



Mrs Orange

Virtual Assistant

✉️ @grownwomanonlinebusiness
📞 +212 123456789
📍 5 COMP ANWAR AL AMAN 7B6
ET.7 N.Xi TANGER
🌐 Online_Resume

Skills

IT Literate



Google Suite



Ai Savvy



Microsoft Suite



Problem Solving



Adobe Suite



Customer Service



Languages

Arabic	English
Native	Advanced
📍	📍
Darija	French
Native	Intermediate
📍	📍

A multi-talented Virtual Assistant blending Private Law precision with Digital Marketing strategy. I provide high-level executive support by leveraging AI-driven workflows, detail-oriented administrative management, and persuasive communication skills.

With a background in Real Estate negotiation and Graphic Design, I don't just manage tasks—I enhance brand aesthetics and optimize digital performance through strategic A/B testing and compelling narratives.

Certified in AI Essentials and dedicated to helping global firms scale through efficiency, technical expertise, and creative problem-solving.

Profiles

LinkedIn
[Link](#)

GitHub
[Link](#)

WhatsApp
[Link](#)

Twitter
[Link](#)

Experience

Redbbble
Graphic Designer
[Link](#)

Online
June 2022 - Nov 2023

Agence immobilier
Assistant
[Link](#)

Tangier, Morocco
March 2024 - Oct 2024

Education

Moulay Rachid
Human Science
[Link](#)

High School diploma
Tangier, Morocco • Nov 2017 - July 2020

Abdelmalek Essaâdi
Private Law
[Link](#)

Bachelor's Degree
Tangier, Morocco • Nov 2020 - July 2024

Faculté des Sciences Juridiques, Economiques et Sociales TANGER
[Link](#)

Certifications

Ai Career
Essentials
ALX Program
Certificate for ALX AiCE
[Link](#)

16th May 2024

Virtual Assistant
ALX Program
Certificate for ALX VA
[Link](#)

26th November 2024

Projects

Portfolio
[Link](#)

2023

CV_Lik
[Link](#)

2026

Interests

📍 Freestyle Football
📍 Blogging / Writing
↔ Coding / Gaming

➡ Learning languages
➡ Cinematography