

Code of Conduct

MIT Student Groups Working with Minors

For purposes of this document: 1) “**minor**” shall mean any individual under the age of 18 years who is not registered as a full-time college student; 2) “**staff**” shall include volunteers, MIT students, and students from other universities, and; 3) “**program**” shall include any events, activities, classes, or other programs, on or off campus, sponsored, sanctioned, approved or otherwise authorized by MIT, involving activities with minors.

1. Staff shall never leave a minor unsupervised.
2. Staff will maintain a respectful, professional, mentoring relationship with the minors.
3. Staff will refrain from any intimate contact with or inappropriate touching of minors, including, but not limited to, allowing minors to sit on their laps, kissing, etc.
4. Staff will refrain from intimate displays of affection towards others in the presence of minors, parents and/or staff.
5. Staff must appear clean, neat, and dressed appropriately for all program activities.
6. For the protection of the minors and staff, staff must not engage in any one-on-one interaction with minors, unless they are in the presence and in plain view of other adults.
7. Using, possessing or being under the influence of alcohol or illegal drugs is prohibited.
8. Smoking or use of tobacco in the presence of minors or parents during program activities is prohibited.
9. Profanity, inappropriate jokes, sharing intimate details of one’s personal life and any other kind of inappropriate behavior in the presence of a minor or parents is prohibited.
10. Staff will portray a positive role model for youth by demonstrating patience, courtesy, tact and maturity.
11. Staff are not permitted to transport minors under any circumstances.
12. Staff should not give any gifts to minors, nor shall staff accept gifts from minors or their family members.
13. Staff may not date minors.
14. Staff should not initiate any individual contact with students outside of the program setting for any reason, including, without limitation, email, Facebook, telephone, texting, or other inappropriate communication. Any required communication must be sent to the minor’s parent(s) e-mail address or telephone number.

I acknowledge that I have reviewed and will abide by this Code of Conduct. I understand that I am representing MIT while participating in this program, and that I am still subject to all MIT policies, including, without limitation, *MIT Policies & Procedures, Section 9.0, Relations and Responsibilities Within MIT* (<http://web.mit.edu/policies/9/index.html>) and *Mind And Hand Book* (<http://studentlife.mit.edu/mindandhandbook>).

Signature _____

Name:

Date: