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**DATE:** December 3, 2014

**TO:** All Trends International Canadian Employees – Province of Ontario

**FROM:** Maddalena Malfara, Corporate Controller

**RE:** 2015 Ontario Statutory Holidays

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The statutory holidays for 2015 have been reviewed and approved by Senior Management. The statutory holidays for the province of Ontario are as follows:

2015 New Year's Day	Thursday January 1, 2015
Family Day	Monday February 16
Good Friday	Friday April 3
Victoria Day	Monday May 18
Canada Day	Wednesday July 1
Labour Day	Monday September 7
Thanksgiving	Monday October 12
Christmas	Friday December 25
<b>Boxing Day</b>	<b>Monday December 28 in lieu of Saturday</b>

2016 New Year's Day Friday January 1, 2016

All departments in our Canadian location will remain closed for business during the statutory holidays listed above. A reminder notice will be sent out prior to each statutory holiday.

**Civic Day**                      **Mandatory Shutdown on Monday August 3.** Civic Holiday is not a statutory Holiday under the Ontario *Employment Standards Act* but the Mississauga location will remain closed for business on this day. **A vacation day must be reserved for this shutdown.**

If you have any questions or concerns, please feel free to contact me at extension 6420.