



SMCE/IPR-MM-01/2022

MEETING MINUTES

Date:10.10.2022

Meeting Name:		IPR Meeting	
Date of Meeting: (MM/DD/YYYY)		10.10.2022	Time: 3.00PM-3.30PM
Minutes Prepared By:		Dr.M.Supriya	Location: IPR Cell
1. Meeting Objective			
To plan the events for the semester 2022-2023 (Odd).			
2. Members to Attend			
Name	Department	E-mail	Phone
List Enclosed			
3. AGENDA ITEM		4. DISCUSSION/OUTCOMES / DECISIONS	
1.ACTION PLAN		1.Inauguration of IPR cell is initiated in association with IIC and IEDC. 2. Importance of IPR related activities are discussed.	
2. IPR ACTIVITIES		To give awareness about IPR to faculty members a FDP on IPR Planning Innovations and Inventions is planned to be conduct in the odd semester	
5. ACTIONS TO BE TAKEN, COMMUNICATIONS REQUIRED		Convenor and Members are decided to form the IPR cell.	
6. Date & Time of completion		Date has to be decided according to discussion.	
Immediate		Immediate	
Summary of Review Outputs All the above discussions will be implemented as soon as possible.			
7. Next Meeting (if applicable)			
Date: (MM/DD/YYYY)	10/10/ 2022	Time: 3.00PM	Location: IPR Cell
Objective:			
Action plan implementation.			

Signature:
Meeting Documenter
Date:10/10/2022.....

Signature:
Principal
Date:10/10/2022.....

SMCE/IPR-MM-02/2022

MEETING MINUTES

Date:05.12.2022

Meeting Name:	IPR Meeting		
Date of Meeting: (MM/DD/YYYY)	05.12. 2022	Time:	3.00PM-3.30PM
Minutes Prepared By:	Dr.M.Supriya	Location:	IPR Cell
1. Meeting Objective			
To plan the events for the semester 2022-2023 (Odd).			
2. Members to Attend			
Name	Department	E-mail	Phone
List Enclosed			
3. AGENDA ITEM	4. DISCUSSION/OUTCOMES / DECISIONS		
1.ACTION PLAN	Faculty Development program is planned to conduct on 17/12/2022.		
3. IPR ACTIVITIES	The theme of the program and the resource person is decided as per the availability.		
	5. ACTIONS TO BE TAKEN, COMMUNICATIONS REQUIRED		6. Date & Time of completion
	Advised all the faculties to take part in the program		Immediate
	Communication to the resource person to be made through proper channel		Immediate

Signature:
 Meeting Documenter
 Date: ...05.12.2022.....

Signature:
 Principal
 Date:05.12.2022.....









STELLA MARY'S COLLEGE OF ENGINEERING

SMCE/CCR-21/IPR-01/2022

Aruthenganvilai, Kallukatti Junction, Azhikal Post, Kanyakumari District - 629202.

2022 - 2023 (Odd/Even)

Sl. No.	Name	Designation	Department	Signature
1.	Dr.M.Supriya	Convenor	AP/CSE	
2.	Dr. R. Reena Daphne	Member	Asso. Prof/ EEE	
3.	Mr.S. R. RajKumar	Member	AP/MECH	
4.	Dr.R. K. Mathumathi	Member	Asso. Prof/MECH	
5.	Mr. C. Bastin Rogers	Member	AP/CSE	
6.	Mrs. E. Ramola	Member	AP/ECE	
7.	Dr .A. R. Gayathri	Member	AP/ EEE	