



# Mrs Blue

Virtual Assistant

✉️ @grownwomanonlinebusiness ☎️ +212 123456789

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🌐 [Online\\_Resume](#)

## Skills

💎 IT Literate



⌚ Google Suite



💎 AI Savvy



⌚ Microsoft Suite



💎 Problem Solving



Adobe Suite



⌚ Customer Service



## Interests

⌚ Cinematography

⌚ Blogging

🌐 Learning languages

⌚ Freestyle Football

⌚ Coding </>

⌚ Gaming

## Languages

Arabic  
Native

English  
Advanced



Darija  
Native

French  
Intermediate



## Projects

Portfolio  
2023

CV\_Link  
2026

[Link](#)

## Profiles

LinkedIn

[Link](#)

GitHub

[Link](#)

WhatsApp

[Link](#)

Twitter

[Link](#)

## Summary

A multi-talented Virtual Assistant blending Private Law precision with Digital Marketing strategy. I provide high-level executive support by leveraging AI-driven workflows, detail-oriented administrative management, and persuasive communication skills.

With a background in Real Estate negotiation and Graphic Design, I don't just manage tasks—I enhance brand aesthetics and optimize digital performance through strategic A/B testing and compelling narratives.

Certified in AI Essentials and dedicated to helping global firms scale through efficiency, technical expertise, and creative problem-solving.

## Experience

Redbbble  
Graphic Designer

[Link](#)

Online

June 2022 - Nov 2023

Agence immobilier  
Assistant

[Link](#)

Tangier, Morocco

March 2024 - Oct 2024

## Education

Moulay Rachid  
Human Science

High School diploma  
Tangier, Morocco • Nov 2017 - July 2020

[Link](#)

Abdelmalek Essaâdi  
Private Law

Bachelor's Degree  
Tangier, Morocco • Nov 2020 - July 2024

Faculté des Sciences Juridiques, Economiques et Sociales  
TANGER

[Link](#)

## Certifications

Ai Career  
Essentials

16th May 2024

Virtual Assistant

ALX Program

26th November 2024

Certificate for ALX AiCE

ALX Program

[Link](#)

Certificate for ALX VA

[Link](#)