)
    - ii. In the operational sense, it is correct, but for analytics purpose, this will cause a problem
  - c. Negative values in MIN and Closing Stock report
3. Difference in Item list in the closing stock, MRN report and MIN report
4. Empty values for data points mentioned below:
  - a. MIN - Dept, Entry Person
  - b. MRN – 'PO\_Number', 'PO\_Date'
5. Negative values for the data points mentioned below:
  - a. MRN – 'Received\_Value'
  - b. MIN - Value
  - c. Closing\_Stock – Val
6. Add a column for 'Location Identifier' in MRN and MIN reports to build comparative reports among the different store locations.

- **HRIS Department**

1. Update the Master Database for capturing address details as below:
  - a. Replace the plain text fields with dropdowns for City, District
2. Data discrepancy in the address details for the columns mentioned below:
  - a. City
  - b. District
  - c. Centre
  - d. Vision Centre
  - e. Pincode
3. Capture the data points mentioned below:
  - a. Training expenses for the employee to calculate the cost of turnover
  - b. Metrics for employee productivity:
    - i. Consultation hours
    - ii. No of operations performed
    - iii. Participation in eye camps
  - c. Metrics to capture employee engagement
  - d. Effect of the incentives/engagement on the retention ratio
4. Start using Microsoft forms/Google forms for employee survey

5. Update the website with the information mentioned below:
  - a. Add the new remaining/new vision centers:
    - i. Madathukulam (Udumalpet)
    - ii. Kadamalaikundu (Theni)
    - iii. Thondamuthur (Coimbatore)
  - b. Check for discrepancies in the information about the existing vision centers
6. Assign a 'Cadre' name to the 'Not Assigned' category
7. Collect the information from different sources and maintain them in SQL Server Database for easy access and scalability for future
8. Maintain a proper naming convention while preparing the tables/views in the SQL Server Database