



4. CASINO (A&B) AND GAMING MACHINE LICENCE REQUIREMENT

Note: Casino A- Hotel Casino/ Casino B- Stand Alone Casino

1. Application letter
2. Non-refundable processing fee of N500, 000 (Five Hundred Thousand Naira)
3. A copy of the following documents;
 - i. Certificate of incorporation
 - ii. Memorandum and Articles of Association
 - iii. Form CAC 1.1 OR
 - iv. Form CAC 2 (Particulars of Shareholders with minimum share capital of Twenty Million Naira -N20,000,000)
 - v. Form CAC 7(Particulars of Directors)
 - vi. Registered office and business addresses

A detailed business proposal on the proposed/existing casino and gaming machine operations providing the following information:

4. Business structure

- i. List and details of all directors and key management personnel
- ii. Tax clearance certificate of directors (at least two (2)) in the preceding 3 (three) years
- iii. Descriptions of operations and management structure
- iv. An analysis that demonstrates a clear understanding of the casino gaming industry. The analysis must include the names of key players.
- v. Current gaming licenses held by the Applicant (if any)
- vi. Promotional plan

5. Financial information/structure

- i. Management account of your organisation
- ii. Bank statement of company for the last 1 (one) year in support of financing plan
- iii. A five(5) year projection on Profit and Loss Account, Balance Sheet, Cash Flow analysis
-this should be provided for payment of the license fee and monthly tax.
- iv. Nature and extent of financing and capital investment. Indicate if foreign investment is involved in the business, (if any) provide the terms of investment
- v. Capital budgets showing set up cost and asset schedule over 5 years.

6. Details of Casino operations

- i. Location of the casino
- ii. Proposed/existing brand name, logo, colors and trademark
- iii. Types of table games and machine games to be offered
- iv. Number of gaming machines to be deployed – note that all machines must bear the applicant's brand
- v. Know Your Customer (KYC) processes
- vi. Price structure
- vii. Rules and participants' code of practice
- viii. Responsible gaming policies

7. Technical structure

- i. Floor plan of casino operations including layout of tables and slot machines
- ii. Details of table games manufacturers/suppliers
- iii. Details of slot machine manufacturers/suppliers
- iv. Surveillance system – this should include CCTV planned coverage for the gaming area and general gaming environment
- v. Casino management system including:
 - Customer Management
 - Record Management
 - Capture of transactional information/gaming machine
- vi. System Architecture
- vii. Back up Policy and Business Continuity Policy
- viii. Data Protection and Recovery Policy
- ix. Accounting software

Note:

- Applicants are required to submit both paper and electronic copy of their application on a USB stick.
- ESGC requires a minimum of 10 -14 working days to conduct due diligence on every application
- As part of the application process, prospective applicant will be required to make a presentation to the Commission.
- Where the applicant satisfactorily fulfils the pre -approval requirements, an Approval in Principle (AIP) will be granted for 90 days. *The AIP is a temporary licence. The substantive licence will only be issued on fulfilment of ALL conditions highlighted in the AIP.*
- For existing operators that have qualified due to compliance, a certificate will be issued.