Smart InfoTech

[Computer Operator Practical Test]

1. **Make a Greeting Card wishing Happy New Year 2079 B.S. to send 5 of your friends.**

2.) A. Calculate Remarks in Excel Worksheet.

S.No.	Sex code	Education Code	Remark
101	1	1	?
102	2	2	?
103	1	2	
104	2	1	

Condition:-

Sex code:- 1= male, 2= Female

Education code:- 1=Educated, 2=Uneducated

Remark= show remark as combination of both Sex code and Education code

Example:- if sex code=1 and Edu code=1 remark= " educated male "

B. Calculate wages

S.N.	Name	Working Days	Absent Days	Wages
1	Sudip	20	10	
2	Menuka	30	0	
3	Sujeeta	28	2	
4	Sushil	29	1	
5	Ranjita	26	4	
6	Rajkumar	19	11	
7	Labin	24	6	

condition

4 days Saturday

450 for each working days

50% extra for extra days

50% deduction for absent days than Saturday

3. Create a database named "library" and do the following tasks.

- create a table student with **stdid**, stdname, address, bookname, issuedate, returndate

- Insert any five records.

- Generate a query to view the records of students who has returned book within week.

4. Prepare a presentation about sales details of a company.

Item	Sales Qty
Hard Disk	1500
CPU	2250
Mouse	3000
Keyboard	1250

- Show the sales details in bar diagram.

5. Create a webpage about the course details of a college.

ABC Information Technology College

Anamnagar, Kathmandu

Course Details:

1. Complete Course

    a. Basic Computer Training

    b. Diploma in Computer Application

2. Crash Courses

    • Accounting Course

    • E-banking Course

3. Other Courses

    i. Secretariat Training

    ii. Photography Training

Set B