

Internship Letter

To,

{{STUDENT_NAME}},

09-Jan-2026

{{ADDRESS}}

Mob: +91 {{MOBILE}}

Email: {{EMAIL}}

USN: {{USN}}

College: SIT Tumkur

Branch: Computer Science and Engineering

Dear {{STUDENT_NAME}},

We are pleased to offer you a position of **Intern** with **TechnoMedia Software Solutions Pvt Ltd**, and the internship will be conducted at the premises of SIT Tumkur, Karnataka. Your internship period will be for a period of 15 weeks from the 19th January 2026.

As per Company policy, you would be required to sign a standard Non-Disclosure Agreement to protect classified/proprietary information at the time of joining and declarations related to agreement with TechnoMedia Software Solutions Pvt Ltd ethics and No-Conflict-of-Interest-Policy.

Please go through the following terms and conditions and send a signed copy of this document with your concurrence.

1. Internship will be for a period of 15 weeks. Company will have the right to terminate or extend the internship period.
2. Students are expected to be dressed well, maintaining silence, behave professionally during the internship. Usage of mobile for any work other than the internship is not permitted during the internship hours.
3. Training will be provided by experienced industry experts and visiting faculty to engineering colleges. Live exposure to products / future products of the company. Opportunity to work on cutting edge technology. Environment will be learning friendly and goal is to nurture our FUTURE EMPLOYEES.
4. This is an unpaid internship
5. Company expects the interns to have basic knowledge of programming in relevant environment.
6. Current projects are based on Java, JS, PWA, Python. The stress is on manual and Vibe coding using AI tools and other code generators. Candidates may need to work in platforms based on project requirements and individual skills. Students are expected to participate in requirements gathering and analysis, design, coding, testing and implementation. In some cases they might have to be facing the customer during the development or implementation phases.
7. NDA needs to be signed by interns. Source code / design / concept cannot go out of the company. The work done during the internship will be exclusive property of the company. This will be dealt with very strictly.



8. Company can terminate the internship, incase the company finds a candidate irresponsible or not interested or harmful to the company / any of its employees / interns or to the customers.
9. There will be a maximum leave of 1 per month during the period of the internship. Beyond that there will be a fee of Rs.500/- per day for any extra leave in the month. Any incident of absence without prior permission will also be liable to a fine of Rs.500/- per day.
10. Timings will be from 8am to 5:30pm Mondays to Fridays with a break from 10 to 10:30am and 12:30 to 2pm.

Please sign the enclosed copy of this letter to indicate your acceptance of the offer and send this to us within the next two days.

Looking forward to your joining the TechnoMedia team.

Yours sincerely,

Joydeep Roy Choudhury
Director – TechnoMedia Software Solutions Pvt Ltd
Bangalore