

## **SAFETY TOOL BOX MEETING**

### **NO 5 - PERSONAL SAFETY POINTS**

1. Do not take chances - carry out instructions. Follow your method statement.
2. If you do not know - ask.
3. Rectify or report all unsafe conditions.
4. Use correct tools and equipment.
5. Help to keep the workplace clean and tidy.
6. Have all injuries, however slight, properly attended to.
7. Do not horseplay or distract others.
8. Wear the protective clothing and equipment provided for your safety.
9. Do not start or operate machinery unless authorized and without guards being in place.
10. Obey all safety rules, signs and barriers.
11. Use only those tools you are authorized to use.
12. Use the proper access.

**YOU MAY BE ALRIGHT BUT THINK OF YOUR FELLOW WORKERS**

I have given the above talk to all men under my control.

Signed:

شركة أبناء عبد المحسن الخذاري  
ABDULLAH A.M. AL-KHODARI SONS CO.

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I have given the above talk to all men under my control.

Signed:

Rev 1

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