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7 Gender Equity 7.1.1

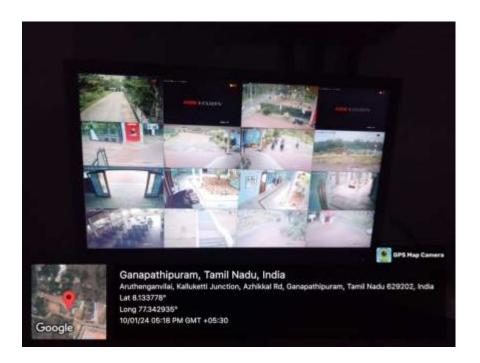
a) Safety and Security:

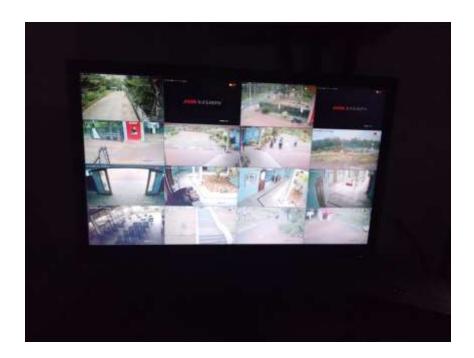




VIDEO SURVEILLANCE CAMERA INSIDE THE CAMPUS

Video Surveillance inside the office





First -Aid Kit

First Aid Kit is available every time in the college office and all departments for the treatment of minor injuries and Sickness.





Safety precautions for fire Sand with Bucket in S/H Block

FIRE EXTINGUISHER





Fire Extinguisher placed in all the departments



Anti-ragging board placed in various Blocks inside the campus





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Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District, Tamil Nadu - 629 202.

www.stellamaryscoe.edu.in | email : info@stellamaryscoe.edu.in

Tel. No.: 04652-239122 | Mob.: 7402707773

Ref: SMCE/OEADTN/OR/01/2023

08.09.2023

OFFICE ORDER

The Anti Ragging committee is reconstituted with the following members with immediate effect till further orders.

SI. No	Name	Designation	Dept.	Position
1.	Mr. N. Michael Franklin	Asst. Professor	ECE	Convener
2	Mrs. N. Agnes Flora	Asst. Professor	Civil	Member
3	Mr. C. Senthil Kumar	Asst. Professor	CSE	Member
4	Mrs. V. Jino Sniny	Asst. Professor	ECE	Member
5		Asst. Professor	EEE	Member
6	Mr. E. Prakash	Asst. Professor	Mech	Member
7	Mr. K. Bensiger	Asst. Professor	S&H	Member
8	Mrs. K. Mary Asha	Asst. Prof	MBA	Member
9	Dr. M. Supriya	Asst. Prof	AI&DS	Member
10	Mrs. A.J. Sreeja	Advocate & Art 637427383	Member	



Professor Principal

PRINCIPAL

PRINCIPAL

STELLA MARY'S COLLEGE OF ENGINEERING ARUTHENGANVILAI. AZHICKAL POST-629 202 KANYAKUMAR! DISTRICT



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STELLA MARY'S COLLEGE OF ENGINEERING SMCE/OEADTN/FM-4 Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District – 629202. 2022 - 2023 (Odd/Even)

SMCE/OEADTN/FM-45B/ 02/MGAA-AIRG

10.00 Am to 10.30 Am

CIRCI	JLAR-ALL Committee Members	MEETING AGENDA	Date: 27/03/2023
leeting Name:	RAGGING FREE CAMPUS - Follow up Meeting		
Date of Meeting:	30/03/2023	Time:	10:00 Am to 10.30 Am
Meeting Chair:	Dr. R. Suresh Premil Kumar	Location:	Principal's Office
Meeting Facilitator:	Dr.R.Suresh Premil Kumar		
Meeting Minute Taker:	Mr. N. Michael Franklin	Meeting Documenter:	Mr. N. Michael Franklin

1. Meeting Objective

To Discuss about the follow up action

2. Attendees

Name

Members List Enclosed

Topic

To Discuss about the effect of monitoring & issues if any

Signature: . **Principal**

Date:



STEL MARY'S COLLEGE OF ENGINEER G Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629202. 2022 - 2023 (Odd/Even)

SMCE/OEADTN/FM-45B/ 02 / MGAA-AIRG

S. No.	Name	2. Signature Designation	Department	Signature
	Adv. R. Anetter Allwyn	Advocate		D Alatai
	Mr.N Michael Franklin	Assistant Professor	ECE	9.710
3	Mrs.R. Rema	Assistant Professor	CIVIL	au.
4	Dr. A. Selva Reegan	Professor	CSE	AND
	Mr.C. Milton	Assistant Professor	EEE	ONE
	Mrs A. L. Merlin Sheela	Assistant Professor	S&H	amos
7	Dr. M. Siva Prakash	Professor	Mechanical	1
				la.
	Mr. T Santhose	Physical Director		of ten
	Mr. T. Jeba Kumar	Hostel Deputy Warden	- Boys	T-Denny
11	Mrs S. Usha Kumari	Hostel Deputy Warden	- Girls	Lb.
	Ms. Shajini	Student Volunteer	CSE/III	Sail
	Mr Munniyandi	Student Volunteer	EEE/IV	Mumande
11.	Mr. Daniel	Student Volunteer	MECH/IV	Humander.
12.	Ms. Sneka	Student Volunteer	ECE/IV	OR July



Meeting Name:

MEETING MINUTES

STELLA MARY'S COLEGE OF ENGINEERING Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District – 629202.

RAGGING FREE CAMPUS - Follow up Meeting

SMC/OEADTN/FM-45 I /02/MGMS - AIRG 2022- 2023 (Odd/Even)

10:00 Am to 10.30 Am

Date of Meeting: (MM/DD/YYYY)	30/03/2023		Time:	10:00 Am to 10.30 Am	
Minutes Prepared By:	Mr.N. Michael Franklin		Location:	Principal's Office	
1. Meeting Objective				\$25 XXXXXXXX	
To Discuss about the follow	up action about Campus Monitoring				
2. Attendance at Meeting	A STATE OF THE STA				
Name	Department	E-mail		Phone	
List Enclosed					
3. AGENDA ITEM	4. DISCUSSION	ON/OUTCOMES / DECI	ISIONS	5. ACTIONS TO BE TAKEN, COMMUNICATIONS REQUIRED	6. Date & Time of completion
Review of the Previous minutes	Previous meeting minutes	utes discussed			
To Discuss about the effect of monitoring issues if any	imitation that the an member is required the Campus. All the members pre	e members are being re ti-ragging committee w to ensure that there are sented the monitoring ported that there were r	vill use. Every no racial issues in work carried out		
	s to be taken to make a ragging free co	ampus were discussed an	d action plan framed	accordingly.	
7. Next Meeting (if applicable)	the state of the s	Location			
Date: (MM/DD/YYYY)	Time:	Location	11:		And Carried
Objective:	Convener		Signature		
STELLA Inthene	anvilai, Kallikarii lunction		Principal 3	3	

Time:



STELLA MAIO'S COLLEGE OF ENGINEERING Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District – 629202. SMCE/OEADTN/FM-45 I /02/MGMS - AIRG 2022- 2023 (Odd/Even)

S. No.	Name	Designation	Department	Signature
	Adv. R. Anetter Allwyn	Advocate		Q AR 36
	Mr.N. Michael Franklin		ECE	50
3.	Mrs.R. Rema	Assistant Professor	CIVIL	Dan 1
4	Dr. A. Selva Reegan	Professor	CSE	A STATE OF THE STA
		Assistant Professor	EEE	ould
			S&H	June
7	Dr. M. Siva Prakash	Professor	Mechanical	1
	Mr. J. Joha Ferads		Mechanical	1-
	Mr. T. Santhose	Physical Director		2 Am
	Mr T Jeba Kumar	Hostel Deputy Warden	Hostel Deputy Warden - Boys	
11	Mrs S. Usha Kumari	Hostel Deputy Warden	Hostel Deputy Warden - Girls	
	Ms Shajini	Student Volunteer	CSE/III	Soj
	Mr Munniyandi	Student Volunteer	EEE/IV	Munnipade
11.	Mr, Daniel	Student Volunteer	MECH/IV	Damy
12.	Ms Sneka	Student Volunteer	ECE/IV	Smither



STELLA MARY'S COLLEGE OF ENGINEERING SMCF/DEADTN/FM-461/02/MGMS-AIRG Aruthenganvilai, Kallukatti Janction, Azhikal Post, Kanyakumari District – 629202. 2022 - 2023 (Odd/Even)

		IG			

Meeting Name:	RAGGING FREE CAMPUS - DISCUSSION AND ACTION PLAN			
Date of Meeting: (MM/DD/YYYY)	01/12/2022	Time:	10:00 am to 11:00 am	
Minutes Prepared By:	Mr. N. Michael Franklin	Location:	Principal Room	

To frame the rules and regulations to make a ragging free campus

2. Attendance at Meeting	g			
Name	Department E-r	mail I	Phone	
List Enclosed				
3. AGENDA ITEM	4. DISCUSSION/OUTCOMES / DECI:	SIONS	5. ACTIONS TO BE TAKEN, COMMUNICATIONS REQUIRED	6. Date & Time of completion
Review of the Previous minutes	 Previous Anti Ragging meeting minutes 2023 analyzed. 	for 2022-		
Regarding reopening of First year for the Academic year 2021- 2022 and the Anti ragging initiatives to	It is discussed with all the members aboreopening and initiative to be taken up Ragging committee Anti Ragging affidavit to be collected frofirst year duly signed by Students, Parer	by Anti om all the	 Discussions were made on what constitutes ragging Places possible, where ragging could happen were identified. Awareness on ragging to be given – was discussed 	
be taken.	Notary Public. During the Induction Programme it is to conveyed that Stella Mary Campus is the free campus		To demonstrate to the students about what all would come under ragging Also tell the students in what ways they could be helped	immediate
	The Contact number of Principal, Conve issued to the students to convey issues Once if there is any issue it has to broug notice of the convener for remedial actions.	if any ght to the		
Display of Anti ragging instruction	 Anti ragging warning instructions to be all major areas of the campus. This will assurance to the first year that there is remainder and warning to seniors. 	give	committee framed to be disclosed	
	To frame the monitoring committee who with the remedial or punishing part .	o would deal	 Possible places of ragging identified and a monitoring committee member from every department has to monitor the students, in the verandahs, main gate, cafeteria, near rest rooms. 	immediate

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2 - 2023 (Odd/Even)

				 Time table for first years framed in such a manner that intervals differ for the seniors and the first year students. 	************
				 In bus a monitoring committee is put to take care. 	######################################
Summary of Pavia				In hostels also the monitoring committee would make a frequent visit to check whether the hostel is a ragging free one and look to the grievances faced by the hostellers also.	
All possible m		ragging free campus were dis	scussed and action	plan framed accordingly.	
7. Next Meeting (if app	licable)				
Date: (MM/DD/YYYY)		Time:	Location:		
Objective:					

Signature: ..



STELLA MA 'S COLLEGE OF ENGINEERING SMCE/OEADTN/FM-461/02/MGMS-AIRG Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District – 629202. 2022 - 2023 (Odd/Even)

0 11		2. Attendance at Meeting		
S. No.	Name	Designation	Department	Signature
1.	Adv. R. Anetter Allwyn	Advocate		Q Ahr
2.	Mr.N. Michael Franklin	Assistant Professor	ECE	
3	Mrs.R. Rema	Assistant Professor	CIVIL	Bou !
4	Dr. A. Selva Reegan	Professor	CSE	hul
			EEE ,	PUL
	Mrs. A. L. Merlin Sheela	Assistant Professor	S&H	Penns
7.	Dr. M. Siva Prakash	Professor	Mechanical	A Pre
	Mr. J. John Ferads	Student	Mechanical	las.
9.	Mr T Santhose	Physical Director		ales
10.	Mr. T. Jeba Kumar	Hostel Deputy Warder	n – Boys	Tishem.
11	Mrs S. Usha Kumari	Hostel Deputy Warder	n – Girls	للا
9	Ms. Shajini	Student Volunteer	CSE/ III	Saij
	Mr. Munniyandi	Student Volunteer	EEE/IV	Mennyand
11.	Mr. Daniel	Student Volunteer	MECH/IV	Dourt
12.	Ms. Sneka	Student Volunteer	ECE/IV	Snelelia



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STELLA MARY'S COLLEGE OF ENGINEERING

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District – 629202. 2022 - 2023 (Odd/Even)

	CIRCULAR-ALL HEADS	MEETING AGENDA	Date: 28/11/2022
Meeting Name:	RAGGING FREE CAMPUS - DISCUSSION AND A	ACTION PLAN	
Date of Meeting: (DD/ MM /YYYY)	01/12/2022	Time:	10:00 am to 11:00 am
Meeting Chair:	Dr.R.Suresh Premil Kumar	Location:	Principal's Office
Meeting Facilitator:			
Meeting Minute Taker:	Mr. N. Michael Franklin	Meeting Documenter:	Mr. N. Michael Franklin

1. Meeting Objective

To frame the rules and regulations to make a ragging free campus

Name

Members List Enclosed

3. Meeting Agenda

Topic			
		Review of the Previous minutes	10:00 am to 11:00 am
ı		Regarding reopening of First year for the Academic year 2022-2023 and the Anti ragging initiatives to be taken.	

Display of Anti ragging instruction

4. Pre-work/Preparation (documents/handouts to bring, reading material, etc.)					
Description	To be Prepared by				
Antiragging affidavit copy – to maked the discussions baed on the parameters mentiioned	Principal				

SMCF/OEADTN/FM-45I/ 02 /MGAA-AIRG

S. No.	Name	2. Signature Designation	Department	Signature
	Adv. R. Anetter Allwyn	Advocate		QAL TO
	Mr.N. Michael Franklin	Assistant Professor	ECE	SA
	Mrs.R. Rema	Assistant Professor	CIVIL	Dan
	Dr. A. Selva Reegan	Professor	CSE	Auth
	Mr C Milton	Assistant Professor	EEE	019
	Mrs. A. L. Merlin Sheela	Assistant Professor	S&H	Fruit,
7	Dr. M. Siva Prakash	Professor	Mechanical	
	Mr. J. John Ferads	Student	Mechanical	Lug
9	Mr T. Santhose	Physical Director		South 2
10.	Mr T. Jeba Kumar	Hostel Deputy Warden	n – Boys	7-Johners
11	Mrs. S. Usha Kumari	Hostel Deputy Warden	n – Girls	Us
9	Ms Shajini	Student Volunteer	CSE/III	Brain-
10	Mr. Munniyandi	Student Volunteer	EEE/IV	Muningandi
11	Mr. Daniel	Student Volunteer	MECH/IV	Dauf
12.	Ms Sneka	Student Volunteer	ECE/IV	Suchha.



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Tel. No.: 04652-239122 | Mob.: 7402707773

Ref: SMCE/OEDTN/OR/ICC/02/2023

08.09.2023

OFFICE ORDER

Sub : Reconstitution of Internal Complaints Committee for the Academic Year 2023-2024

Ref : (1) All India Council for Technical Education Part III, Section IV (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F.AICTE/WII/2016/01dated 10th June, 2016

(2) University Grants Commission (prevention, prohibition, and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015 vide No. F. 91-1/2013(TFGS) dated 2nd May 2016

Internal Complaints Committee for the Academic Year 2023-2024 is reconstituted with the following members and approved by the Governing Council on 20th July 2023

SL No	Name	Designation	Dept.	Position
1.	Mrs. A. L. Merlin Sheela	Assoc. Professor	Maths (S & H)	Convener
2	Mrs.S. Indira	Asst. Professor	Civil	Member
3	Mrs. S. Mamitha	Asst. Professor	CSE	Member
4	Mrs. A. B. Evanjalin	Asst. Professor	ECE	Member
5	Mrs. I. SabareesaPriya	Asst. Professor	EEE	Member
6	Dr. M. Siva Prakash	Professor	Mechanical	Member
7	Mrs. K. Mary Asha	Asst. Professor	MBA	Member
8	Ms. S. L. Jishma	Asst. Professor	MBA	Member
9	Ms. S. Usha Kumari	Deputy Warden	Ladies Hostel	Member
10	Ms. A.Abisha	Receptionist	Office	Member
11	Mrs. Y. Jenitha Yesudhas	Rotarian		Member
12	Mrs. A.J. Sreeja	Advocate (Contact	Member	



STELLA MARY'S COLLEGE OF ENGINEERING ARUTHENGANVILAL AZHICKAL FOST 628 202

Approved by A.I.C.T.E. New Delhi vide F. No. Southern/2012/1-798094521 Dt. 18/09/2012 and Affiliated to Anna University, Chennai vide Lr.No. 089/CAI/AFFLN/2012 12 Dt. 15 11 2020



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Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629 202

COUNSELING



STELLA MARY'S COLLEGE OF ENGINEERING ST-CGFM-08

Aruthenganvilai, Azhikal Post, Kanyakumari District - 629202

Counseling Form [186]

Department: FEE

Date: 13/09/2029.

Name of the student: Gayalhin.

Roll No .:

SI. No.	Nature of the Problem	Counseling given by & Signature of Faculty advisor (with name)	Decision taken by the student	Signature of Student	Follow up action
	Inpressed deve is an attribute of	Af Merlio Shuly	Conteming about her life, she accepted to	ayaku	Engumed with present
	0		life she desepted to think positively and will do her routine work properly		she is active how that
			8 A		
			,		



STELLA MARY'S COLLEGE OF ENGINEERING ST-CGFM-08

Aruthenganvilai, Azhikal Post, Kanyakumari District - 629202

Counseling Form [1cc].

Department:

BEE

Name of the student: Lavanya.

Date: 5/10/2022

Roll No.:

Sl. No.	Nature of the Problem	Counseling given by & Signature of Faculty advisor (with name)	Decision taken by the student	Signature of Student	Follow up action	
1.	Having misunder standing with moth	duracional 14.	Understand the difficulty of parent and can history to mother	Lound	enguired with mother, of	
					~	



STELLA MARY'S COLLEGE OF ENGINEERING ST-CGFM-08

Aruthenganvilai, Azhikal Post, Kanyakumari District - 629202

Counseling Form

Department: CSD

Date: 24/05/2022

Name of the student: Strithra

Roll No .:

SI. No.	Nature of the Problem	Counseling given by & Signature of Faculty advisor (with name)	Decision taken by the student	Signature of Student	Follow up action
	Not in territod in studies and feeling	A-L HI Lin Shal	Thinking a bout future, I she will concentrate on ortudier	Oderfit.	Brown with the high was
_	(or of the) (to) to) to)		3144100		



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NAPKIN VENDING MACHINE AND INCINERATOR





sanitary napkin vending and incinerator machine



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SEXUAL HARASSMENT COMPLAINT BOX



Sexual harassment complaint box inside Administration Block



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SICK ROOM AND DOCTOR ROOM



Sick room in first year block



Doctor Room inside the campus