

SAFETY TOOL BOX MEETING

No. 38 – HOISTS

1. Never ride on materials hoists
2. Never exceed the safe working load (SWL) of a hoist – there must be a safety notice on the hoist indicating the SWL.
3. Landing place gates must be kept clear at all times except to allow the passage of materials or people, and always close landing place gates immediately after use.
4. Keep landing places and hoist platforms clear of materials, tools and rubbish.
5. Do not operate a hoist unless you have been trained and authorized to do so.
6. Never place loose materials on a hoist platform unless it is enclosed or there is some other means of preventing the materials from falling out of the hoist.
7. Never allow unsecured trucks or wheelbarrows to be carried on a hoist and never allow loaded trucks or wheelbarrows to be carried on open platforms unless the load is secured.
8. Always position the handles of a wheelbarrow so that it can be removed at a landing place without walking onto the hoist platform.
9. When signaling to the hoist operator, always make sure your signals can be easily seen or heard.
10. Ensure all guards are in position.
11. Ensure that the hoist is inspected on a daily basis and recorded at least weekly in the site inspection register.

REPORT ALL DEFECTS IMMEDIATELY

I have given the above talk to all men under my control.

Signed:

Company
Rev 1

Date 24-01-07