Retrospective and Action Plan
Sprint 13

Sprint Velocity

- Number of story points completed in one Sprint 2/26 - 3/4
  - Velocity = 68

What did we do well?

- Jason: Get in a client demo and finish most of my work
- Gio: I managed to get my first LLD done
- Jesus: I managed to get my full expected amount of effort points done
- Vi: Running deadline efficiency
- Rainier: I ended up finishing tasks in less time than expected.

What could we improve on?

- Jason: To get a better score on Team Review 2, we need to catch up on our project timeline
- Gio: Need to finish more tasks and need to set aside time to do them also forgot to include fail cases in LLD in DYC-1 so it's not finished
- Jesus: We need to catch up with our sprint planning, as we are about a month behind schedule
- Vi: starting ahead of time or according to schedule
- Rainier: Finishing up more tasks would be nice to do.

How do we fix it?

- Jason: Review our trend completeness/ error analysis and set expectations according to how we do on certain items and finding trend of our EP
- Gio: Need better time management always seem to be running out of time
- Jesus: We need to set internal deadlines for specific user stories or functionalities, hopefully providing us clear goals to move forward, with set deadlines
- Vi: Pakison's law, I keep procrastinating, need to take the internal deadline more serious and apply pressure to keep myself finishing the assigned tasks
- Rainier: Getting work done earlier helps relieve others from having to wait on another person. In turn, we should just aim for getting our work done earlier.

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Action Plan

Based on our previous Sprint goals, we were able to complete 2/3 of our goals set this sprint being Goal 1 and 2.

- **Goals for Sprint 13:**
    1. Complete above 75% of Effort points assigned this Sprint
    2. Schedule and complete A client demo by end of sprint
    3. Do daily check-ins with group every day next sprint

While our velocity was overall stronger, we still were under the 75% Effort point goal. Based on the feedback we received this week, the overall theme is completing tasks on time but also under a reasonable amount of time. With the addition of our Completeness trend chart we will be able to set more reasonable goals. That being said our goals for this spring are as follows:

- **Goals for Sprint 14**
    1. Each member completing 75% or above of Effort points taken in the Sprint
        - This is in order to see if members are able to complete the EP's they take on in the assigned time.
    2. Continue have a deadline for daily standup by 10:00 AM each day
        - Ensures clarity so members are able to communicate and recognize trend of people not completing tasks