

Meshaya Munnhar



Roodepoort
Gauteng



064 372 6654



munnharmeshaya
@gmail.com



2003-01-20
South Africa

PROFILE

Motivated and adaptable university student. Excellent communication and problem-solving skills. Detail-oriented with a proactive approach to challenges. Committed to making meaningful contributions and achieving success in a professional environment. Maintain a healthy balance between task and people focus.

SKILLS

Organization	<div><div></div></div>
Reliable	<div><div></div></div>
Adaptable	<div><div></div></div>
Leadership	<div><div></div></div>
Interdependent	<div><div></div></div>
Public speaking	<div><div></div></div>

LANGUAGES

English	<div><div></div></div>
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INTERESTS

Reading
Crochet
Puzzling
Gyming
Hiking

ACHIEVEMENTS and VOLUNTEERING

EDUCATION AND COURSES

The Independent Institute of Education – Varsity College (currently registered)
Bachelor of Computer and Information Science | 2023-2025

Curro Academy Wilgeheuwel
National Senior certificate | 2021

EXPERIENCE

NSC Garde 12, Quality Assurer
Gauteng Department of Education | 5th December – 22nd December 2022

- Receive, control, and distribute scripts to the marking team.
- Ensure that there is the correct number of scripts and mark sheets per batch during the marking
- Ensure all questions are marked, marks added correctly, and accurate transferral to the front cover of the script.
- Ensure the total on each script is correct and correctly transferred to the mark sheet

AVON Sales Representative

AVON and Justine | June 2021– February 2022

- As an Avon sales representative, my job was to sell products to customers, maintain relations with current customers, and continually build relationships with new customers.
- Calculated sales then took inventory of products upon arrival, sorted, and packaged customer orders, and delivered.
- Provided excellent customer service and satisfaction through both online and personal encounters.
 - Performed budgeting analysis and inventory.
 - Advertising my Avon business

REFERENCES

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- 2019 Randburg SPCA.

Worked with rescued and abused animals and became aware of the struggles that a non-profit organization face

- 2019 FORA (friends of rescued animals) animal shelter.

- 2020 Strubensvalley Veterinary Clinic.

Got experience in customer care and clinical evaluations of animals

- 2021 Johannesburg Wildlife hospital.

Worked with endangered species and learn more about poaching in South Africa

- 2021 Hilltops Horse care clinic.

Became more involved and knowledgeable in equestrian care and horse racing

- 2021 Rant en Dal animal hospital.

I got to see the artificial insemination of dogs and learn more about the dog breeding industry in Johannesburg

Name: Kneilwe
Position: Centre Manager
Phone: 083 711 7015