



City of Syracuse

Living Wage Notice

Eligibility Information

To be eligible for the Living Wage:

1. An employee must be an individual who is employed by a contractor or subcontractor under a service contract for the period such individual performs services under the contract
2. The service contract must be in the amount of Twenty Thousand Dollars (\$20,000) or more and must be with the City of Syracuse or the Syracuse City School District under a City awarded service contract
3. The employee cannot be: (i) an employee of the City or City School District including any member of a collective bargaining unit covered by a collective bargaining agreement with the City of Syracuse or the Syracuse City School District; (ii) an individual engaged in construction work pursuant to federal or state prevailing wage laws; (iii) any full time student employed in seasonal work or a student participating in a government or school sponsored work-study program; (iv) an individual participating in a job readiness or job training program; (v) an apprentice for whom the employer has received a certificate to pay special minimum wages under Section 14 of the Federal Fair Labor Standards Act, 29 U.S.C 214; (vi) any individual designated as managerial, supervisory, or confidential by his or her employer as defined by the Federal Fair Labor Standards Act, 29 U.S.C Section 214 or; (vii) an employee of any Federal, State, or municipal corporation, agency, or public authority

This poster is intended to give basic information about the City of Syracuse Living Wage. For complete eligibility information please consult the actual ordinance, available from the City of Syracuse or your employer.

Instructions for Complaint Form

You may obtain a copy of the Living Wage Complaint Form from the City of Syracuse website, www.syracuse.ny.us, your employer, or by contacting the City of Syracuse Division of Purchase at 448-8444.

1. Complainant should fill in all eleven (11) items on the form by typing or CLEARLY printing. If information for any item is not applicable or unknown, indicate by inserting the words “not applicable” or “unknown” or the abbreviation “NA”. Failure to completely fill in form could delay investigation of the claim and unsigned forms will not be accepted.
2. If additional space is required, please attach additional sheets as necessary and indicate the item number to which the additional information applies.
3. Any questions relative to the form should be provided in writing to the Director of Management & Budget; Division of Purchase Room 219; 233 East Washington Street; Syracuse, NY 13202
4. Completed forms should be mailed to or personally filed with the Division of Purchase; Attention Director of Management & Budget; Room 219; 233 East Washington Street; Syracuse, NY 13202. If filing by mail, it is the responsibility of the complainant to confirm that the complaint is received by the City. Certified or registered mail may be used but is not required.

The Living Wage Ordinance provides for a complaint to be filed in writing within six months of the claimed violation. Telephone calls do not meet the requirements of the Living Wage Ordinance.

2009 Wage Table

Living Wage WITHOUT Qualified
Health Insurance

Effective Date

4/1/08

4/1/09

\$13.11

\$13.63

Living Wage WITH Qualified Health
Insurance

Effective Date

4/1/08

4/1/09

\$11.10

\$11.54