

PROFESSIONAL EXPERIENCE

Rise CoPacking // Oakland, CA

August 2021 – August 2022

Facilities and Maintenance Manager

- Developed new maintenance standards and practices to improve equipment longevity
- Researched and sourced cost effective and high-quality third-party maintenance services for production and warehouse equipment
- Created production process for new machinery to maximize human and robot productivity
- Improved communication and accountability between robotics partners through shared documents tracking issues or patterns of malfunctions
- Managed shipping and logistics of cannabis and non-cannabis goods following the Bureau of Cannabis Control's standards and practices for the shipping and receiving of cannabis
- Maintained high level communication across multiple businesses and teams to organize and ensure on time pickup, delivery, and invoicing of goods

Trader Joe's // San Francisco, CA

March 2008 – April 2022

Crew Member and Mate (Manager)

- Team lead in produce section for store grossing \$1M weekly
- Developed new opening standard operating procedure for team of seven, leading to 40% decrease in opening and closing time
- Managed \$150,000 inventory of goods and worked with internal teams to ensure accuracy and product availability while minimizing spoilage
- Successful leadership of teams of 100+ people across 2 stores in San Francisco
- Drove high-volume sales - ranging from \$600k to \$1.2M in sales per week
- Led all store staff meetings for 20+ people daily
- Improved garbage and recycling pickup process saving the store \$2,000/ month
- Wrote and delivered bi-annual performance reviews for 30 store employees
- Executed maintenance and repairs including but not limited to: building and removing shelving, repairing equipment, fixing damaged drywall and paint damage, and scheduling service with third party technicians

CERTIFICATIONS & AWARDS

- Consecutive Biennial Productivity and Customer Service Awards, multiple Trader Joe's locations
- Certificate of Achievement in General Business, City College of San Francisco
- OSHA Forklift Certified

EDUCATION

City College of San Francisco

Summer 2021

AS General Business with High Honors
