



STELLA MARY'S COLLEGE OF ENGINEERING

[Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited by NAAC, Accredited by NBA-(Mech & CSE)]

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District, Tamil Nadu - 629 202.

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Ref: SMCE/OEADTN/OR/01/2023


08.09.2023

OFFICE ORDER

The Anti Ragging committee is reconstituted with the following members with immediate effect till further orders.

Sl. No	Name	Designation	Dept.	Position
1.	Mr. N. Michael Franklin	Asst. Professor	ECE	Convener
2	Mrs. N. Agnes Flora	Asst. Professor	Civil	Member
3	Mr. C. Senthil Kumar	Asst. Professor	CSE	Member
4	Mrs. V. Jino Sainy	Asst. Professor	ECE	Member
5	Mrs. J. Jasmine	Asst. Professor	EEE	Member
6	Mr. E. Prakash	Asst. Professor	Mech	Member
7	Mr. K. Bensiger	Asst. Professor	S&H	Member
8	Mrs. K. Mary Asha	Asst. Prof	MBA	Member
9	Dr. M. Supriya	Asst. Prof	AI&DS	Member
10	Mrs. A.J. Sreeja	Advocate & Arbitrator 6374273837		Member




Professor & Principal
Dr. P. Suresh Premil Kumar M.E., Ph.D
PRINCIPAL
STELLA MARY'S COLLEGE OF ENGINEERING
ARUTHENGANVILAI, AZHICKAL POST-629 202
KANYAKUMARI DISTRICT



STELLA MARY'S COLLEGE OF ENGINEERING
Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District – 629202.

SMCE/OEADTN/FM-45B/02/MGAA-AIRG
2022 - 2023 (Odd/Even)

CIRCULAR-ALL Committee Members

MEETING AGENDA

Date: 27/03/2023

Meeting Name:	RAGGING FREE CAMPUS – Follow up Meeting		
Date of Meeting: (DD/MM/YYYY)	30/03/2023	Time:	10:00 Am to 10.30 Am
Meeting Chair:	Dr. R. Suresh Premil Kumar	Location:	Principal's Office
Meeting Facilitator:	Dr.R.Suresh Premil Kumar		
Meeting Minute Taker:	Mr. N. Michael Franklin	Meeting Documenter:	Mr. N. Michael Franklin

1. Meeting Objective

To Discuss about the follow up action

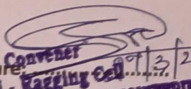
2. Attendees

Name

Members List Enclosed

3. Meeting Agenda

Topic	Time
• To Discuss about the effect of monitoring & issues if any	10.00 Am to 10.30 Am

Signature: 
Convener
Anti-Ragging Cell
STELLA MARY'S COLLEGE OF ENGINEERING
Aruthenganvilai, Kallukatti Junction
Azhikal Post, Kanyakumari District - 629 202
Date: 27/3/23

Signature: 

Principal

Date: 27/3/23



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Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629202. 2022 - 2023 (Odd/Even)

SMCE/OEADTN/FM-45B/02/MGAA-AIRC

2. Signature

S. No.	Name	Designation	Department	Signature
1.	Adv. R. Anetter Allwyn	Advocate		
2.	Mr. N. Michael Franklin	Assistant Professor	ECE	
3.	Mrs. R. Rema	Assistant Professor	CIVIL	
4.	Dr. A. Selva Reegan	Professor	CSE	
5.	Mr. C. Milton	Assistant Professor	EEE	
6.	Mrs. A. L. Merlin Sheela	Assistant Professor	S&H	
7.	Dr. M. Siva Prakash	Professor	Mechanical	
8.	Mr. J. John Ferads	Student	Mechanical	
9.	Mr. T. Santhos	Physical Director		
10.	Mr. T. Jeba Kumar	Hostel Deputy Warden - Boys		
11.	Mrs. S. Usha Kumari	Hostel Deputy Warden - Girls		
9.	Ms. Shajini	Student Volunteer	CSE/ III	
10.	Mr. Munniyandi	Student Volunteer	EEE/IV	
11.	Mr. Daniel	Student Volunteer	MECH/IV	
12.	Ms. Sneka	Student Volunteer	ECE/IV	



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2022- 2023 (Odd/Even)

MEETING MINUTES

Meeting Name:	RAGGING FREE CAMPUS – Follow up Meeting		
Date of Meeting: (MM/DD/YYYY)	30/03/2023	Time:	10:00 Am to 10.30 Am
Minutes Prepared By:	Mr.N. Michael Franklin	Location:	Principal's Office

1. Meeting Objective

To Discuss about the follow up action about Campus Monitoring

2. Attendance at Meeting

Name	Department	E-mail	Phone
List Enclosed			

3. AGENDA ITEM	4. DISCUSSION/OUTCOMES / DECISIONS	5. ACTIONS TO BE TAKEN, COMMUNICATIONS REQUIRED	6. Date & Time of completion
<ul style="list-style-type: none">Review of the Previous minutes	<ul style="list-style-type: none">Previous meeting minutes discussed		
<ul style="list-style-type: none">To Discuss about the effect of monitoring & issues if any	<ul style="list-style-type: none">All of the committee members are being reminded of the imitation that the anti-ragging committee will use. Every member is required to ensure that there are no racial issues in the Campus.All the members presented the monitoring work carried out by them they also reported that there were no issues.		

Summary of Review Outputs

- All possible measures to be taken to make a ragging free campus were discussed and action plan framed accordingly.

7. Next Meeting (if applicable)

Date: (MM/DD/YYYY)	_____	Time:	_____	Location:	_____
Objective:	_____				

Consent
Anti Ragging Cell
Signature
STELLA MARY'S COLLEGE OF ENGINEERING
Aruthenganvilai, Kallukatti Junction
Kanyakumari District - 629202

Signature
Principal
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2022- 2023 (Odd/Even)

2. Attendance at Meeting

S. No.	Name	Designation	Department	Signature
1	Adv. R. Anetter Allwyn	Advocate		
2	Mr. N. Michael Franklin	Assistant Professor	ECE	
3	Mrs. R. Rema	Assistant Professor	CIVIL	
4	Dr. A. Selva Reegan	Professor	CSE	
5	Mr. C. Milton	Assistant Professor	EEE	
6	Mrs. A. L. Merlin Sheela	Assistant Professor	S&H	
7	Dr. M. Siva Prakash	Professor	Mechanical	
8	Mr. J. John Ferads	Student	Mechanical	
9	Mr. T. Santhos	Physical Director		
10	Mr. T. Jeba Kumar	Hostel Deputy Warden – Boys		
11	Mrs. S. Usha Kumari	Hostel Deputy Warden – Girls		
9	Ms. Shajini	Student Volunteer	CSE/III	
10	Mr. Munniyandi	Student Volunteer	EEE/IV	
11	Mr. Daniel	Student Volunteer	MECH/IV	
12	Ms. Sneka	Student Volunteer	ECE/IV	

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SMCE/OEADTN/FM-461/02/MGMS-AIRG

2022 - 2023 (Odd/Even)

MEETING MINUTES

Meeting Name:	RAGGING FREE CAMPUS – DISCUSSION AND ACTION PLAN		
Date of Meeting: (MM/DD/YYYY)	01/12/2022	Time:	10:00 am to 11:00 am
Minutes Prepared By:	Mr. N. Michael Franklin	Location:	Principal Room

1. Meeting Objective

To frame the rules and regulations to make a ragging free campus

2. Attendance at Meeting

Name	Department	E-mail	Phone
List Enclosed			

3. AGENDA ITEM	4. DISCUSSION/OUTCOMES / DECISIONS	5. ACTIONS TO BE TAKEN, COMMUNICATIONS REQUIRED	6. Date & Time of completion
Review of the Previous minutes	<ul style="list-style-type: none">Previous Anti Ragging meeting minutes for 2022-2023 analyzed.		
Regarding reopening of First year for the Academic year 2021-2022 and the Anti ragging initiatives to be taken.	<ul style="list-style-type: none">It is discussed with all the members about the reopening and initiative to be taken up by Anti Ragging committee	<ul style="list-style-type: none">Discussions were made on what constitutes raggingPlaces possible, where ragging could happen were identified.Awareness on ragging to be given – was discussed	
	<ul style="list-style-type: none">Anti Ragging affidavit to be collected from all the first year duly signed by Students, Parents and Notary Public.		
	<ul style="list-style-type: none">During the Induction Programme it is to be conveyed that Stella Mary Campus is the ragging free campus	<ul style="list-style-type: none">To demonstrate to the students about what all would come under raggingAlso tell the students in what ways they could be helped	Immediate
	<ul style="list-style-type: none">The Contact number of Principal, Convener to be issued to the students to convey issues if any		
	<ul style="list-style-type: none">Once if there is any issue it has to be brought to the notice of the convener for remedial action.		
Display of Anti ragging instruction	<ul style="list-style-type: none">Anti ragging warning instructions to be displayed in all major areas of the campus. This will give assurance to the first year that there is no ragging, remainder and warning to seniors.	<ul style="list-style-type: none">committee framed to be disclosed	
	<ul style="list-style-type: none">To frame the monitoring committee who would deal with the remedial or punishing part .	<ul style="list-style-type: none">Possible places of ragging identified and a monitoring committee member from every department has to monitor the students, in the verandahs, main gate, cafeteria, near rest rooms.	Immediate



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22 - 2023 (Odd/Even)

		<ul style="list-style-type: none">Time table for first years framed in such a manner that intervals differ for the seniors and the first year students.In bus a monitoring committee is put to take care.In hostels also the monitoring committee would make a frequent visit to check whether the hostel is a ragging free one and look to the grievances faced by the hostellers also.	
Summary of Review Outputs <ul style="list-style-type: none">All possible measures to be taken to make a ragging free campus were discussed and action plan framed accordingly.			
7. Next Meeting (if applicable)			
Date: (MM/DD/YYYY)		Time:	Location:
Objective:			

Signature: _____

Meeting Document

STELLA MARY'S COLLEGE OF ENGINEERING
Aruthenganvilai, Kallukatti Junction
Azhikal Post, Kanyakumari District - 629 202

Signature: _____

Principal

Date: _____



STELLA MARIS COLLEGE OF ENGINEERING

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Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629202. 2022 - 2023 (Odd/Even)

2. Attendance at Meeting

S. No.	Name	Designation	Department	Signature
1.	Adv. R. Anetter Allwyn	Advocate		
2.	Mr. N. Michael Franklin	Assistant Professor	ECE	
3.	Mrs. R. Rema	Assistant Professor	CIVIL	
4.	Dr. A. Selva Reegan	Professor	CSE	
5.	Mr. C. Milton	Assistant Professor	EEE	
6.	Mrs. A. L. Merlin Sheela	Assistant Professor	S&H	
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8.	Mr. J. John Ferads	Student	Mechanical	
9.	Mr. T. Santhos	Physical Director		
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CIRCULAR-ALL HEADS**MEETING AGENDA****Date: 28/11/2022**

Meeting Name:	RAGGING FREE CAMPUS – DISCUSSION AND ACTION PLAN		
Date of Meeting: (DD/MM/YYYY)	01/12/2022	Time:	10:00 am to 11:00 am
Meeting Chair:	Dr.R.Suresh Premil Kumar	Location:	Principal's Office
Meeting Facilitator:			
Meeting Minute Taker:	Mr. N. Michael Franklin	Meeting Documenter:	Mr. N. Michael Franklin

1. Meeting Objective

To frame the rules and regulations to make a ragging free campus

2. Attendees**Name**

Members List Enclosed

3. Meeting Agenda

Topic	Time
<ul style="list-style-type: none">Review of the Previous minutesRegarding reopening of First year for the Academic year 2022-2023 and the Anti ragging initiatives to be taken.Display of Anti ragging instruction	10:00 am to 11:00 am

4. Pre-work/Preparation (documents/handouts to bring, reading material, etc.)

Description	To be Prepared by
Antiragging affidavit copy – to make the discussions based on the parameters mentioned	Principal

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2. Signature

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