

## CONTACTS



48B Whydah Wing Richards Bay3900

066 187 1026



**Diploma in Financial Accounting**Boston City Campus2019

**Grade 12 (Matric)** Greytown High School2013

#### **SOFT SKILLS**

Absorbing, sharing, and understanding information presented.
Decision-making Criticalthinking Collaboration
Active Listening Being Coachable

# Curriculum vitaeof

# Siduduzile Snenhlanhla Mdima

# **Summary**

I am a reliable, hard working woman with a good eye for detail, I am also confident, outspoken but respectful, intelligent and ambitious so I tend to think a lot logically. I handle unfavorable situations well and with reason as I am a patient individual and try my best to work along with others seamlessly. Great with my computer literacy and fast with my hands, I am very dedicated within everything I do and tend to work very well with people.

# **LANGUAGES**

English : Fluent isiZulu : Fluent

#### ADDITIONAL INFORMATION

Surname : Mdima

First Name : Siduduzile Snenhlanhla

Date of Birth : 1995/07/14
Gender : Female
Marital Status : Single

Nationality : South African

Driver's License : Code 10

Address : Richards Bay

3900

Phone Number : 0661871026

Email : romanmdima@gmail.com

### Hard Skills

Computer Skills : ICT Innovation, Business

InformationSystem, Microsoft Word, Excel, PowerPoint

#### **EDUCATION**

Higher Education : Boston City Campus

Highest Grade Passed : Diploma in Financial Accounting

Year Completed : 2019

Last School Attended : Greytown High school Highest Grade Passed : Grade 12 (Matric)

Year Completed : 2013

#### **Work Experience**

Organization : Khazimula Mobile Spa Designation : Massage Technician

Duration : 2021 – 2024

#### References

Name : S Cele

Organization : Khazimula Mobile Spa

Designation : Director

Contact # : 067 013 8885 / 079 978 8396

# **Motivational Letter**

I am excited to once again join the working world because I am a very driven individual who realizes the need to gain experience in the form of working for a company where I am guaranteed to learn and grow.

I have helped grow my knowledge in understanding how business works and implementing my ideas in a working environment by networking with people in the accounting field of work. Doing so has continually challenged me as an individual to do better and work harder in order to achieve my goals. While I understand my lack of experience will not be advantageous, I do have knowledge of what will be expected of me in a working environment and would be extremely eager to gain experience in order to expand my knowledge.

I am a well-organized individual who believes that being organized assists me in being efficient and able to multitask when it is required. I have developed my communication and teamwork skills from my various interactions with customers and colleagues in my current position.

This opportunity will provide me with the potential to further enhance my skills-set and merge them with those that I hope to acquire. Thank you for taking the time to review my application, I would appreciate the opportunity to discuss this further with you in an interview.

Kind Regards SS Mdima

Cell: 066 187 1026