



Mrs Blue

Virtual Assistant

✉ @grownwomanonlinebusiness 📞 +212 123456789
📍 5 COMP ANWAR AL AMAN 7B6 ET.7 N.Xi TANGER
🌐 [Online_Resume](#)

Skills

- 💎 IT Literate
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- 📄 Google Suite
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- 💎 Ai Savvy
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- 📄 Microsoft Suite
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- 💎 Problem Solving
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- 📄 Adobe Suite
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- 💎 Customer Service
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Interests

- 📄 Cinematography 📄 Blogging
- 📄 Learning languages 📄 Freestyle Football
- </> Coding </> 📄 Gaming

Languages

- | | |
|-------------------------------|-------------------------------------|
| Arabic
Native
🌸 🌸 🌸 🌸 🌸 | English
Advanced
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| Darija
Native
🌸 🌸 🌸 🌸 🌸 | French
Intermediate
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Projects

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| Portfolio
2023
Link | CV_Lik
2026
Link |
|---|--|

Profiles

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| in LinkedIn
Link | GitHub
Link | WhatsApp
Link | Twitter
Link |
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Summary

A multi-talented Virtual Assistant blending Private Law precision with Digital Marketing strategy. I provide high-level executive support by leveraging AI-driven workflows, detail-oriented administrative management, and persuasive communication skills.

With a background in Real Estate negotiation and Graphic Design, I don't just manage tasks—I enhance brand aesthetics and optimize digital performance through strategic A/B testing and compelling narratives.

Certified in AI Essentials and dedicated to helping global firms scale through efficiency, technical expertise, and creative problem-solving.

Experience

Redbbble Graphic Designer Link	Online June 2022 - Nov 2023
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Agence immobilier Assistant Link	Tangier, Morroco March 2024 - Oct 2024
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Education

Moulay Rachid Human Science Link	High School diploma Tangier, Morroco • Nov 2017 - July 2020
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Abdelmalek Essaâdi Private Law Link	Bachelor's Degree Tangier, Morroco • Nov 2020 - July 2024
Faculté des Sciences Juridiques, Economiques et Sociales TANGER	

Certifications

Ai Career Essentials ALX Program Certificate for ALX AiCE Link	16th May 2024	Virtual Assistant ALX Program Certificate for ALX VA Link	26th November 2024
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