

MARICAR JOY M. BIGALME

Information Technology

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Seeking for a position as an entry level Information Technology (I.T) to apply and develop my current skills and gain new proficiencies. Strategic thinker with a strong commitment to applying excellent organizational skills to team tasks and solutions. Possesses the capability to exhibit excellent decision-making skills, creativity, and initiative. Enthusiastic about acquiring knowledge of new technologies and methodologies to deliver solutions that enhance customer experience.

EDUCATION

AMA Computer College-Makati
Bachelor of Science in Information Technology
August 2020 - May 2024

Mater Ecclesiae School
Accountancy, Business and Management Strand
June 2018 - May 2020

SKILLS

TECHNICAL SKILLS

- C++
- HTML
- CSS
- PHP
- Javascript
- VB.NET
- Frameworks: .NET Framework
- Database: MySQL, phpMyAdmin, Microsoft SQL Server
- Development tools: Visual Studio Code, Visual Studio
- Reporting tools: SAP Crystal Reports
- Wordpress Theme Development
- Responsive Web Design
- Front-end Coding
- Back-end Coding

INTERPERSONAL SKILLS

- Time management
- Goal Oriented
- Visual Thinker
- Strong communication
- Creativity
- Collaboration

INTERNSHIP EXPERIENCE

Information Technology (I.T) Intern
Phelps Dodge Philippines Energy Products Corporation - Makati City
February 2024 - May 2024

Lead and Support Development Projects:

- Assist in building and refining applications using VB.NET and the .NET Framework under the guidance of senior developers.
- Ensure applications meet project requirements and contribute to organizational goals by following established coding standards and best practices.
- Participate in code reviews and incorporate feedback to improve code quality and functionality.

Database Management and Report Generation:

- Create, modify, and maintain database-driven reports to support various business functions, including sales and operations.
- Use Crystal Reports to design detailed, accurate, and user-friendly reports that provide actionable insights for decision-makers.

User Assistance and Troubleshooting:

- Provide prompt and effective support to users experiencing software, hardware, or network issues.
- Troubleshoot and resolve technical problems, ensuring minimal disruption to daily operations.

ACADEMIC PROJECTS

Website Development for The Furr Project Veterinary Clinic
AMA Computer College-Makati | June 2023- December 2023

- Designed and developed a comprehensive website for the veterinary clinic, enhancing their online presence and facilitating seamless communication with pet owners as well as with the staffs and employees of the clinic.
- Implemented user-friendly navigation, integrated appointment scheduling functionality, and ensured responsive design for optimal viewing on various devices.

CERTIFICATIONS

- **CPA: Programming Essentials in C++** - Cisco Networking Academy, 2021
- **CPA: Advanced Programming Essentials in C++** - Cisco Networking Academy, 2022
- **Cisco CCNA: Introduction to Networks** - Cisco Networking Academy, 2022
- **Cisco Introduction to Cybersecurity** - Cisco Networking Academy, 2022