# Montrelle Hines

# CONTACT

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## SKILLS

#### **Databases**:

DBeaver, MongoDB, NoSQL, PostgreSQL, SQLite

#### Frameworks:

Bootstrap, Flask, Rested API's, JSON, NodeJS, ExpressJS, React

#### Languages:

CSS, HTML, JavaScript, Python

#### Tools/DevOps:

Github, Codux, Figma, Postman

## **EDUCATION**

#### Coding Temple, Chicago IL

Full-Stack Software Engineer Program

# LANGUAGES

Spanish fluency & native **English** speaker

Portfolio

CRTL-Click to open Web Portfolio

## CREATIVE ENDEAVOR

#### ZeroCost Gaming Website

This project involved me designing and developing a website using React as the front-end and Flask as the back-end API endpoint. The project was curated to display a list of free-to-play video games. I analyzed and assessed the requirements of the project, architected the system, and assembled the necessary components.

- React: front-end library used to build the user interface
- Flask: Python-based web framework used for the back-end API endpoint
- JavaScript: programming language used for the front-end
- Python: programming language used for the back-end
- HTML: markup language used to create web pages
- CSS: style sheet language used to style web pages
- Web scraping libraries: used to retrieve game information from external sources
- SQLite: relational database management system used to store game information
- Git: version control system used to track changes in the code

## EXPERIENCE

# Full-Stack Software Engineering Student

Coding Temple | Nov. 2022 -

Feb. 2023

- Completed an intensive 10-week program covering full-stack web development.
- Developed several web applications using Python, Flask, React, and SQL.
- Gained experience working on collaborative projects with other students.
- Participated in daily stand-ups, code reviews, and one-on-one mentorship sessions
- Create a return on investment calculator (ROI) using OOP.
- Craft databases using SQL in PostgreSQL and Entity Relationship Diagrams (ERD).
- Learned best practices for version control using Git and GitHub.
- Gained the ability to learn how to learn.

## **Delivery Driver**

Amazon | May 2022 - Nov. 2022

- Delivered packages to customers' homes and businesses in a timely and professional manner.
- Managed delivery routes and schedules to ensure packages were delivered on time and according to company standards.
- Communicated effectively with customers and team members, providing exceptional customer service and resolving any issues or concerns that arose.
- Adhered to all safety protocols and procedures, including wearing personal protective equipment and following safe driving practices at all times.

### Freelance Graphic Designer

Self-Employed | Feb 2021 - Current

- Developed and designed visual concepts, graphics and layouts for multiple projects, including logos, packaging, social media content, and marketing materials.
- Communicated with clients to establish design objectives and requirements.
- Utilized graphic design software such as Adobe Photoshop, Canva, Adobe Lightroom, Midjourney AI Art Generator, and PicsArt to create designs and manipulate images.
- Created original artwork and illustrations using various media and techniques.
- Conducted research and kept up-to-date with industry trends and techniques to continuously improve design skills.

## **Customer Service Representative**

- Faneuil, INC | Aug. 2020 Nov. 2020
- Assisted customers with health insurance inquiries and claims
- Maintained accurate records of customer interactions and transactions
- Worked collaboratively with cross-functional teams to resolve complex issues
- Developed expert~level knowledge of healthcare plans and options
- Facilitated customer enrollment in healthcare plans

# Part-Time Coding Bootcamp Student 2020

Tech Talent South | Oct. 2020 – Dec.

• Learned the fundamentals of web development, including HTML, CSS, and JavaScript

## Fitness/SPA Attendant

Spa of Colonial Williamsburg | April 2017 - Present

- Kept all areas well-stocked with treatment supplies, sanitized tools and clean linens.
- Removed trash and dirty linens and reset rooms or equipment for next guests.
- Maintained inventory of items that were placed in each guest room.
- Responded to guest requests for assistance, toiletries and personal care items.
- Escort guests to the spa lounge and provided a tour of the facility.

#### Loader/Receiver

Walmart Distribution Center | Aug. 2018 – June 2019

- Processed incoming shipments upon package receipt by scanning boxes and envelopes and using updated system software.
- Loaded, unloaded and moved material to and from storage and production areas.
- Identified inadequate materials and faulty equipment and brought to supervisors' attention.
- Manually transported warehouse materials weighing up to 60 pounds and maintained stamina while standing, sitting, bending and walking for extended periods of time.

#### **Martial Arts Instructor**

Xtreme Dragons Black Belt Academy | June 2012 - Aug. 2018

- Instructed on proper breathing techniques, stances and forms.
- Taught both core principles and fighting techniques to students of all levels.
- Imparted key etiquette points, discipline and respect.
- Administered fitness assessments.
- Cultivated positive relationships with participants by interacting with group during fitness classes.
- Motivated clients to achieve their personal Martial Arts goals through developing and modifying routines.
- Maintained cleanliness of Martial Arts studio, mirrors, floor and equipment.
- Attended to needs of visitors by aiding and providing customer service in fast-paced environment.
- Explained and demonstrated Martial Arts games and activities to students.

## **Tech Support Specialist**

IBEX Global | Sep. 2017 – Jan. 2018

- Provided technical support to customers by identifying issues and explaining solutions to restore service and functionality.
- Recorded and maintained detailed notes for each client and work order, documenting all transactions and support interactions in the system for future reference and to add to the knowledge base.
- Collaborated with supervisors to escalate and address customer inquiries or technical issues, ensuring timely resolution.
- Explained technical information in clear terms to non-technical individuals to promote better

understanding and resolve issues.

Activated accounts for clients interested in new services, contributing to sales and revenue goals.

#### Sales Associate Advance Auto Parts | Oct. 2013 – Feb. 2017

- Engaged with customers to recommend specific products and specials, building rapport and lasting relationships.
- Maintained organized and presentable merchandise to drive continuous sales, organizing racks and shelves to maintain store visual appeal and promote specific merchandise.
- Processed product returns and assisted customers with other selections, ensuring customer satisfaction.
- Evaluated inventory and delivery needs, optimizing strategies to meet customer demands and improve sales.
- Prepared merchandise for the sales floor by pricing or tagging

#### **Instructional Mentor** Newport News Aviation Camp | July. 2016 – July. 2017

- Instructed STEM fundamentals through games and outdoor activities.
- Collaborated to optimize student education and promote relationships.
- Observed and evaluated student progress for improvement.
- Communicated frequently to enhance learning with innovative activities.

## Instructor/Captain STEPping Up America | Jan. 2012 – April 2012

- Built and maintained company website
- Created and instructed STEM activities for students
- Collaborated with staff to optimize student education
- Fostered meaningful relationships among students through community projects

#### **Technical Intern** KITE Technical Services | Nov. 2010 – April 2012

- Built and maintained company website
- Configured hardware and software for optimal network performance
- Investigated and resolved printer and device issues
- Managed system~wide software deployments and upgrades
- Maintained accurate client correspondence files and database information.

#### **Certification:**

Coding Temple ~ https://www.credly.com/users/montrelle~hines/badges

<u>Tech Talent & Strategy</u> - <a href="https://verified.sertifier.com/en/verify/080043430837277">https://verified.sertifier.com/en/verify/080043430837277</a> ref=email