**CURRICULUM VITAE (CV)**

| Position | : |  | | | |
| --- | --- | --- | --- | --- | --- |
| Name of Firm | : |  | | | |
| Name of Staff | : |  | | | |
| Profession | : |  | | | |
| Date of Birth | : |  | | | |
| Years with Firm/Entity | : |  | Nationality | : |  |
| Membership in Professional Societies | : |  | | | |
| Detailed Task Assigned | : |  | | | |

**Key Qualifications:**

| Training / Experience | Duration | Degree of Responsibility / Description | Location |
| --- | --- | --- | --- |
|  |  |  |  |

**Education:**

| Name of School | Date Attended | Degree Obtained |
| --- | --- | --- |
|  |  |  |

**Employment Record:**

| Dates | Organization | Position | Project, Location and Role |
| --- | --- | --- | --- |
|  |  |  |  |

**Training(s) Attended**

| Trainings / Seminar | Topics | Duration |
| --- | --- | --- |
|  |  |  |

**Languages:**

| Language | Speaking | Reading | Writing |
| --- | --- | --- | --- |

**System Development and Outputs:**

| Name of Project/Output | Description of the Project/Output | Role and/or specific activity/ise done/contributed for the project/output | Duration of Project/Output | Duration of Participation/Total time contributed/involved in the project/output |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

**Project Management Strategies/Skills (For Team Leader only):**

| Name of Project Management Concepts/Strategies Known and/or Used (e.g. PERT-CPM, Pareto Principle, PRINCE, SCRUM, and others | Proficiency Level (Rate from 1 to 10; 10 being the highest) |
| --- | --- |
|  |  |

**Programming Languages and Database Management Skills (For System Analyst and Systems Developer):**

| Name of Programming Language | Proficiency Level (Rate from 1 to 10; 10 being the highest) | Name of Programming Language | Proficiency Level (Rate from 1 to 10; 10 being the highest) |
| --- | --- | --- | --- |
|  |  |  |  |

| Name of Database Management Skills | Proficiency Level (Rate from 1 to 10; 10 being the highest) |
| --- | --- |
|  |  |

**Certification:**

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly

describe me, my qualifications, and my experience.

|  | Date | : |  |
| --- | --- | --- | --- |
| *[Signature of staff member/authorized representative of the firm]* | Day/Month/Year | | |

| Name of the staff member | : |  |
| --- | --- | --- |