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**Mariam**  
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## **Professional Summary**

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Detail-oriented QA Tester with extensive experience in writing test plans, scenarios, and cases. Proficient in API testing using Postman and Swagger, as well as SQL for manual testing. Experienced in creating clear and concise bug reports to facilitate effective issue resolution. Strong analytical skills with a commitment to ensuring high-quality deliverables and enhancing product reliability. Seeking to leverage my expertise in a dynamic team to drive quality assurance initiatives.

## **SKILLS/INTERESTS**

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- Testing skills: Test planning; Test scenario and test case development; API testing (Postman, Swagger); Manual testing (SQL)
- Technical skills: Bug reporting; Familiarity with testing tools (e.g. JIRA)
- Microsoft Office: PowerPoint, Excel; Photoshop
- Native Georgian speaker; Fluent in English and Basic in Russian
- Interests: Automation Testing, Front-end Development

## **PROFESSIONAL EXPERIENCE**

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### Shota Rustaveli National Science Foundation of Georgia - Internship

November 2021 – October 2022

### Shota Rustaveli National Science Foundation of Georgia - Specialist of Science Department (Programming and Financial Monitoring)

February 2023 - Present

- Monitoring of the implementation of the grant contract, which includes controlling of final and interim financial reports of funded grant competitions.
- Monitoring of the implementation of the grant contract, which includes financial control of the funded grant competitions.
- Consideration of grant project interim and final reports and compiling relevant acts.
- Review of correspondence and preparation of letters according to competence.
- Conducting consulting meetings, preparing relevant instructions and delivering to grant recipients.
- Technical expertise of tender projects.
- Collecting, processing and statistical analyzing of information about projects.
- Active participation in the process of appealing and reviewing complaints of granted tenders and preparing relevant argumentative responses.
- Testing the program for grant projects.

## **Education & Certificates**

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### Ivane Javakhishvili Tbilisi State University- Bachelor of Business Administration

2017-2021

GPA: 3.35/4.00

### Ivane Javakhishvili Tbilisi State University - Master of Business Administration

2021-Present

## **Project Experience**

### BTU & USAID „Coding School for 1500 Women“ - Software Tester

## Final Project