



**HONORBOX**  
CHIROPRACTIC

Client Management Website

Users Guide

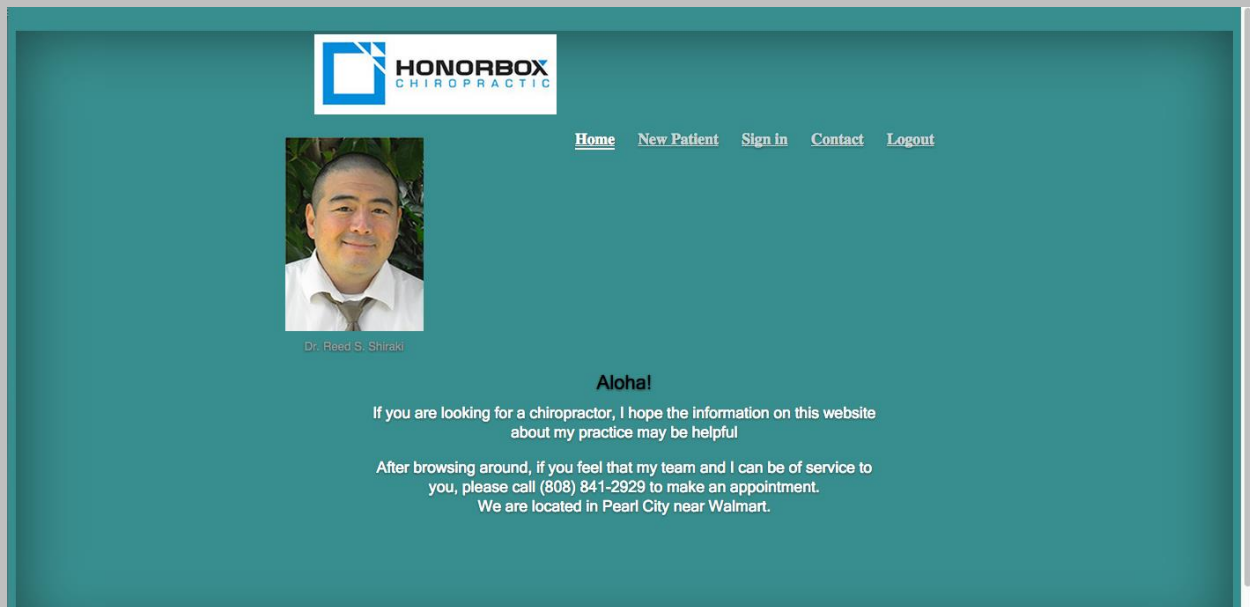
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# Welcome

Welcome to the new client management website for Honorbox Chiropractic. This user guide will help you get acquainted with the new functionality of the website. After the new site is launched it can be visited at <http://www.honorboxchiropractic.com/>

# The Home Page



From the home page you can quickly access all of the other pages on the site. Just click on the name of the page that you would like to visit.

You cannot get to the make appointment or add procedure pages from this page. You need to visit the sign in page to first Sign In to your account. If you do not already have an account, Please visit the New Patient page.

# The New Patient Page

Honor Box Chiropractic   Home   New Patient   Sign in   Contact   Logout

Please enter new patient information

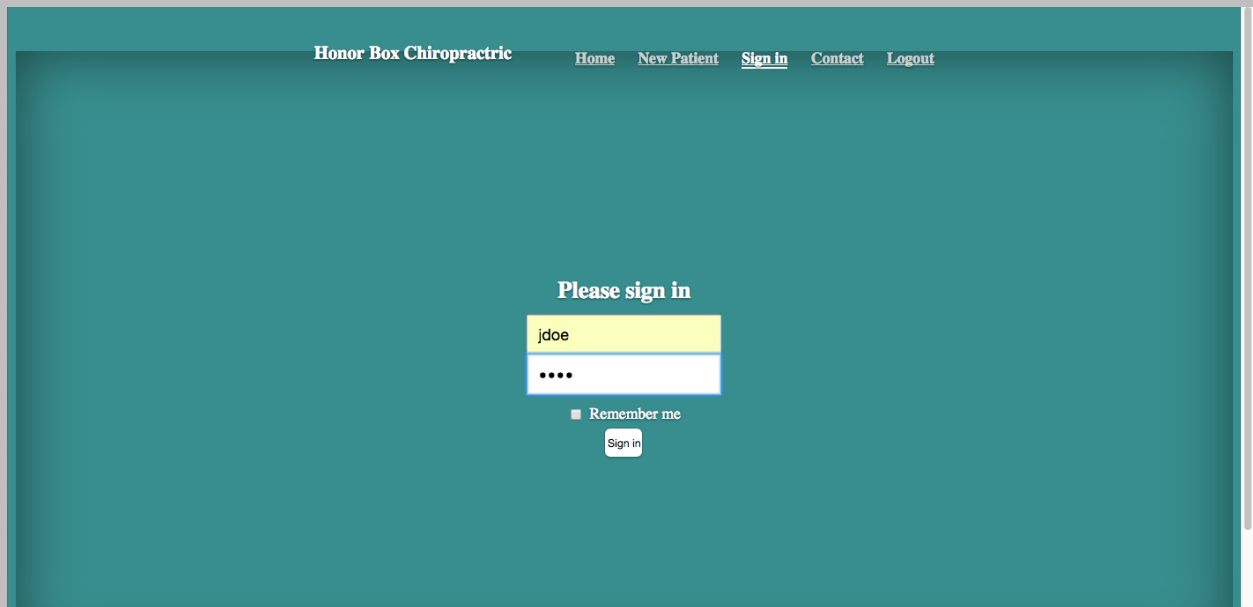
John	Doe
1132 Bishop	Honolulu
Hawaii	96813
jdoe	****

Create

The New Patient page is where you can add new patient information. You will need to fill out all the boxes before the patient's information will be accepted.

You will need to make a patient account before you can access some areas of this website.

# The Sign In Page



The screenshot shows a web page with a teal background. At the top, there is a navigation bar with the text "Honor Box Chiropractic" on the left and links for "Home", "New Patient", "Sign in", "Contact", and "Logout" on the right. The "Sign in" link is underlined. In the center of the page, there is a sign-in form. The form has a title "Please sign in". Below the title, there are two input fields: the first contains the text "jdoe" and the second contains four dots. Below these fields is a checkbox labeled "Remember me". At the bottom of the form is a button labeled "Sign in".

The Sign In page is where you can log into the system. The system will only allow patients that have already made accounts to log in. It is required to go through this form in order to make patient appointments and add patient procedures.

Click on the Logout button on any page to log out of a current patients account.

# The Appointments Page

Honor Box Chiropractic

December  
1 2 3 4 5 6  
7 8 9 10 11 12 13  
14 15 16 17 18 19 20  
21 22 23 24 25 26 27  
28 29 30 31

[Home](#) [New Patient](#) [Appointments](#) [Procedures](#) [Contact](#) [Logout](#)

Office is closed on Thursdays and Sundays

Please enter desired date and time

John Doe  
12/25/2014  
from 10:45 to 11:15  
Submit

[Click here to see current schedules](#) [Schedule](#)

To cancel an appointment Please enter in the following information

John Doe  
date  
from 9:00 to 9:15  
Cancel

On this page, you can make and cancel schedules. If your web browser has JavaScript enabled, your first and last name will conveniently be already in the required textboxes. There is a calendar at the top of the page for reference.

To make an appointment, fill in your name, the date, and select the timeframe you desire from the dropdown boxes

To make sure that your chosen time is not already assigned to another patient, click on the schedule button. This will take you to the schedule page. Click the go back button to return to the Appointments page.

To cancel an appointment, fill in your name, date, and time of the appointment that you would like to cancel.

## SCHEDULE PAGE

First name	Last name	Start Time	End Time	Date
John	Doe	10:45	11:15	12/25/2014
John	Doe	12:00	12:15	12/6/2014
John	Doe	10:00	10:15	12/20/2014

[Go Back](#)

# The Procedure Page

Honor Box Chiropractic

[Home](#) [New Patient](#) [Appointments](#) [Procedures](#) [Contact](#) [Logout](#)

Please enter procedure performed

John Doe  
Procedure Performed TRAX  
Pain Level 4  
12/6/2014  
Submit

To view all procedures done for a specific person, Please enter their name below

John Doe  
View Results

The Procedure page lets you add or view information containing a patients records. You will need to be signed into a patients account to visit this page.

To add a procedure session to the system, enter your name, procedure done, and todays date. For your convenience, the patients first and last name will automatically be filled in if the web browser has JavaScript enabled.

To view a list of all previous procedures done, click on the View Results button at the bottom of the page.

## RESULTS PAGE

First name	Last name	Procedure	Pain	Date
John	Doe	TRAX	4	12/6/2014
John	Doe	ice	2	10/28/2014
John	Doe	heat	5	11/20/2014
John	Doe	Frankenstein	8	9/26/2014

[Go Back](#)



# The Contact and Logout Pages

The contact page lists the contact information for Honorbox Chiropractic. Use this information if you would like to visit the office, or you can always call or email.

The logout button is used to logout of a current patients account. Click this button if you would like to log in as a different patient. Clicking on this will immediately take you to the sign in page.

# Troubleshooting

Problem	Solution
Cannot log in	Enter correct username and password
Name fields not filled in automatically	Enable JavaScript on your web browser
Wrong user logged in	Click the logout link in the navigation bar at the top of the page
Made appointment for wrong day	First cancel the appointment, then remake it with correct date and time