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MEETING NOTES:

Over the course of our project focusing on the City of Dallas operating budget, our team made significant progress during the first eight days, addressing various aspects crucial to our project's success.

On **Day 1**, we initiated the project by engaging in a comprehensive discussion covering the dataset, problem statement, and the distribution of roles and responsibilities among team members. This foundational day set the stage for a clear understanding of our objectives and ensured everyone knew their specific contributions to the project.

Moving on to **Day 2**, we delved into the practicalities of data management by exploring the steps involved in the project lifecycle. The team dedicated time to meticulously clean the dataset, recognizing the importance of starting with high-quality, error-free data to produce meaningful insights.

Building on our clean dataset, **Day 3 and Day 4** were dedicated to query execution. This involved extracting valuable information and conducting analyses to derive insights from the data. The team collaborated to ensure that our queries were effective, accurate, and aligned with the project's goals.

On **Day 5**, we shifted our focus to data visualization. Recognizing the power of visual representation, we engaged in a thoughtful discussion to decide on the most suitable visualization tools for our project. Once decided, we seamlessly translated our data into visually compelling charts and graphs, making complex information more accessible and understandable.

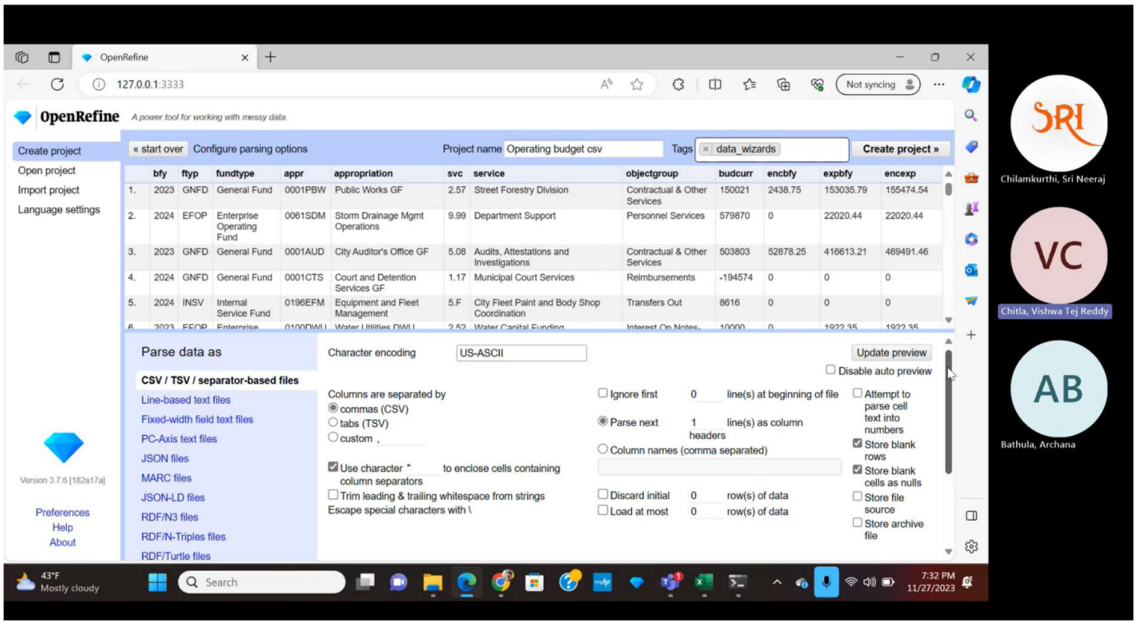
As we progressed to **Day 6**, documentation became a priority. The team diligently prepared comprehensive documentation, offering a summary of our project's key aspects. This documentation serves as a valuable resource for future reference and ensures transparency in our processes.

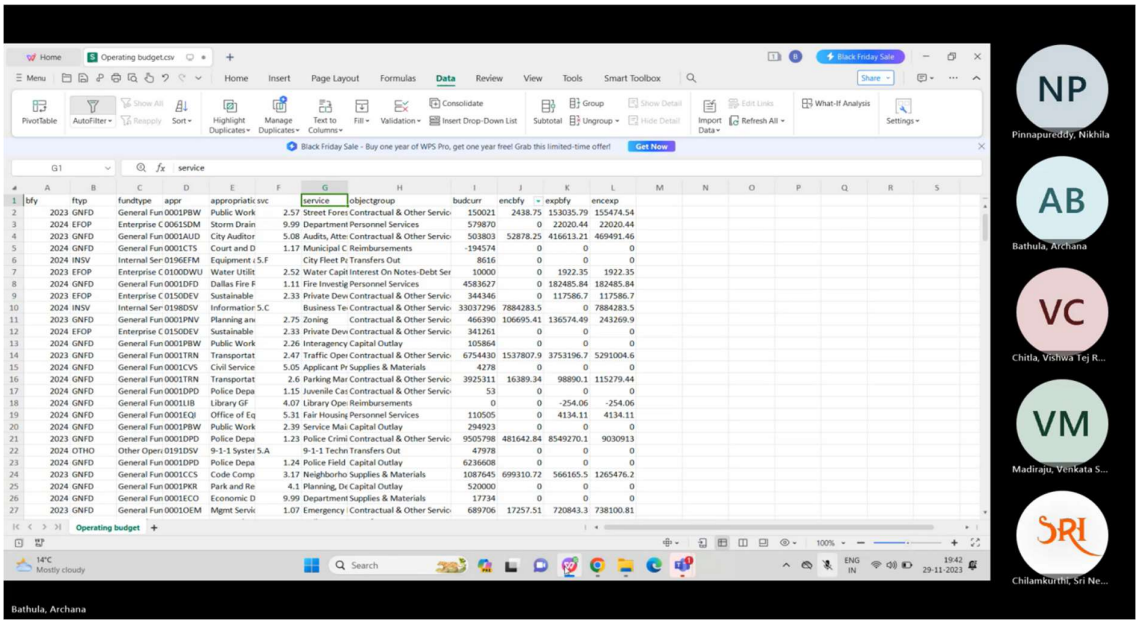
Next, on **Day 7**, we took our findings a step further by creating a compelling PowerPoint presentation. This presentation not only encapsulated our key discoveries but also showcased the journey of our project, from data exploration to visualization.

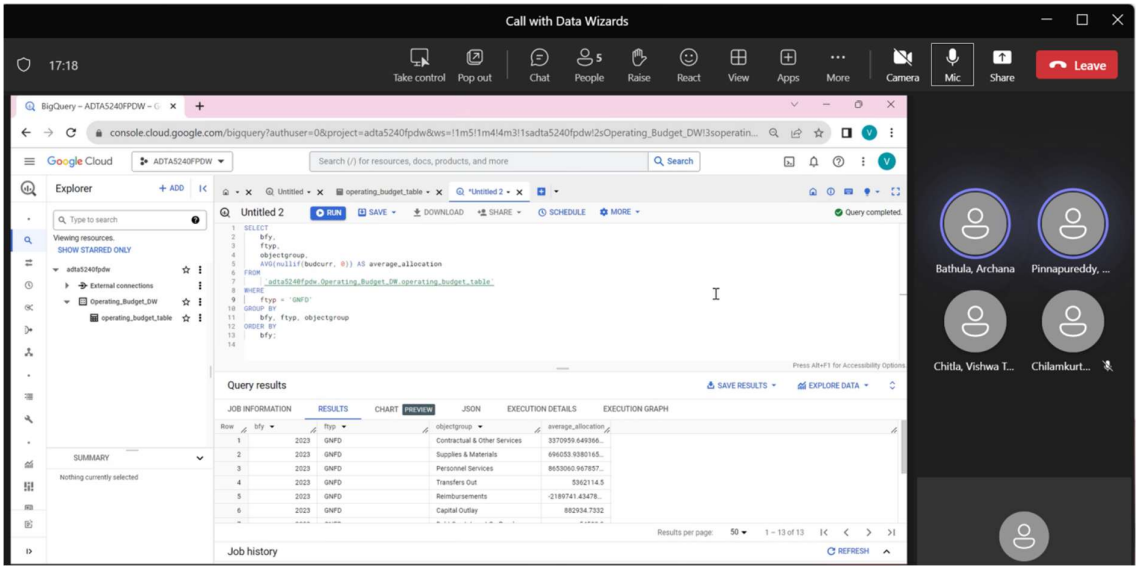
Lastly, **Day 8** was dedicated to refining our presentation strategy. The team came together to discuss and finalize the specific points each team member would present. This proactive

approach ensures a cohesive and well-organized presentation that effectively communicates the depth and breadth of our project.

SCREENSHOTS:



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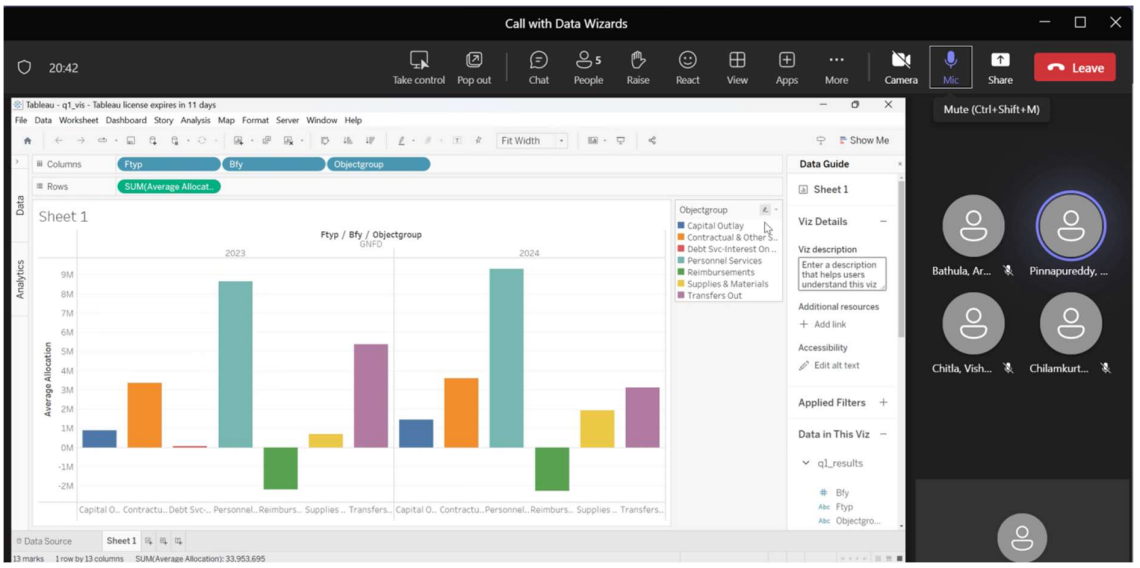
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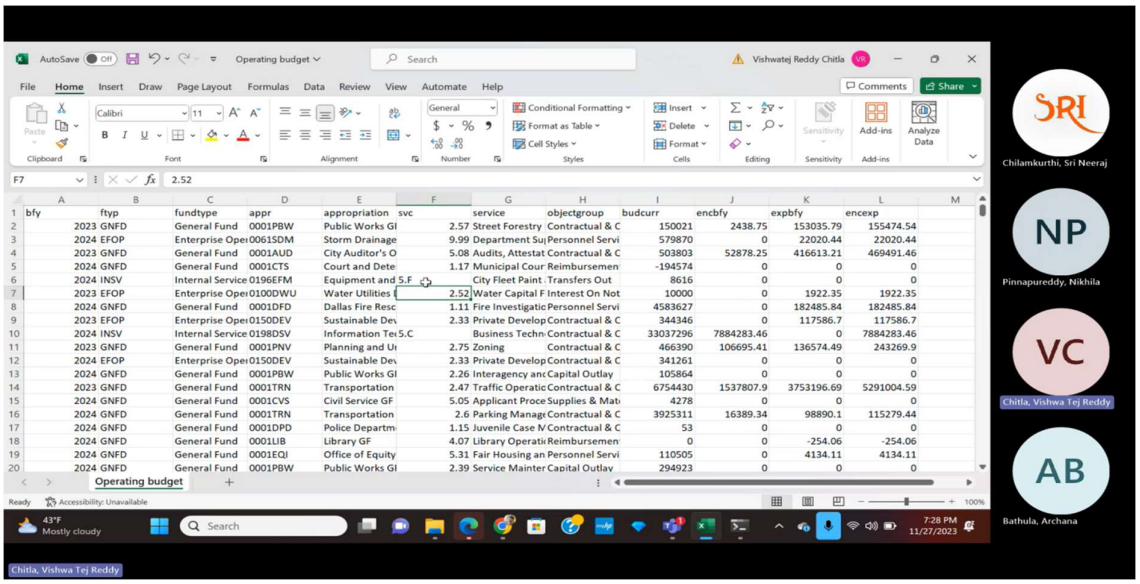
Sheet 1
Ftyp / Bfy / Objectgroup
Average Allocation
2023
2024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Chitla, Vishwa Tej Reddy
Bathula, Archana
Operating budget
Chitla, Vishwa Tej Reddy