

SAFETY TOOL BOX MEETING

NO. 23 - DO'S AND DON'TS ON SCAFFOLD

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| DO NOT | Climb on scaffold unless you are a trained scaffolder or scaffolder under training and under supervision. |
| DO | Use the ladder access or the stairs. |
| DO NOT | alter any scaffold yourself, unless you are a scaffolder |
| DO | Get a scaffolder to do it, so that he can make the appropriate alterations |
| DO NOT | Make working platforms (however low) out of planks placed on blocks, bricks or oil drums. |
| DO | Use a properly constructed platform on trestles, bandstands or scaffolding |
| DO NOT | Move a ladder access point. |
| DO | Get a scaffolder to do it. |
| DO NOT | Dig trenches/undermine scaffolds. |
| DO | ensure that strengthening works are carried out by scaffolders if trenches are permitted |
| DO NOT | Remove boards from the platform for any purpose. |
| DO | Report any gaps or "traps" in the scaffold to your supervisor |
| DO NOT | Stack materials in centers of bays or above guardrail height. |
| DO | stack adjacent to the standards or uprights and consider the weights |

I have given the above talk to all men under my control.

Signed:

Company
Rev 1

Date 24-01-07