

Field Creation:

This milestone explains about Field Creation.

1)Fields Available On Custom Object: Passport:

Field Name Data Type

Full Name Text

Contact Number Number

Passport Number Text

Permanent Address Text

2) Field Creation: Full Name

Field Creation: Full Name:Navigate to Setup

2. Click the Object Manager next to Home Tab
3. Type Passport in Quick Find and Select it
4. Click on Fields and Relationships
5. Click New
6. Select Data Type: Text, click on next
7. Field Label: Full Name
8. Length: Max 80
9. Check always requires a value to save this record
10. Click next
11. Next, Save or Save & New (if further new field will be create)

Quick Find / Search... Expand All | Collapse All

Lightning Experience Transition Assistant
Move to the new, more productive Salesforce.
[Get Started](#)

Salesforce Mobile Quick Start

Home

Administrator

- Release Updates
- Manage Users
- Manage Apps
- Manage Territories
- Company Profile
- Data Classification
- Privacy Center
- Security Controls
- Domain Management
- Communication Templates
- Translation Workbench
- Data Management
- Mobile Administration

Edit Passport Custom Field
SHAMYUKTHA

Custom Field Definition Edit Change Field Type Save Cancel

Field Information Required Information

Field Label Data Type
Field Name
Description
Help Text
Data Owner
Field Usage
Data Sensitivity Level
Compliance Categorization
Available: PII, HIPAA, GDPR, PCI
Chosen:
General Options
Required ☒ Always require a value in this field in order to save a record
Unique ☐ Do not allow duplicate values
☐ Treat "ABC" and "abc" as duplicate values (case insensitive)
☐ Treat "ABC" and "abc" as different values (case sensitive)
External ID ☐ Set this field as the unique record identifier from an external system
Default Value [Show Formula Editor](#)

Administrator

- Manage Users
- Manage Apps
- Manage Territories
- Company Profile
- Data Classification
- Privacy Center
- Security Controls
- Domain Management
- Communication Templates
- Translation Workbench
- Data Management
- Mobile Administration
- Desktop Administration
- Outlook Integration and Sync
- Gmail Integration and Sync
- Email Administration
- Google Apps
- Analytics
- Tableau
- Data.com Administration

Build

- Customize
- Create
 - Apps
 - Custom Labels
 - Interaction Log Layouts
 - Objects
 - Big Objects
 - Picklist Value Sets

Available: PII, HIPAA, GDPR, PCI
Chosen:
General Options
Required ☒ Always require a value in this field in order to save a record
Unique ☐ Do not allow duplicate values
☐ Treat "ABC" and "abc" as duplicate values (case insensitive)
☐ Treat "ABC" and "abc" as different values (case sensitive)
External ID ☐ Set this field as the unique record identifier from an external system
Default Value [Show Formula Editor](#)
Use formula syntax. Enclose text and picklist value API names in double quotes ("The_text"). Include numbers without quotes (123), show percentages as decimals (0.10), and express date calculations in the standard format: (Today()) + 7. To reference a field from a Custom Metadata type record use: \$CustomMetadata.Type__mdt.RecordAPIName.Field__c
Text Options
Length
Change Field Type Save Cancel

3)Field Creation: Contact Number:

- 1.Navigate to Setup
2. Click the Object Manager next to Home Tab
3. Type Passport in Quick Find and Select it
4. Click on Fields and Relationships
5. Click New
6. Select Data Type: Number, click on next

7. Field Label: Contact Number

8. Length:

9. Next, Save

10 and Decimal 0, click

on next

The screenshot shows the 'Edit Passport Custom Field' interface for a field named 'Contact Number'. The field is of type 'Number'. The 'Field Information' section includes fields for 'Field Label' (Contact Number), 'Field Name' (Contact_Number), 'Description', 'Help Text', 'Data Owner' (User), 'Field Usage' (--None--), 'Data Sensitivity Level' (--None--), and 'Compliance Categorization' (Available: PII, HIPAA, GDPR, PCI; Chosen:). The 'General Options' section includes checkboxes for 'Required' (Always require a value in this field in order to save a record), 'Unique' (Do not allow duplicate values), 'External ID' (Set this field as the unique record identifier from an external system), and 'AI Prediction' (Use this field to store AI prediction scores). The 'Default Value' is set to 'Show Formula Editor'.

The screenshot shows the 'Number Options' section of the 'Edit Passport Custom Field' interface. The 'Length' is set to 18 and 'Decimal Places' is set to 0. The 'Number Options' section includes a 'Length' field (18) and a 'Decimal Places' field (0). The 'General Options' section includes checkboxes for 'Required' (Always require a value in this field in order to save a record), 'Unique' (Do not allow duplicate values), 'External ID' (Set this field as the unique record identifier from an external system), and 'AI Prediction' (Use this field to store AI prediction scores). The 'Default Value' is set to 'Show Formula Editor'.

4)Field Creation: Permanent Address

1.Navigate to Setup

2. Click the Object Manager next to Home Tab

3. Type Passport in Quick Find and Select it

4. Click on Fields and Relationships

5. Click New

6. Select Data Type: Text Area, click on next

7. Field Label: Permanent Address

8. Next, next and save

The screenshot shows the 'Custom Field Definition Edit' page for a field named 'Permanent Address'. The page is titled 'Edit Passport Custom Field Permanent Address'. The 'Field Information' section includes fields for 'Field Label' (Permanent Address), 'Field Name' (Permanent_Address), 'Description', 'Help Text', 'Data Owner' (User), 'Field Usage' (--None--), 'Data Sensitivity Level' (--None--), and 'Compliance Categorization' (Available: PII, HIPAA, GDPR, PCI; Chosen:). The 'General Options' section includes a 'Required' checkbox (unchecked) and a 'Default Value' field (Show Formula Editor). The 'Show Formula Editor' field contains the formula: `Use formula syntax. Enclose text and picklist value API names in double quotes : ("the_text"). Include numbers without quotes : (25). Show percentages as decimals : (0.10), and express date calculations in the standard format : (Today() + 7). To reference a field from a Custom Metadata type record use: $CustomMetadata.Type__mdt.RecordAPIName.Field__c`. The page has a sidebar with navigation links and a top navigation bar.

This is a duplicate of the screenshot above, showing the 'Custom Field Definition Edit' page for a field named 'Permanent Address'. The page is titled 'Edit Passport Custom Field Permanent Address'. The 'Field Information' section includes fields for 'Field Label' (Permanent Address), 'Field Name' (Permanent_Address), 'Description', 'Help Text', 'Data Owner' (User), 'Field Usage' (--None--), 'Data Sensitivity Level' (--None--), and 'Compliance Categorization' (Available: PII, HIPAA, GDPR, PCI; Chosen:). The 'General Options' section includes a 'Required' checkbox (unchecked) and a 'Default Value' field (Show Formula Editor). The 'Show Formula Editor' field contains the formula: `Use formula syntax. Enclose text and picklist value API names in double quotes : ("the_text"). Include numbers without quotes : (25). Show percentages as decimals : (0.10), and express date calculations in the standard format : (Today() + 7). To reference a field from a Custom Metadata type record use: $CustomMetadata.Type__mdt.RecordAPIName.Field__c`. The page has a sidebar with navigation links and a top navigation bar.

5)Fields Available On Custom Object: Visa Slot Field Name
Data Type

Location Text

Time Date & Time

Visa Slot Number Auto Number (Use in Record Name)

Passport Number Master-Detail

Status Picklist

Quick Find / Search ...

Expand All | Collapse All

Lightning Experience Transition Assistant

Move to the new, more productive Salesforce.

Get Started

Salesforce Mobile Quick Start

Home

Administer

- Release Updates
- Manage Users
- Manage Apps
- Manage Territories
- Company Profile
- Data Classification
- Privacy Center
- Security Controls
- Domain Management
- Communication Templates
- Translation Workbench
- Data Management

Edit Visa Slot Custom Field

Status

Help for this Page

Custom Field Definition Edit

Change Field Type | Promote to Global Value Set | Save | Cancel

Field Information

Field Label: Status

Field Name: Status

Description:

Help Text:

Data Owner: User

Field Usage: --None--

Data Sensitivity Level: --None--

Compliance Categorization: Available (PII, HIPAA, GDPR, PCI) | Chosen

General Options

Required: ☐ Always require a value in this field in order to save a record

Default Value: Show Formula Editor

Use formula syntax: Enclose text and picklist value API names in double quotes ("the_text"). Include numbers without quotes (25), show percentages as decimals (0.10), and express date calculations in the standard format: (Today() + 7). To reference a field from a Custom Metadata type record use: \$CustomMetadata.Type__mdt.RecordAPIName.Field__c

Administer

- Release Updates
- Manage Users
- Manage Apps
- Manage Territories
- Company Profile
- Data Classification
- Privacy Center
- Security Controls
- Domain Management
- Communication Templates
- Translation Workbench
- Data Management
- Mobile Administration
- Desktop Administration
- Outlook Integration and Sync
- Gmail Integration and Sync
- Email Administration
- Google Apps
- Analytics
- Tableau
- Data.com Administration

Compliance Categorization

Available (PII, HIPAA, GDPR, PCI) | Chosen

General Options

Required: ☐ Always require a value in this field in order to save a record

Default Value: Show Formula Editor

Use formula syntax: Enclose text and picklist value API names in double quotes ("the_text"). Include numbers without quotes (25), show percentages as decimals (0.10), and express date calculations in the standard format: (Today() + 7). To reference a field from a Custom Metadata type record use: \$CustomMetadata.Type__mdt.RecordAPIName.Field__c

Picklist Options

☒ Restrict picklist to the values defined in the value set

Change Field Type | Promote to Global Value Set | Save | Cancel

6)Fields Available On Custom Object: Payment

Field Name Data Type

Payment Mode Picklist (Values- Debit Card, Credit Card) Card

Number Number

Transaction Id Auto Number (Used in Record Name)

Visa Slot Number Master-Detail

Cancel Transaction Text