

FUNCTIONAL & NON-FUNCTIONAL REQUIRMENTS OF BATCH PAYROLL SYSTEM

Functional Requirements

No.	Functional Requirement	Description
1	Submit Timecard	Hourly employees should be able to submit their working hours.
2	Submit Sales Receipt	Commission employees should submit sales receipts for payment calculation.
3	Calculate Pay	The system should calculate employee pay based on time, sales, or salary.
4	Run Payroll Process	The system should run the payroll process to prepare payments.
5	Deduct Union Dues & Charges	The system should automatically deduct union dues and other charges.
6	Generate Pay check	The system should generate a pay check for each employee.
7	Update Employee Record	The system should update employee details after processing payroll.
8	Distribute pay check	The paymaster should distribute pay checks to employees.
9	Direct Deposit Option	The system should allow employees to receive payment through direct deposit.
10	Mail Option	The system should allow pay checks to be mailed to employees.

Non-Functional Requirements

No.	Non-Functional Requirement	Description
1	Performance	Payroll processing should be completed within a short time.
2	Security	Employee financial and personal data must be protected.
3	Reliability	The system should process payroll correctly without errors.
4	Usability	The application should be easy for employees and admins to use.
5	Availability	The system should be available whenever payroll processing is needed.