



STELLA MARY'S COLLEGE OF ENGINEERING

(Approved by AICTE , New Delhi and Affiliated to Anna University, Chennai, Accredited by NAAC)

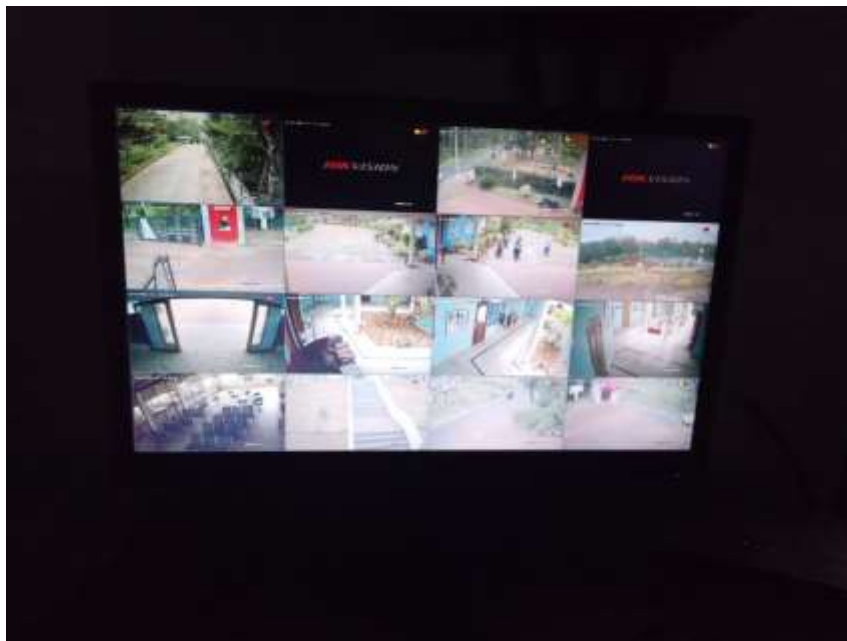
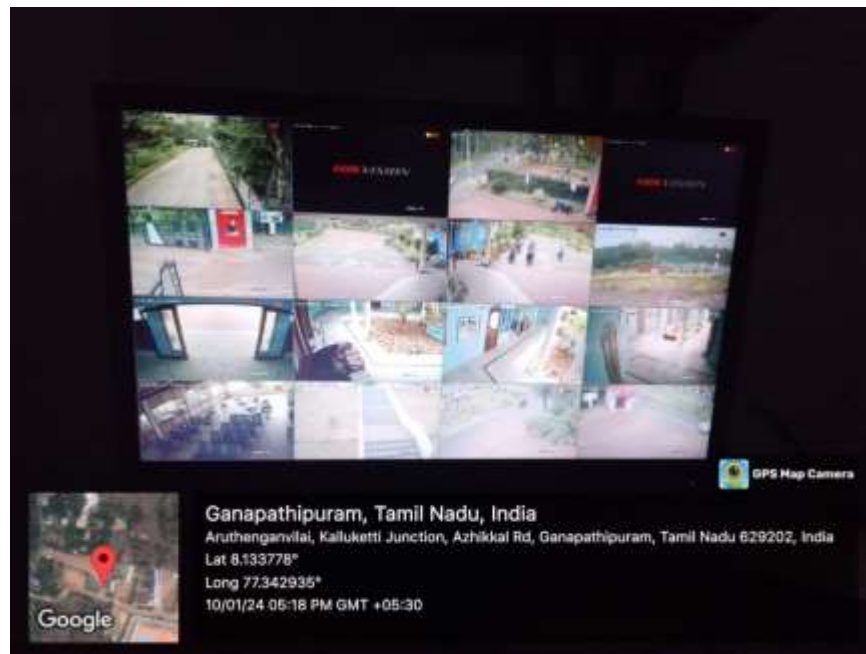
7	Gender Equity	7.1.1
---	---------------	-------

a) Safety and Security:



VIDEO SURVEILLANCE CAMERA INSIDE THE CAMPUS

Video Surveillance inside the office



First –Aid Kit

First Aid Kit is available every time in the college office and all departments for the treatment of minor injuries and Sickness.



Safety precautions for fire Sand with Bucket in S/H Block

FIRE EXTINGUISHER



Fire Extinguisher placed in all the departments

Anti Ragging;



Anti-ragging board placed in various Blocks inside the campus





STELLA MARY'S COLLEGE OF ENGINEERING

[Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited by NAAC, Accredited by NBA-(Mech & CSE)]

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District, Tamil Nadu - 629 202.

www.stellamaryscoe.edu.in | email : info@stellamaryscoe.edu.in

Tel. No. : 04652-239122 | Mob.: 7402707773

Ref: SMCE/OEADTN/OR/01/2023


08.09.2023

OFFICE ORDER

The Anti Ragging committee is reconstituted with the following members with immediate effect till further orders.

Sl. No	Name	Designation	Dept.	Position
1.	Mr. N. Michael Franklin	Asst. Professor	ECE	Convener
2	Mrs. N. Agnes Flora	Asst. Professor	Civil	Member
3	Mr. C. Senthil Kumar	Asst. Professor	CSE	Member
4	Mrs. V. Jino Sainy	Asst. Professor	ECE	Member
5	Mrs. J. Jasmine	Asst. Professor	EEE	Member
6	Mr. E. Prakash	Asst. Professor	Mech	Member
7	Mr. K. Bensiger	Asst. Professor	S&H	Member
8	Mrs. K. Mary Asha	Asst. Prof	MBA	Member
9	Dr. M. Supriya	Asst. Prof	AI&DS	Member
10	Mrs. A.J. Sreeja	Advocate & Arbitrator 6374273837		Member




Professor & Principal
Dr. P. Suresh Premil Kumar M.E., Ph.D
PRINCIPAL
STELLA MARY'S COLLEGE OF ENGINEERING
ARUTHENGANVILAI, AZHICKAL POST-629 202
KANYAKUMARI DISTRICT



STELLA MARY'S COLLEGE OF ENGINEERING
Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District – 629202.

SMCE/OEADTN/FM-45B/02/MGAA-AIRG
2022 - 2023 (Odd/Even)

CIRCULAR-ALL Committee Members

MEETING AGENDA

Date: 27/03/2023

Meeting Name:	RAGGING FREE CAMPUS – Follow up Meeting		
Date of Meeting: (DD/MM/YYYY)	30/03/2023	Time:	10:00 Am to 10.30 Am
Meeting Chair:	Dr. R. Suresh Premil Kumar	Location:	Principal's Office
Meeting Facilitator:	Dr.R.Suresh Premil Kumar		
Meeting Minute Taker:	Mr. N. Michael Franklin	Meeting Documenter:	Mr. N. Michael Franklin

1. Meeting Objective

To Discuss about the follow up action

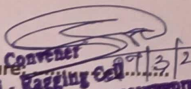
2. Attendees

Name

Members List Enclosed

3. Meeting Agenda

Topic	Time
• To Discuss about the effect of monitoring & issues if any	10.00 Am to 10.30 Am

Signature: 
Convener
Anti-Ragging Cell
STELLA MARY'S COLLEGE OF ENGINEERING
Aruthenganvilai, Kallukatti Junction
Azhikal Post, Kanyakumari District - 629 202
Date: 27/3/23

Signature: 

Principal

Date: 27/3/23



STELLA MARY'S COLLEGE OF ENGINEERING

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629202. 2022 - 2023 (Odd/Even)

SMCE/OEADTN/FM-45B/02/MGAA-AIRC

2. Signature

S. No.	Name	Designation	Department	Signature
1.	Adv. R. Anetter Allwyn	Advocate		
2.	Mr. N. Michael Franklin	Assistant Professor	ECE	
3.	Mrs. R. Rema	Assistant Professor	CIVIL	
4.	Dr. A. Selva Reegan	Professor	CSE	
5.	Mr. C. Milton	Assistant Professor	EEE	
6.	Mrs. A. L. Merlin Sheela	Assistant Professor	S&H	
7.	Dr. M. Siva Prakash	Professor	Mechanical	
8.	Mr. J. John Ferads	Student	Mechanical	
9.	Mr. T. Santhos	Physical Director		
10.	Mr. T. Jeba Kumar	Hostel Deputy Warden - Boys		
11.	Mrs. S. Usha Kumari	Hostel Deputy Warden - Girls		
9.	Ms. Shajini	Student Volunteer	CSE/ III	
10.	Mr. Munniyandi	Student Volunteer	EEE/IV	
11.	Mr. Daniel	Student Volunteer	MECH/IV	
12.	Ms. Sneka	Student Volunteer	ECE/IV	



STELLA MARY'S COLLEGE OF ENGINEERING
Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District – 629202.

SMC/OEADTN/FM-45 I/02/MGMS - AIRG
2022- 2023 (Odd/Even)

MEETING MINUTES

Meeting Name:	RAGGING FREE CAMPUS – Follow up Meeting		
Date of Meeting: (MM/DD/YYYY)	30/03/2023	Time:	10:00 Am to 10.30 Am
Minutes Prepared By:	Mr.N. Michael Franklin	Location:	Principal's Office

1. Meeting Objective

To Discuss about the follow up action about Campus Monitoring

2. Attendance at Meeting

Name	Department	E-mail	Phone
List Enclosed			

3. AGENDA ITEM	4. DISCUSSION/OUTCOMES / DECISIONS	5. ACTIONS TO BE TAKEN, COMMUNICATIONS REQUIRED	6. Date & Time of completion
<ul style="list-style-type: none">Review of the Previous minutes	<ul style="list-style-type: none">Previous meeting minutes discussed		
<ul style="list-style-type: none">To Discuss about the effect of monitoring & issues if any	<ul style="list-style-type: none">All of the committee members are being reminded of the imitation that the anti-ragging committee will use. Every member is required to ensure that there are no racial issues in the Campus.All the members presented the monitoring work carried out by them they also reported that there were no issues.		

Summary of Review Outputs

- All possible measures to be taken to make a ragging free campus were discussed and action plan framed accordingly.

7. Next Meeting (if applicable)

Date: (MM/DD/YYYY)	_____	Time:	_____	Location:	_____
Objective:	_____				

Consent
Anti Ragging Cell
Signature
STELLA MARY'S COLLEGE OF ENGINEERING
Aruthenganvilai, Kallukatti Junction
Kanyakumari District - 629202

Signature
Principal
8093



STELLA MAI'S COLLEGE OF ENGINEERING
Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District – 629202.

SMCE/OEADTN/FM-45 I/02/MGMS - AIRG
2022- 2023 (Odd/Even)

2. Attendance at Meeting

S. No.	Name	Designation	Department	Signature
1	Adv. R. Anetter Allwyn	Advocate		
2	Mr. N. Michael Franklin	Assistant Professor	ECE	
3	Mrs. R. Rema	Assistant Professor	CIVIL	
4	Dr. A. Selva Reegan	Professor	CSE	
5	Mr. C. Milton	Assistant Professor	EEE	
6	Mrs. A. L. Merlin Sheela	Assistant Professor	S&H	
7	Dr. M. Siva Prakash	Professor	Mechanical	
8	Mr. J. John Ferads	Student	Mechanical	
9	Mr. T. Santhos	Physical Director		
10	Mr. T. Jeba Kumar	Hostel Deputy Warden – Boys		
11	Mrs. S. Usha Kumari	Hostel Deputy Warden – Girls		
9	Ms. Shajini	Student Volunteer	CSE/III	
10	Mr. Munniyandi	Student Volunteer	EEE/IV	
11	Mr. Daniel	Student Volunteer	MECH/IV	
12	Ms. Sneka	Student Volunteer	ECE/IV	

**STELLA MARY'S COLLEGE OF ENGINEERING**

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District – 629202.

SMCE/OEADTN/FM-461/02/MGMS-AIRG

2022 - 2023 (Odd/Even)

MEETING MINUTES

Meeting Name:	RAGGING FREE CAMPUS – DISCUSSION AND ACTION PLAN		
Date of Meeting: (MM/DD/YYYY)	01/12/2022	Time:	10:00 am to 11:00 am
Minutes Prepared By:	Mr. N. Michael Franklin	Location:	Principal Room
1. Meeting Objective			
To frame the rules and regulations to make a ragging free campus			
2. Attendance at Meeting			
Name	Department	E-mail	Phone
List Enclosed			
3. AGENDA ITEM	4. DISCUSSION/OUTCOMES / DECISIONS	5. ACTIONS TO BE TAKEN, COMMUNICATIONS REQUIRED	6. Date & Time of completion
Review of the Previous minutes	<ul style="list-style-type: none">Previous Anti Ragging meeting minutes for 2022-2023 analyzed.		
Regarding reopening of First year for the Academic year 2021-2022 and the Anti ragging initiatives to be taken.	<ul style="list-style-type: none">It is discussed with all the members about the reopening and initiative to be taken up by Anti Ragging committeeAnti Ragging affidavit to be collected from all the first year duly signed by Students, Parents and Notary Public.During the Induction Programme it is to be conveyed that Stella Mary Campus is the ragging free campusThe Contact number of Principal, Convener to be issued to the students to convey issues if anyOnce if there is any issue it has to be brought to the notice of the convener for remedial action.	<ul style="list-style-type: none">Discussions were made on what constitutes raggingPlaces possible, where ragging could happen were identified.Awareness on ragging to be given – was discussed	
Display of Anti ragging instruction	<ul style="list-style-type: none">Anti ragging warning instructions to be displayed in all major areas of the campus. This will give assurance to the first year that there is no ragging, remainder and warning to seniors.	<ul style="list-style-type: none">committee framed to be disclosed	
	<ul style="list-style-type: none">To frame the monitoring committee who would deal with the remedial or punishing part .	<ul style="list-style-type: none">Possible places of ragging identified and a monitoring committee member from every department has to monitor the students, in the verandahs, main gate, cafeteria, near rest rooms.	Immediate



STELLA MARY'S COLLEGE OF ENGINEERING

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District – 629202.

SMCE/OEADTN/FM-461/02/MGMS-AIRG

22 - 2023 (Odd/Even)

		<ul style="list-style-type: none">Time table for first years framed in such a manner that intervals differ for the seniors and the first year students.In bus a monitoring committee is put to take care.In hostels also the monitoring committee would make a frequent visit to check whether the hostel is a ragging free one and look to the grievances faced by the hostellers also.	
Summary of Review Outputs <ul style="list-style-type: none">All possible measures to be taken to make a ragging free campus were discussed and action plan framed accordingly.			
7. Next Meeting (if applicable)			
Date: (MM/DD/YYYY)		Time:	Location:
Objective:			

Signature: _____

Meeting Document

STELLA MARY'S COLLEGE OF ENGINEERING
Aruthenganvilai, Kallukatti Junction
Azhikal Post, Kanyakumari District - 629 202

Signature: _____

Principal

Date: _____



STELLA MARIS COLLEGE OF ENGINEERING

SMCE/OEADTN/FM-461/02/MGMS-AIRG

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629202. 2022 - 2023 (Odd/Even)

2. Attendance at Meeting

S. No.	Name	Designation	Department	Signature
1.	Adv. R. Anetter Allwyn	Advocate		
2.	Mr. N. Michael Franklin	Assistant Professor	ECE	
3.	Mrs. R. Rema	Assistant Professor	CIVIL	
4.	Dr. A. Selva Reegan	Professor	CSE	
5.	Mr. C. Milton	Assistant Professor	EEE	
6.	Mrs. A. L. Merlin Sheela	Assistant Professor	S&H	
7.	Dr. M. Siva Prakash	Professor	Mechanical	
8.	Mr. J. John Ferads	Student	Mechanical	
9.	Mr. T. Santhos	Physical Director		
10.	Mr. T. Jeba Kumar	Hostel Deputy Warden - Boys		
11.	Mrs. S. Usha Kumari	Hostel Deputy Warden - Girls		
9.	Ms. Shajini	Student Volunteer	CSE/ III	
10.	Mr. Munniyandi	Student Volunteer	EEE/IV	
11.	Mr. Daniel	Student Volunteer	MECH/IV	
12.	Ms. Sneka	Student Volunteer	ECE/IV	

**STELLA MARY'S COLLEGE OF ENGINEERING**

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District – 629202. 2022 - 2023 (Odd/Even)

SMCE/OEADTN/FM-45I/ 02/MGAA-AIRG

CIRCULAR-ALL HEADS**MEETING AGENDA****Date: 28/11/2022**

Meeting Name:	RAGGING FREE CAMPUS – DISCUSSION AND ACTION PLAN		
Date of Meeting: (DD/MM/YYYY)	01/12/2022	Time:	10:00 am to 11:00 am
Meeting Chair:	Dr.R.Suresh Premil Kumar	Location:	Principal's Office
Meeting Facilitator:			
Meeting Minute Taker:	Mr. N. Michael Franklin	Meeting Documenter:	Mr. N. Michael Franklin

1. Meeting Objective

To frame the rules and regulations to make a ragging free campus

2. Attendees**Name**

Members List Enclosed

3. Meeting Agenda

Topic	Time
<ul style="list-style-type: none">Review of the Previous minutesRegarding reopening of First year for the Academic year 2022-2023 and the Anti ragging initiatives to be taken.Display of Anti ragging instruction	10:00 am to 11:00 am

4. Pre-work/Preparation (documents/handouts to bring, reading material, etc.)

Description	To be Prepared by
Antiragging affidavit copy – to make the discussions based on the parameters mentioned	Principal



STELLA MARY'S COLLEGE OF ENGINEERING

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629202. 2022 - 2023 (Odd/Even)

SMCE/OEADTN/FM-45I/02/MGAA-AIRC

2. Signature

S. No.	Name	Designation	Department	Signature
1.	Adv. R. Anetter Allwyn	Advocate		
2.	Mr. N. Michael Franklin	Assistant Professor	ECE	
3.	Mrs. R. Rema	Assistant Professor	CIVIL	
4.	Dr. A. Selva Reegan	Professor	CSE	
5.	Mr. C. Milton	Assistant Professor	EEE	
6.	Mrs. A. L. Merlin Sheela	Assistant Professor	S&H	
7.	Dr. M. Siva Prakash	Professor	Mechanical	
8.	Mr. J. John Ferads	Student	Mechanical	
9.	Mr. T. Santhose	Physical Director		
10.	Mr. T. Jeba Kumar	Hostel Deputy Warden - Boys		
11.	Mrs. S. Usha Kumari	Hostel Deputy Warden - Girls		
9.	Ms. Shajini	Student Volunteer	CSE/ III	
10.	Mr. Munniyandi	Student Volunteer	EEE/IV	
11.	Mr. Daniel	Student Volunteer	MECH/IV	
12.	Ms. Sneka	Student Volunteer	ECE/IV	

STELLA MARY'S COLLEGE OF ENGINEERING

[Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited by NAAC, Accredited by NBA-(Mech & CSE)]

Aruthanganvillal, Kallukattil Junction, Azhikal Post, Kanyakumari District, Tamil Nadu - 629 202.

www.stellamaryscoo.edu.in | email : info@stellamaryscoo.edu.in

Tel. No. : 04652-239122 | Mob.: 7402707773

Ref: SMCE/OEDTN/OR/ICC/02/2023

08.09.2023

OFFICE ORDER

Sub : Reconstitution of Internal Complaints Committee for the Academic Year 2023-2024

Ref : (1) All India Council for Technical Education Part III, Section IV (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F.AICTE/WII/2016/01 dated 10th June, 2016

(2) University Grants Commission (prevention, prohibition, and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015 vide No. F. 91-1/2013(TFGS) dated 2nd May 2016

Internal Complaints Committee for the Academic Year 2023-2024 is reconstituted with the following members and approved by the Governing Council on 20th July 2023

SL No	Name	Designation	Dept.	Position
1.	Mrs. A. L. Merlin Sheela	Assoc. Professor	Maths (S & H)	Convener
2	Mrs.S. Indira	Asst. Professor	Civil	Member
3	Mrs. S. Mamitha	Asst. Professor	CSE	Member
4	Mrs. A. B. Evanjalini	Asst. Professor	ECE	Member
5	Mrs. I. SabareesaPriya	Asst. Professor	EEE	Member
6	Dr. M. Siva Prakash	Professor	Mechanical	Member
7	Mrs. K. Mary Asha	Asst. Professor	MBA	Member
8	Ms. S. L. Jishma	Asst. Professor	MBA	Member
9	Ms. S. Usha Kumari	Deputy Warden	Ladies Hostel	Member
10	Ms. A.Abisha	Receptionist	Office	Member
11	Mrs. Y. JenithaYesudhas	Rotarian		Member
12	Mrs. A.J. Sreeja	Advocate (Contact No: 6374273837)		Member



PRINCIPAL
Dr. R. Suresh Kumar
PRINCIPAL
STELLA MARY'S COLLEGE OF ENGINEERING
ARUTHENGANVILAI AZHICKAL POST-628 202
PALAKKAD DISTRICT KERALA INDIA

Approved by A.I.C.T.E. New Delhi vide F. No. Southern/2012/1-798094521 Dt. 18/09/2012 and
Affiliated to Anna University, Chennai vide Lr.No. 089/CAI/AFFILN/2012-13 Dt. 15.11.2012

[illegible]

[illegible]



STELLA MARY'S COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai and Accredited by NAAC & NBA (Mech& CSE))
Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629 202

NAPKIN VENDING MACHINE AND INCINERATOR



sanitary napkin vending and incinerator machine



STELLA MARY'S COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai and Accredited by NAAC & NBA (Mech& CSE))
Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629 202

SEXUAL HARASSMENT COMPLAINT BOX



Sexual harassment complaint box inside Administration Block



STELLA MARY'S COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai and Accredited by NAAC & NBA (Mech& CSE))

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629 202

SICK ROOM AND DOCTOR ROOM



Sick room in first year block



Doctor Room inside the campus