

CONTACTS



48B Whydah Wing Richards Bay3900

066 187 1026



Diploma in Financial AccountingBoston City Campus 2019

Grade 12 (Matric) Greytown High School2013

SOFT SKILLS

Absorbing, sharing, and understanding information presented.
Decision-making Critical-thinking Collaboration
Active Listening
Being Coachable

Curriculum vitaeof

Siduduzile Snenhlanhla Mdima

Summary

I am a reliable, hard working woman with a good eye for detail, I am also confident, outspoken but respectful, intelligent and ambitious so I tend to think a lot logically. I handle unfavorable situations well and with reason as I am a patient individual and try my best to work along with others seamlessly. Great with my computer literacy and fast with my hands, I am very dedicated within everything I do and tend to work very well with people.

LANGUAGES

English : Fluent isiZulu : Fluent

ADDITIONAL INFORMATION

Surname : Mdima

First Name : Siduduzile Snenhlanhla

Date of Birth : 1995/07/14

Identity Number : 9507140021085

Gender : Female Marital Status : Single

Nationality : South African

Driver's License : Code 10

Residential Address : 48B Whydah Wing

& Postal Address Richards Bay

3900

Phone Number : 0661871026

Email : romanmdima@gmail.com

Hard Skills

Computer Skills : ICT Innovation, Business

InformationSystem, Microsoft Word, Excel, PowerPoint

EDUCATION

Higher Education : Boston City Campus

Highest Grade Passed : Diploma in Financial Accounting

Year Completed : 2019

Last School Attended : Greytown High school Highest Grade Passed : Grade 12 (Matric)

Year Completed : 2013

Work Experience

Organization : Khazimula Mobile Spa Designation : Massage Technician

Duration : 2021 – 2024

References

Name : S Cele

Organization : Khazimula Mobile Spa

Designation : Director

Contact # : 067 013 8885 / 079 978 8396

Motivational Letter

I am excited to once again join the working world because I am a very driven individual who realizes the need to gain experience in the form of working for a company where I am guaranteed to learn and grow.

I have helped grow my knowledge in understanding how business works and implementing my ideas in a working environment by networking with people in the accounting field of work. Doing so has continually challenged me as an individual to do better and work harder in order to achieve my goals. While I understand my lack of experience will not be advantageous, I do have knowledge of what will be expected of me in a working environment and would be extremely eager to gain experience in order to expand my knowledge.

I am a well-organized individual who believes that being organized assists me in being efficient and able to multitask when it is required. I have developed my communication and teamwork skills from my various interactions with customers and colleagues in my current position.

This opportunity will provide me with the potential to further enhance my skills-set and merge them with those that I hope to acquire. Thank you for taking the time to review my application, I would appreciate the opportunity to discuss this further with you in an interview.

Kind Regards SS Mdima

Cell: 066 187 1026