

# Faisal Fahd Alsaedi

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## Summary

A Health Informatics graduate with hands-on experience as a Health Informatics Specialist in the Medical City, recognized for outstanding training performance, and certified by the Saudi Commission for Health Specialties. I am eager to contribute in areas such as health data analysis, health information systems, systems integration, or health informatics training. My goal is to leverage my skills in data analysis, health systems management, and quality assurance to enhance organizational performance in a dynamic, growth-focused environment.

## Education

**Hail University.**

**2023**

**Bachelor's degree in Health Informatics.**

## Practical Training

**Health Informatics Specialist - Trainee** | King Salman bin Abdulaziz Medical City.

27\07\2023 – 28\07\2024

- Manage and organize patient appointments and referrals using programs such as the Saudi Center for Appointments and Referrals and My Referral.
- Work on Microsoft Office programs and other medical systems such as Medica Cloud to organize data.
- Sort and organize outpatient referrals and book the necessary appointments.
- Enter and update appointment data in the system to ensure accuracy.
- Communicate with patients to confirm appointment arrival and provide the required support.

## Achievements and Memberships

- **Certificate of recommendation and appreciation from King Salman bin Abdulaziz Health City for showing a distinguished training period.**
- **Membership of the Saudi Commission for Health Specialties.**

## Practical Skills

- The ability to operate, maintain and update various health systems to ensure efficient workflow.
- Collect and analyze medical data to produce reports that help in making medical and administrative decisions.
- Apply best practices to protect health data and maintain its confidentiality.
- The ability to plan and implement technical projects in the field of health informatics.
- Cooperate with medical and administrative teams to ensure the effective use of health systems and technologies.
- Design and manage health databases to ensure data integrity and accuracy.

## Skills

- Use of computers and Office programs.
- Problem solving.
- Teamwork.
- Work under pressure.
- Time management and organization.
- Seriousness in work.
- Taking responsibility.
- Quick learning.
- Good treatment.
- Self-development.

## Languages

- Arabic: Native.
- English: Excellent.