

Retrospective and Action Plan

Sprint 17

Sprint Velocity

- Number of story points completed in one Sprint 3/26 - 3/31
 - Velocity = 25

What did we do well?

- Jason: Completed our Project Plan/ BRD changes for our client so we now know our new schedule.
- Gio: Was able to get small work items since I won't have much available hours this week due to holidays and midterms
- Jesus: Smaller work items helped me with motivation, did not provide the same stress that being overscheduled does
- Rainier: I was able to get a good amount of work done
- Vi: Running deadlines and good communication

What could we improve on?

- Jason: Work on finishing by our deadlines such as Milestone by end of this sprint so we don't need to keep changing project plan or BRD.
- Gio: I was unable to foresee my other classes assigning me work due at the end of the sprint. Which led to me being unable to do any work since I had to do the other assignments for my other classes
- Jesus: I feel like I normally get more work done
- Rainier: I still need to do more work, so just managing the amount of time I need is a personal goal.
- Vi: Better planning and check up on each other progress to avoid falling behind

How do we fix it?

- Jason: Finishing our features on time and communicating if we are running behind in our daily standup or discord.
- Gio: I had already given myself less hours because of the holidays and had no work on these days. Instead I used those to work on the assignments for my other classes.
- Jesus: Being slightly overscheduled will help me get more done, as well as having larger, better documented tasks
- Rainier: Stop procrastinating as much.

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- Vi: Better task breakdown and estimation of your own capacity, don't overestimate allnighter will help you

Action Plan

Based on our goals for Spring 17, we were able to complete 1/2 of the expected goals for us this Sprint.

- **Goals for Sprint 17:**

1. Finish our proposed BRD and Project Plan changes
 - Ensures that we have a projected plan for the rest of the semester
2. Have a velocity around our average of 60
 - Ensure we are doing to average velocity each sprint

While we were able to finish BRD and Project Plan changes, we need to continue operating at an average velocity of around 30 - 60 in order for us to complete the project on time. Thus our goal for Sprint 18 are the following:

- **Goals for Sprint 18:**

- Have a velocity around our average of 60
 - Ensure we are doing to average velocity each sprint