



MUHLENBERG COLLEGE EMS DISPATCH APPLICATION

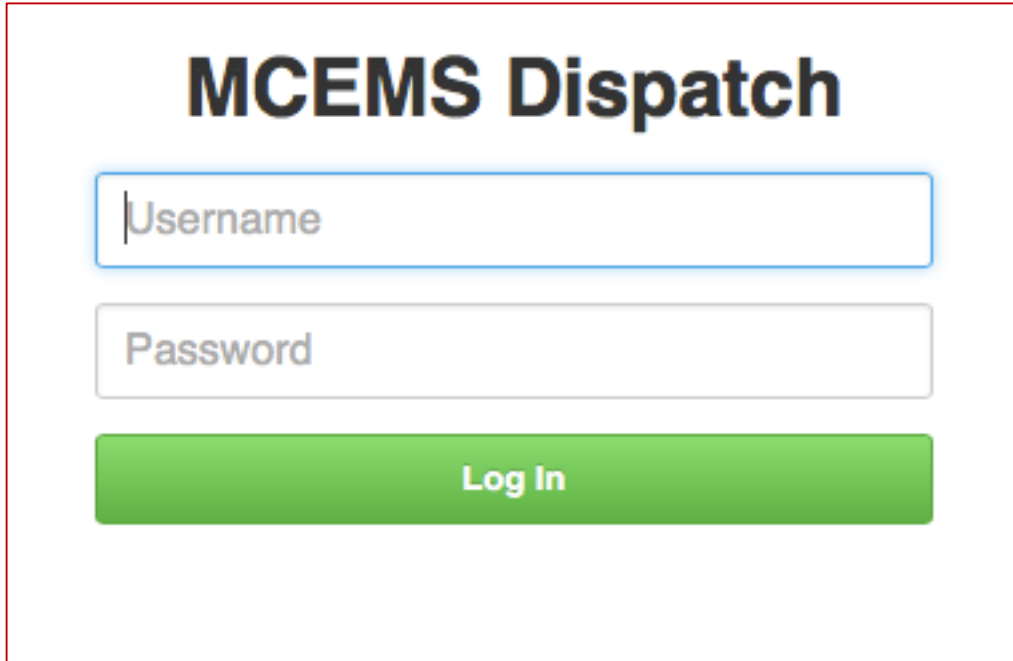
User Guide



MCEMS: DISPATCH APPLICATION - USER GUIDE

MUHLENBERG COLLEGE
2400 Chew Street | Allentown | PA 18104

Step 1 – Visit the Log-in screen at <https://dispatch.bergems.org>.



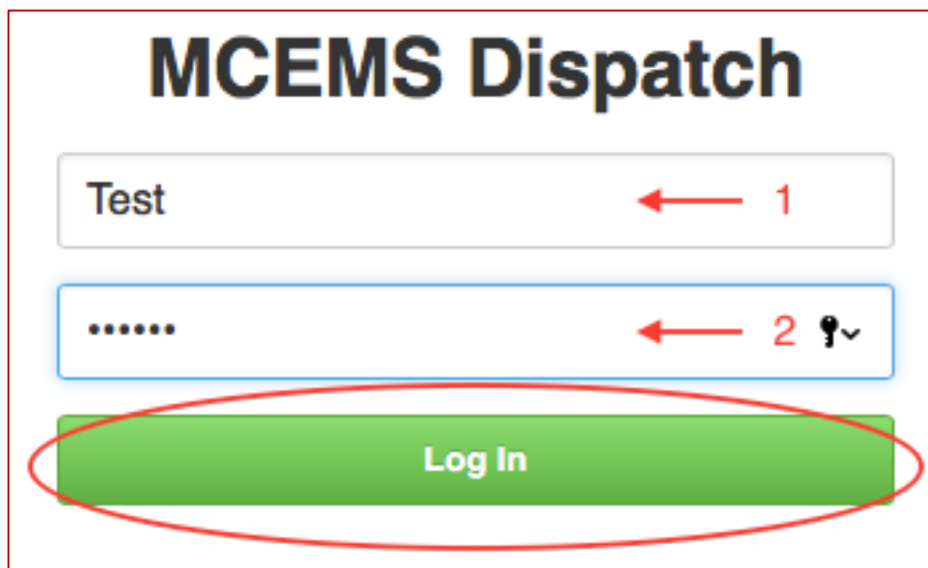
MCEMS Dispatch

Username

Password

Log In

Step 2 – Enter your credentials and click **Log In**.



MCEMS Dispatch

Test ← 1

..... ← 2

Log In

Step 3 – Fill out the form (Note: The red fields are *required*; leaving them empty will prevent you from sending the alert)

Dispatch MCEMS

Send Alert
Log Out

Chief Complaint (required)

Age

☒ **Conscious**
Patient is conscious

Location (required)

Sex

☒ **Alert**
Patient is behaving and responding normally to questions

Address

Additional Information

☒ **Breathing Normally**
Patient is breathing regularly, is not short of breath

☐ **Ambulance Requested**
An ambulance has also been requested for this patient

Step 4 – Once the form is filled out, click **Send Alert** on the top right. When your message is sent, you will be alerted to the successful delivery of your message. Otherwise, you will be instructed to dispatch an EMT by radio.

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Additional Information

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Step 5 – Once you are finished, you can exit the form by clicking **Log Out** on the top right hand corner, and you will be taken back to the login screen.