### **MASON FOREMAN**

0452 466 778 mason.foreman@icloud.com

#### **Education**

## (Bachelor of IT, Diploma of IT Professional Practice)

January 2024 - December 2027

## **University of Technology Sydney**

I am in my first year of University at University of Technology Sydney and am very proud of my academic achievements. I currently hold a 6.25GPA, and a copy of my results is below:

41039: Programming 1 - 89 (High Distinction)

31266: Introduction to Information Systems - 86 (High Distinction)

31268: Web Systems - 75 (Distinction)

31265: Communications for IT Professionals - 72 (Credit)

## (Higher School Certificate) William Clarke College

January 2018 - December 2023

- During my high school years, I completed the NSW Higher School Certificate (HSC) with a strong focus on subjects relevant to the IT field, including Software Design and Development, Investigating Science, and Mathematics. I consistently demonstrated analytical thinking and problem-solving abilities, achieving a Band 5 in Mathematics Standard 2. My studies in Software Design and Development equipped me with foundational programming skills, and my coursework in Investigating Science and Engineering Studies further honed my ability to approach technical challenges methodically. These experiences have prepared me well for a career in IT, where attention to detail, logical thinking, and technical proficiency are essential. Below is an excerpt from my most recent school report from
- "Mason is an enthusiastic, hardworking and outgoing student who has shown great leadership."- Ms Simone Phillips.

January 2011 - December 2017

#### **Baulkham Hills North Public School**

my tutor (pastoral) leader.

• In primary school, I demonstrated early leadership and technical skills by serving as a House Captain and becoming the go-to person for IT assistance among my teachers. My role as House Captain allowed me to develop strong communication and organizational abilities, leading my peers in various school activities. Simultaneously, I was frequently relied upon to troubleshoot and resolve IT-related issues, showcasing my aptitude for technology from a young age. These experiences laid the foundation for my interest in IT and my ability to take initiative and lead in technical environments.

### **Work Experience**

## IT Consultant, Retail and Warehouse Assistant Sweet Chocolate Warehouse, Baulkham Hills, NSW

January 2021 - Present

- Consult on and recommend potential IT solutions to improve business operations.
- Implement and manage various IT solutions and services across the organization.
- Provide ongoing support and maintenance for IT infrastructure and systems.
- Receive and process customer online orders, ensuring accuracy and efficiency.
- Pick items for customer orders from the warehouse, ensuring correct selection.
- Label and package individual online orders, adhering to company standards.
- Complete and file supporting paperwork for each customer order, ensuring compliance and organization.
- Weigh, package, and label food products for customers, maintaining quality and consistency.
- Advised in product placement for displays, optimizing layout for customer engagement.
- Perform general cleaning and organization tasks within the warehouse to maintain a safe and efficient working environment.
- environment.

## Head Teacher, Camp Facilitator Code Camp, Sydney, NSW

January 2021 - Present

- Led and nurtured children aged 5-12 in a holiday camp environment, focused on developing foundational IT skills.
- Taught a diverse range of IT-related subjects, including coding, web design, and animation, using age-appropriate tools and programming languages.
- Designed and delivered engaging lesson plans that encouraged creativity, problem-solving, and technical proficiency in young learners.
- Assisted students with various technology-related challenges, applying problem-solving skills to help them navigate issues with software, hardware, and coding logic.
- Implemented strategies to simplify complex IT concepts, making them accessible and understandable to students with varying levels of technical knowledge.
- Managed classroom dynamics, ensuring a safe and inclusive environment where all students could thrive and participate actively.
- Collaborated with other educators to develop curriculum content and improve teaching methodologies, contributing to the continuous improvement of the program.
- Provided feedback and progress reports to parents, highlighting student achievements and areas for further development in their IT skills.

## Assistant Technician January 2019 - Present

#### Tom Sparkes Instrument Repairs, Hornsby, NSW

- Followed detailed instructions for the disassembly, repair, and reassembly of various musical instruments, ensuring precision and care at each step.
- Performed maintenance and repair tasks on instruments, including troubleshooting issues and replacing or repairing components.
- Ensured that all instruments were reassembled correctly and functioned properly after repairs, conducting thorough quality checks.
- Maintained a clean and organized workspace, adhering to safety and cleanliness standards to facilitate efficient repair processes.
- Collaborated with team members to share best practices and improve repair techniques, contributing to overall service quality.

# Advertisement Material Logistics Technician Salmat Catalogue Delivery, Baulkham Hills, NSW

January 2019 - December 2019

- Receive bulk quantities of catalogues from multiple retailers
- Sort and group quantities and deliver within specific time frames

## **Other Projects**

#### **Lead Developer**

#### Personal Portfolio Website, Sydney, NSW

• www.masonforeman.me

Lead Software Engineer, Head of Marketing TurboUp LLC, Austin, Texas

Software Engineer UTS Motorsports, Sydney, NSW

### **Achievements**

- 2020 Passion to Serve Award
- 2019 Commitment to Learning Award
- 2019 Recognition of Learning Progress Award

- 2019 Head of Secondary College Award
- 2017 School Medal for Commitment to Learning

## Referees

Yolanda Colosimo (Sweet Chocolate Warehouse) - +61 418 665 237 Rob Stammers (Tom Sparkes Instrument Repairs) - +61 433 688 499 Corianda (Code Camp) - +61 404 900 145