



These terms and conditions apply for all American Connections Inc. dba World Classrooms (and hereinafter referred to as “World Classrooms” or “WC”) tours. These **BOOKING CONDITIONS** are subject to change at anytime with or without notice. Your agreement to these **BOOKING CONDITIONS** also constitutes your agreement to any **BOOKING CONDITIONS** updates as posted on our website at [www.worldclassrooms.com](http://www.worldclassrooms.com).

### Tour Inclusions

- » Full-time services of a World Classrooms Tour Director throughout the program
- » Transportation to and from destination from designated departure location as scheduled by Group Leader
- » All transportation while on tour
- » All accommodation expenses
- » All meals (unless otherwise specifically noted on the tour itinerary)
- » All sightseeing tours and activities as specified in final itinerary
- » All gratuities
- » 24-hour on call staff to handle all situations
- » Illness and Accident Coverage

### Tour Exclusions

- » Souvenirs
- » Incidentals, including any personal hotel charges incurred
- » Checked luggage
- » Personal identification card
- » Passport and Visa fees (international trips only)
- » Any expenses not specifically listed as “included”

### Terms and Provisions

No warranties, representations, terms, or conditions apply to any tour unless expressly stated within these Booking Conditions, any **BOOKING CONDITIONS** updates or in a letter signed by a WC officer. Prices are subject to change. WC makes every effort to ensure the accuracy of its publications, but it is not responsible for typographical or printing errors, including, but not limited to, pricing information.

### WORLD CLASSROOMS REFUND PROGRAM

Participation in any travel refund/insurance program is optional. Most people never cancel, but these plans cover the unlikely instance of unforeseen personal circumstances.

World Classrooms provides an optional Refund Program for purchase. To participate in the WC Refund Program purchase ***must be made within 30 days of the Informational Meeting date*** with a one-time, non-refundable payment to World Classrooms and may not be purchased later. This program is not insurance; purchase is optional and is not considered a part of the tour price.



### **Platinum Option** (\$299 domestic travel; \$599 international travel)

- » Cancellation 10 days or more prior to departure date for any reason: 100% of all monies paid to World Classrooms for the tour less the Enrollment Fee will be refunded.
- » Cancellation 5 to 9 days prior to departure date for any reason: 50% of all monies paid to World Classrooms for the tour less the Enrollment Fee will be refunded.
- » Cancellation less than 5 days prior to departure for a participant's medical emergency or immediate family death: 50% of all monies paid to World Classrooms for the tour less the Enrollment Fee will be refunded.
- » Cancellation less than 5 days prior to departure for any reason other than a participant's medical emergency or immediate family death: 10% of all monies paid to World Classrooms for the tour less the Enrollment Fee will be refunded.

### **Gold Option** (\$199 domestic travel, \$399 international travel)

- » Cancellation 30 days or more prior to departure date for any reason: 100% of all monies paid to World Classrooms for the tour less the Enrollment Fee will be refunded.
- » Cancellation 10 to 29 days prior to departure date for any reason: 50% of all monies paid to World Classrooms for the tour less the Enrollment Fee will be refunded.
- » Cancellation 5 to 9 days prior to departure date for any reason: 25% of all monies paid to World Classrooms for the tour less the Enrollment Fee will be refunded.
- » Cancellation less than 5 days prior to departure for a participant's medical emergency or immediate family death: 25% of all monies paid to World Classrooms for the tour less the Enrollment Fee will be refunded.
- » Cancellation less than 5 days prior to departure for any reason other than a participant's medical emergency or immediate family death: No monies paid to World Classrooms will be refunded.

**Travel Guard** ([www.travelguard.com](http://www.travelguard.com)) is a third-party insurance provider offering trip interruption and trip cancellation coverage. Travel Guard plans are purchased and administered directly, not through World Classrooms, and may cover all or a portion of your trip expenses only for specific causes, i.e., death of a family member, hospitalization, etc.

➡ ***World Classrooms highly recommends enrollment in the World Classrooms Refund Program.***

### **STANDARD CANCELLATION POLICY**

For participants who choose not to enroll in WC's Refund Program, all terms and conditions of the Standard Cancellation Policy as set forth below apply.

The \$99 Enrollment Fee is non-refundable and the amount is considered in addition to any trip price calculations of refunds. Within the first 90 days following the Informational Meeting, you may cancel your World Classrooms (WC) program and receive a full refund less the non-refundable \$99 Enrollment Fee. If you cancel after the 90 day grace period, the following shall apply:



- » Cancellation 180 days or more prior to departure date for any reason: 25% of the trip price plus the Enrollment Fee will be retained by World Classrooms.
- » Cancellation 90 to 179 days prior to departure date for reasons other than legal or school disciplinary action: 50% of the trip price plus the Enrollment Fee will be retained by World Classrooms.
- » Cancellation 30 to 89 days prior to departure date for reasons other than legal or school disciplinary action: 75% of the trip price plus the Enrollment Fee will be retained by World Classrooms.
- » Cancellation less than 30 days prior to departure date: No refunds will be issued.

If an enrolled participant cancels 179 days or less prior to departure date due to legal or school disciplinary action of any nature, no refunds will be issued.

**Note:** Any trip purchase may be transferred to new enrollee up to 10 days prior to departure on domestic tours or up to 30 days prior to departure on international travel. Existing trip funds may not be transferred to currently enrolled tour participants.

## Notice of Cancellation

All cancellations, with or without the WC Refund Program, must be delivered to World Classrooms in writing and be acknowledged by World Classrooms in writing. Cancellations must be submitted on the WC Cancellation Form and include all requested information in order to be eligible for any refund. Complete Cancellation Forms must be delivered to: World Classrooms, 416 Production St. N., Aberdeen, SD 57401. Date of cancellation is counted as the date on which WC receives the cancellation notice and sending notices with a signed delivery receipt is advised. Refunds will be issued in the same payment form as originally made to the account and take approximately four to six weeks to process. The Enrollment Fee, handling charges, fees for returned checks, fees for declined credit cards or electronic drafts, or late payments and registration fees are not refundable under any circumstances.

## BOOKING CONDITIONS FAQ'S

### Q: What are Non-Refundable Fees?

**A:** Non-Refundable Fees are defined as the Enrollment Fee (\$99) as well as any late fees, late application fees, Automatic Payment Plan decline charges, returned check/direct debit fees, late special travel request fees and cancelled check fees which have been applied to the account at the time of cancellation.

### Q: What happens if WC has to cancel the tour?

**A:** WC may cancel any tour due to Extraordinary Events (see description below). If WC cancels the tour for any such reason, participants will receive a WC Future Travel Voucher for all monies paid, less any Non-Refundable Fees. Cancellation by WC for Extraordinary Events shall not be a violation of its obligations to any participant.

### Q: What are Extraordinary Events?

**A:** The following events are Extraordinary Events: instability in any city on the itinerary including, but not limited to actual or threatened civil war, rebellion, revolution, insurrection, riot, sabotage, civil commotion, nationalization, labor dispute, lockout, strike, embargo, blockade and military or usurped power or confiscation, war (declared or undeclared), invasion, acts of foreign enemies, government sanctions or restrictions, substantial



currency fluctuations, acts of terrorism or incidents of violence, acts of God (including, but not limited to earthquakes, hurricanes, tornados, tidal waves, floods, droughts, fires, volcanic activity, landslides and other natural disasters) or severe weather conditions, chemical or radioactive contamination, pollution, public health issues, quarantine or famine, disruption to transportation, interruption or failure of electricity or telephone service.

*Please make sure that you have read all WC **BOOKING CONDITIONS** FAQ's and their answers as they are considered part of these **BOOKING CONDITIONS**.*