Mariana Garcia

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ABOUT ME

I'm a Performance Reporting Analyst specializing in analyzing and reporting key business metrics for Operational teams. Skilled in collaborating with cross-functional teams to drive projects focused on developing new KPI and enhancing reporting processes. I bring a strong foundation in financial analysis and reporting coupled with a data-driven approach and proactive mindset to drive efficiency. Now seeking new opportunities to leverage my expertise in data analysis and visualization to support strategic decision-making.

KEY COMPETENCIES

Programming languages: Beginner	Data Visualization	Strong growth mindset
Power BI and DAX	Data-driven analysis	Proactive and self-motivated
KPI Reporting	Financial Markets instruments	Team Player Attitude

PROFESSIONAL EXPERIENCE

BNP Paribas Securities Services

Performance Reporting Analyst   **April 2024 - Present**

Monitor, analyze, and report key performance indicators (KPIs) defined in Service Level Agreements (SLAs) for bank operations.

Ensure accurate and timely delivery of KPI reports to stakeholders, identifying trends and recommending improvements.

Leverage Power BI to develop and maintain automated dynamic dashboards and reports that significantly cut down reporting time.

Enhance productivity by minimizing the time spent by operational teams on manual KPI report production through automation and reducing time wasted on data management.

Back Office Administrator - Investment Accounting   **Aug 2021 - April 2024**

Assuring all the client's financial investments are registered in the accounting system for accurate portfolio valorization on accounting closure periods.

Preparation and execution of Quarterly and Annual deliveries of Tax reports.

Streamlined procedures by implementing new/additional controls on forex operations in the accounting system, leading to error reduction and improved compliance.

EDUCATION & CERTIFICATIONS

Data Science for Finance, NOVA Information Management School   **2021 - 2022**

Postgraduate degree focused on the development of Predictive Analysis, Sentiment Analysis, Insurance pricing models and Customer Segmentation projects.

Relevant Coursework: Asset Pricing & Portfolio Theory 18/20; Text Mining 17/20; Computacional Finance 17/20; Machine Learning in Finance 16/20.

BSc Economics, ISCTE Business School   **2018 - 2021**

Relevant Coursework: Economy and Public Finance 18/20; Macroeconomics II 16/20; Business English 18/20.