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Professional Summary

With a solid academic background in Materials Science and Engineering and a diverse professional journey which covers roles in hospitality, education, and sales, I offer a unique blend of adaptability, effective communication, and public speaking skills to the realm of data analysis. I envision for myself a career that combines the best of both worlds of both technology and helping businesses grow and this positions me as a premier candidate for a Data Analyst role. This allows me to capitalize on my strengths of problem-solving, analytical thinking, and collaborative teamwork.

My time at university has allowed me to create foundations in key skills data analysts would require such as PowerBI, SQL, and Tableau and through self-directed projects and independent learning, I have built upon these foundations and have honed my abilities to transform complex data sets into visually appealing and easy-to-understand formats. My time in education has also allowed me to extend my effective communication skills from written reports to dynamic presentations, where my public speaking skills come to the fore, which is key for a data analyst as they are required to convey insights to internal stakeholders to present findings to clients.

I am also someone who has the key fundamentals down pat, i.e., proficiency in Excel. Having expertise in pivot tables, conditional formatting, and functions like XLOOKUP, I can utilize these to create intuitive visuals with even the most basic software when it comes to visualizations, like Excel. My pride in my precision and attention to detail ensures that every dashboard I produce not only meets but surpasses professional standards, delivering actionable insights that drive informed decision-making for organizations, and this not only goes for Excel, but also PowerBI and Tableau.

Driven by a commitment to excellence and a passion for continuous learning, I am dedicated to staying up to date with emerging products and methodologies in the fields of data and AI. This is showcased by my ongoing efforts in self-directed studies in Python and AI which display my willingness towards self-betterment and constant hunger for education. With a solid foundation in Materials Science and Engineering and a comprehensive skill set encompassing Power BI, SQL, Tableau, and Excel, and a knowledge repertoire that is constantly improving by my own accord, I am poised to make significant contributions to any team or project I undertake.

Employment History

Sales Executive at Channel Partners Group

December 2023

- Developing and nurturing relationships with clients, fostering trust and loyalty through effective communication and customer service.

- Demonstrated an in-depth understanding of the product or service offered, and effectively communicating them to customers.

- Collaborated with team members to share insights and strategies about how to work the field contributing to the overall success of the sales team.

Tutor at Excel Tuition & Training Centre

May 2021 - December 2023

- Teaching kids of various age ranges (Year 2 - Year 12) to help them prepare for various subjects and exams from primary school SATs, 11+, GCSE & AS Level.

- Developing lesson plans and tailored my teaching methods to meet each student's needs.

- Communicating with centre staff to provide progress updates and address concerns.

- Maintaining a supportive learning environment to ensure every student can thrive.

Waiter at Paprika Longbridge

May 2018 - March 2020

- Welcomed customers, took orders, acted as a bridge of communication between the kitchen staff and those at the front, and provided attentive service to ensure a positive dining experience.

- Made sure tables were spotless and overall maintained cleanliness of the dining area.

- Relayed customer complaints to kitchen staff and resolved their issues in a prompt and professional manner.

- Worked with all staff to ensure timely and efficient service.

Education

CIFA Level 4 Certification in Introduction to UK Financial Regulation & Professional Integrity

May 2024 - Present

- Currently studying a CIFA Level 4 course which will lead to a CIFA examination. This will be 140 CPD hours (continuing professional development).

Certification in Python & AI at AICore

December 2022 - Present

- Currently studying to gain practical experience with AI and Machine Learning whilst at the same time further honing and refining my Python and coding skills.

Bachelors of Engineering in Materials Science & Engineering at University of Birmingham

September 2019 - July 2022

- Graduated with Second Class Honors.

- Included modules in which SQL, Python, MatLab, and PowerBI were taught.

A-Levels at King Edward VI Aston

September 2016 - June 2018

- Graduated with 2As in Maths & Chemistry.

- Also graduated with A-Levels in Physics & Further Maths.

- Gold Award in Cambridge Chemistry Challenge.

Licenses and Certificates

The Complete Data Analyst Bootcamp on Udemy

Awarded July 2024
Reinforces the understanding of the data analyst role, working with various data types, retrieving data from APIs, and mastering data visualization techniques. The curriculum ensures a seamless learning experience, culminating in practical examples and a capstone project, equipping students with the necessary tools to excel in entry-level data analyst positions.

The Complete SQL Bootcamp on Udemy

Awarded May 2024
Used to further hone my SQL skills and do assessments in which I demonstrated my fluency in SQL to a confident level - This included table/database creation and execution of a wide range of SQL statements.

Introduction to Python on Sololearn

Awarded May 2024
Used this to test my foundations on Python and get a visible certification acknowledging my knowledge base.

Python Intermediate on Sololearn

Awarded May 2024
Used this to further test my skills on Python and get a visible certification further acknowledging my knowledge base.

SQL Intermediate on Sololearn

Awarded May 2024
Used this to bolster my SQL knowledge and further reinforce what I covered on the Udemy course. Covered topics like joins and primary/foreign keys.

Coding for Data on Sololearn

Awarded May 2024
This course was used to test all the skills I have learnt above. This covered a mix of Python and SQL and covered a whole range of modules & topics anyone within the field of data would cover within their day to day life.

Skills

- Strong communication skills, both verbal and written.

- Ability to handle customer inquiries and complaints in a professional and empathetic manner.

- Great interpersonal skills allowing me to establish a positive relationship with the customer and build rapport.

- Patience and adaptability to work with individuals with diverse backgrounds and needs.

- Ability to work well under pressure and prioritize tasks effectively.

- Excellent time management showcased in my ability to work my territory effectively.

- Incredible adaptability and ability to make quick and effective improvised decisions.

- Proficiency in Microsoft Word, PowerPoint especially using Excel for analytics.

- Knowledge of Python and SQL to an intermediate level.

- Proficiency in PowerBI (confident with my ability to utilize DAX) and Tableau which allows for dynamic and insightful dashboards.

- Holder of a full UK driving license.

References

- References are available on request.

- Please refer to my website (linked in the personal details section) which contains a portfolio of projects providing greater insight into my ability as a data analyst.