

Hello I'm Mars Smith

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Skills

- 4 years of QA Testing
- 3 years of Data Entry
- 1 year of Front End Development

Experience

04/2018 - PRESENT

KingsIsle Entertainment, Round Rock, TX – QA Tester II

- Report bugs to the development team.
- Write, review and analyze test plans.
- Collaborate with the QA team on regressing features.
- Check production logs daily and report any errors.
- Test and verify bug tickets that are fixed.

05/2015 - 04/2018

Breed and Co., Austin, TX – Accounts Payable Associate/Administrative Assistant

- Process and record invoices.
- Process outgoing payments in compliance with financial policies and procedures.
- Prepare the check run to send outgoing payments.
- Answer emails and phone calls from vendors.
- Count inventory daily.
- Keep detailed logs of inventory.
- Organize inventory for easy access.
- Answered customer calls and directed callers to the appropriate department.
- Organized incoming mail to appropriate personnel.
- Mail outgoing orders to nonlocal customers.

Education

09/2014 - 05/2019

Southern New Hampshire University Online, Manchester, NH – Bachelor of Science

Game Programming and Development