DOAB required metadata and information from publishers

M - Mandatory information

1. Information from publishers (one time only)

- Company or institution (M)

    o company name

    o address

    o website

    o e-mail

- Contact person (M)

    o Name contact person

    o position

    o e-mail

- Description of peer review policies and procedures (M)

- Description of Open Access publishing activities/services

- Description of Open Access licensing policy (M)

2. DOAB metadata fields for OA books

Metadata can be delivered in an Excel file, with separate columns for each field. All repeated fields (EXCEPT Alternative titles) can either have their own column or they all can share one column using semicolon as a delimiter.

M - Mandatory field

O - Optional

R - Repeated field

- **Title** (M)

- **ISBN** (M R)

- **Year of publication** (M)

- **Link to full text** (M)

- **License** (M)

  Either

   one of the following six CC codes:

  CC BY; CC BY-ND; CC BY-SA; CC BY-NC; CC BY-NC-SA; CC BY-NC-ND

  Or

  Another OA license. In this case please specify the name and URL to the license page in 2 separate fields.

- **Link to the cover of the book** (O)

- **Alternative titles** (O R) (one Alternative title per field)
  Can be used for sub titles as well.

- **Author (**M R**)**

- **LCC code (**M R**)**

- **Keywords** (O R)

- **Edition** (O)

- **DOI** (O)

- **Abstract** (O R)

- **Language of the publication** (O)

- **Title of the series** (O)

- **Volume Number within the series** (O)

- **ISSN of the series** (0)

- **Number of pages** (O)

- **Links to availability** (O R) Names and URL of availability e.g. web shops sites. There is no need to specify any of Google books or Amazons sites as they will be calculated and generated automatically.