

SRI G.V.G. VISALAKSHI COLLEGE FOR WOMEN (AUTONOMOUS)
UDAMALPET

Phone: 04252-229346

STRICTLY CONFIDENTIAL

(All communications should be addressed to the Controller of Examinations BY NAME – Post Cards should not be used)

SL. No. A16

Ref : End Semester Examination – Question Paper Setting April 2018

From
DR. (MRS.) A.R. THILAGAVATHI,
CONTROLLER OF EXAMINATIONS,
SRI G.V.G. VISALAKSHI COLLEGE FOR WOMEN,
(AUTONOMOUS)
VENKATESA MILLS POST,
UDAMALPET. PIN:642 128.

To
Dr. A. Sengottaiyan,
Assistant Professor and Head,
PG and Research Department of Commerce,
Kamadhenu Arts and Science College,
Sathyamangalam,
Erode.

Dear Professor / Doctor

I have great pleasure to appoint you as a Question Paper Setter for the ensuing End Semester Examination under the autonomous set up of the college. The details are given below.

Code of the Q.P.S : A016 Course : B.Com
Semester : IV Subject : COMMERCE

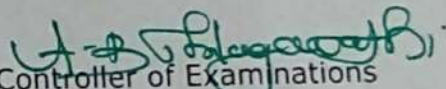
S. No.	Q. P. Code	Title of the Paper	No. of QP	Scheme	Due Date
1.	415B10 /	Part III Core X Cost Accounting	1	YES	05/01/2018
2.	415N11 /	Core XI Management Information System	1	YES	05/01/2018

You are requested to send your acceptance at an early date. It would be very much appreciated if you could kindly stick to the time frame and help us in the further processes. In case, you are unable to accept the offer of appointment, kindly send all the enclosures immediately by the return of post so as to enable us to make alternative arrangements.

Date : 19/12/2017

Place : Udamalpet.

Yours Faithfully,


Controller of Examinations

ENCLOSURES

1. The syllabus and question paper pattern
2. Confidential cover(s)
3. Cloth lined cover
4. Blank Sheets for writing questions (Main & continuation)
5. Instructions to the question paper setter
6. Form of acceptance, General Guidelines
7. Claim form for remuneration
8. Postage claim form
9. Check Slip
10. Cover(s) for scheme

SPECIAL INSTRUCTIONS

1. The conditions given in the instruction the Question paper setters should be strictly followed.
2. **Detailed Scheme of Valuation should be prepared and put in separate covers enclosed**
3. Question shall be legibly written or typed (if typing done by the setter) on one side of the paper only). Avoid alterations or erasing.
4. **Strictly adhere to the time schedule.**