A person taking a selfie

Description automatically generated with medium confidence

Mark Miguel Graspela

Purok 5 Aquino , Bulan, Sorsogon

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**I.OBJECTIVES**

To be able to find a job where I can develop my skills to be more progressive and to enhance my knowledge and to be part of it.

**II. Skills**

* Capable of using Microsoft Office (Words, Excel, PowerPoint)
* Good in Time
* Proficient in both Oral and Written Communication in English and Filipino Languages
* Hardware Troubleshooting
* Willing to be trained

**III. Personal Data**

EDUCATIONAL BACKGROUND

**Date of Birthday** October 30 1999 **Place of Birth** Aquino Bulan Sorsogon **Gender** Male  **Civil Status** Single **Citizenship** Filipino **Religion** Roman Catholic **Height** 5’4 **Weight** 47 kg  **Father Name** William Milabo

**Mother Name**  Elena Graspela

**IV. Educational Background**

EDUCATIONAL BACKGROUND

**Tertiary**

Bachelor of Science Information Technology

Sorsogon State University

Zone 8 Bulan Sorsogon

(Third year College)

**Secondary** Bulan National High School

Zone 8, Bulan, Sorsogon

(S.Y. 2013 – 2019)

**Primary**  Bulan North Central School - A

Aquino Bulan Sorsogon

(S. Y. 2008-2013)

**Experience**

* OJT/Work Immersion Labor at Richie Enterprises (Bulan Sorsogon )

**Achievements**

**V. Reference**

**I hereby certify that the given information’s above are true and correct to the best of my knowledge.**

**Applicant Signature**