**................................**

**Title of Project**

**CONCEPT PAPER**

***for a***

***Public Private Partnership (PPP) to promote [choose either]***

***“Cluster Development” or “Research and Skills Development”***

Yerevan, Month, Year

|  |  |  |
| --- | --- | --- |
| **Name of the Consortium** | |  |
| **Name and address of organization that is the Consortium Lead** | |  |
| **Contact point:** | **Lead contact name** |  |
| **Relevant telephone** |  |
| **e-mail** |  |
| **Name of the other Members of Consortium**  **Address**  **Contact point**  **(Please add cells to include all members)** | |  |
| **Project Duration** | |  |
| **Budget Requested from TPQI Project (AMD)** | |  |
| **Total Contribution of the Partners (AMD)** | |  |
| **Total Project Budget (AMD)** | |  |
| **Authorized representative of the Consortium** | |  |
| **Signature** | |  |

1. **TECHNICAL INFORMATION** 
   1. **Project Title: ………..**
   2. **Project Objectives**

Indicate how your proposed activity of PPP Initiative addresses the specific challenge and scope of topic, as set out in the PPP Implementation Manual.

* 1. **Method of Approach**
* Give the background to the preparation of the activity of PPP Initiative
* Key stakeholders group and their attitude towards the action, any consultations held with them and their anticipated participation
* Type of activities proposed, related outputs and results, including linkages between activities
* Timeframe and specific factors, which were taken into consideration
  1. **Anticipated Results and Relevance of the proposed activity**
* Relevance to the specific national priorities of Armenia
* Relevance to objectives and priorities, described in the PPP Implementation Manual
* Anticipated outcomes, results and impact of the proposed activity on its stakeholders and beneficiaries;
  1. **Project Partners, Roles and Contribution**
* Explain how the profile of each partner is aligned with the objectives of the proposed PPP Initiative
* Indicate the role of each partner towards development of the proposal and implementation of activities in scope of initiative.
  1. **Feasibility and sustainability**
* Explain how the proposed PPP will reach and maintain its sustainability beyond the duration of funding
  1. **Particular Added Value**

Indicate any specific added-value elements, e.g. the promotion or consolidation of public-private partnerships, innovation and best practice, or other cross-cutting issues such as environmental issues, promotion of gender equality and equal opportunities, the needs of disabled people, the rights of minorities and the rights of indigenous peoples.

* 1. **Environment and Social impacts and Mitigation Measures**

Indicate potential negative environmental impacts and social impacts (if any) and proposed mitigation measures.

1. **SUPPORTING INFORMATION**
   1. **Proposed Estimated Cost**

The total cost is [xxx,xxx AMD].

* 1. **Proposed amount of the applicant’s participation**

Applicant participation includes both in-kind and cash contributions totalling up to [xxx,xxx AMD] over a period of 3 years.

* 1. **Proposed amount of prospective partners’ participation**

Prospective partners will contribute up to AMD within a period of [xx] years both in-kind and in cash (Please attach proposed Estimated Cost and Cost Breakdown (1 page maximum)). This should include proposed budget and projections.

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Budget Item | Year 1 | | | Year 2 | | | Year 3 | | | TOTAL | Contribution Covered by |
|  | Consortium | | TPQI | Consortium | | TPQI | Consortium | | TPQI |  |  |
|  | Cash | In-Kind |  | Cash | In-Kind |  | Cash | In-Kind |  |  |  |
| Renovation, new construction |  |  |  |  |  |  |  |  |  |  |  |
| Hardware |  |  |  |  |  |  |  |  |  |  |  |
| Software |  |  |  |  |  |  |  |  |  |  |  |
| Staff salaries |  |  |  |  |  |  |  |  |  |  |  |
| Consultants’ fees |  |  |  |  |  |  |  |  |  |  |  |
| Etc. |  |  |  |  |  |  |  |  |  |  |  |

**2.4 Proposed duration of the funding for the proposed PPP**

Proposed duration of the funding for the PPP is … years.

**2.5. Contact Information**

Contact information for all proposed partners, including name, title, email and phone numbers and a brief description of each prospective partner’s previous work and experience.

**2.6. MoU / Letters of Commitment**

Please attach MoU signed by the members of the Consortium, stating they will be developing joint proposal for the PPP program and defining the roles of the members,

Or

Letters of Commitment on roles, financial commitment and joint proposal development by Consortium members.

Budget Template

