



STELLA MARY'S COLLEGE OF ENGINEERING

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District – 629202. 2022 - 2023 (Odd/Even)

SMCE/CCR-21/RD-01/2023

CIRCULAR- RD-01/ 2023

MEETING AGENDA

Date:19.01.2023

Meeting Name:	R&D Meeting		
Date of Meeting Planned: (DD/ MM /YYYY)	20.01.2023	Time:	3.00PM-3.30PM
Meeting Chair:	Dr.R.K.Madhumathi	Location:	R&D CELL
Meeting Facilitator:	Dr.R.K.Madhumathi		
Meeting Minute Taker:	Dr.M.Siva Prakash	Meeting Documenter:	Dr.R.K.Madhumathi
1. Meeting Objective			
To plan the events for Even Semester			
2. Members to Attend			
Name	Department	E-mail	Phone
List enclosed			
3. Meeting Agenda			
Topic			Time
1. Action Plan for Even Semester			3.00PM-3.30PM
2. Planning of International Conference			
4. Pre-work/Preparation (documents/handouts to bring, reading material, etc.)			
Description	To be Prepared by		
-	-		

Signature:
Meeting Documenter

Date: 19/1/2023

Signature:
Principal

Date:
Dr.P.Suresh Premil Kumar. M.E.,Ph.D
PRINCIPAL
STELLA MARY'S COLLEGE OF ENGINEERING
ARUTHENGANVILAI AZHICKAL POST-629 202
KANYAKUMARI DISTRICT



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2. Attendance at Meeting

Sl. No.	Name	Designation	Department	Signature
1.	Dr.R.K.Madhumathi	Convenor	Assoc.Prof/CE	<i>R.K. Madhumathi</i>
2.	Dr.M.Supriya	Member	AP/CSE	<i>Supriya</i>
3.	Mr.G.Biju George	Member	AP/ECE	<i>G.Biju George</i>
4.	Mrs.S.Chithra	Member	Assoc.Prof/EEE	<i>S.chithra</i>
5.	Dr.M.Siva prakash	Member	Prof./MECH	<i>M. Siva prakash</i>
6.	Dr.M.Benjamin	Member	Assoc.Prof/S&H	<i>Benjamin</i>
7.	Dr.L.Mary Novena	Member	AP/ S&H	<i>Mary Novena</i>
8.	Mrs.A.L.Merlin Sheela	Member	AP/ S&H	<i>A.L. Merlin Sheela</i>
9.	Dr.S.A.Sumu	Member	AP/ S&H	<i>S.A. Sumu</i>
10.	Mr.T.Ragin	Member	AP/ CE	<i>T. Ragin</i>