**Privacy Notice**

Data collected will be stored by ONS for event management purposes to help assist organise the event.

**What data we need**

The personal data we collect from you will include: your name, email address, job title, organisation.

You have the option to disclose any accessibility requirements you have, to help ensure you are able to fully engage with the conference.

**Why we need it**

We need this information to effectively manage the event you would like to attend. This includes making sure we know who is attending and capacity limits are not exceeded, the event is accessibility and caters to everyone's needs as much as possible, and to maintain a diverse and equal audience. We also use the data, specifically your name, job title and organisation, to create name badges for the event.

**What we do with it**

**We will:**

Make sure your data is only used in relation to the event you are attending for the purpose of event management and communications.

We will share your data if we are required to do so by law – for example, by court order, or to prevent fraud or other crime. We will only retain your personal data for as long as it is needed for the purposes set out in this document or for as long as is required by law.

**We will not:**

Sell or rent your data to third parties share your data with third parties for marketing purposes.

**Photography and Use in future communications and promotional material including Social Media.**

**What are we doing?**

As part of our communications strategy, we intend to take photographs of the conference to use in our internal and external promotional material.

**How we will do this**

To support this, we are looking to collect photography of the presentations and presenters at the event.

**How will we use this data?**

Your contact details and name will be stored on Eventbrite and ONS systems for registration purposes and will be used to create lanyards for the conference day. We will remove your contact details from Eventbrite after a twelve-month period to provide post event updates and assess the long-term impact of the event.

Your photographs will be stored securely in ONS system and actively used in promotional material for up to 7 years. i.e this may include one, or a combination of, the following: on ONS owned blogs, presentations, social media channels.

After 7 years ONS will review and delete your data pertaining to this project from our storage systems. However, your photographs may still be in circulation online or in hard-copy after that date due to the public nature of its disclosure.

**If you do not want us to photograph you:**

If you don’t want to be photographed for use in our promotional material, please inform us at the time of registration on the day and we will provide you with a different colour lanyard.

**Your rights as a data subject**

As a data subject (someone whose personal data we hold) you have rights available to you under data protection legislation. Office for National Statistics’ (ONS’) use of a “public task” legal basis does not impact your rights as a data subject. If you want us to stop processing your personal data (for example removal from a contact list), please let the respective database owner know.

If you wish to exercise any other rights or cannot get hold of a database owner, then please contact our Data Protection Officer at: [DPO@Statistics.gov.uk](mailto:DPO@Statistics.gov.uk)

Your rights are as follow:

* you have the right to be informed about the personal data we hold about you
* you have the right to request access to the data we hold about you
* you have the right to amend any wrong or inaccurate data we may hold about you
* you have the right to object to your personal data being processed
* you have the right, in some circumstances, to request that we erase any personal data we may hold about you
* you have the right, in some circumstances, to request that we process your data on a restricted basis
* you have the right not to be subject to an automated decision-making process

Further information on the rights available to you, and the circumstances under which you can exercise them, is available from the [Information Commissioner](https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/).

### Contact details

The data controller for your personal data is the Office for National Statistics. The contact details for the data controller are:

Office for National Statistics   
Government Buildings   
Cardiff Road   
Newport   
NP10 8XG   
Telephone +44 (0) 1633 456633

The contact details for the ONS Data Protection Officer (DPO) are:

DPO   
Office for National Statistics   
Government Buildings   
Cardiff Road   
Newport   
NP10 8XG   
Email: [DPO@Statistics.gov.uk](mailto:DPO@Statistics.gov.uk)

### Complaints

If you consider that your personal data has been misused or mishandled, you may make a complaint to the Information Commissioner, who is an independent regulator. The Information Commissioner can be contacted at:

Information Commissioner's Office   
Wycliffe House   
Water Lane   
Wilmslow   
Cheshire   
SK9 5AF   
Telephone: 0303 123 1113   
Email: [casework@ico.org.uk](mailto:casework@ico.org.uk)

Any complaint to the Information Commissioner will not affect your right to seek compensation through the courts.

This statement was given on Monday 16 December 2019 by the ONS Data Science Campus.