Sprint Retrospective and Action Plan -2

Sprint Velocity
  Number of story points completed in one Sprint
    Velocity = 80.5

What did we or you do well?
  Rainer: Finished our rough draft for BRD
  Gio: Split up work evenly; Task breakdown performed well
  Vi: Estimated our effort points better
  Jason: Able to get better concept of Scrum and Sprint planning
  Jesus: Estimation of tasks a lot better; Distribution of tasks better organized with taking in account peoples hours

What could we or you improve on?
  Rainer: Time management as an individual and group
  Gio: Send more drafts and emails to Vong for revision; More communication with client
  Vi: Should be more careful with planning (focusing entire group on one task such as BRD) and planning for next sprint
  Jason: Making sure we're doing our daily standups and burndown chart daily for accurate estimates
  Jesus: Work on updating daily scrum and burndown chart more consistently

How do we fix it?
  Rainer: Gotta get better at everything meaning improving on time management and overall structure of group time management
  Gio: Sending more emails on small questions and knowing that we don't have to have a meeting to send Vong an email. If we wait, we take longer to finish certain tasks of our sprints
  Vi: Planning in advance for our next sprint; Get the tasks breakdown set up
  Jason: Send a reminder daily to remind group members to do daily standup in the morning and burndown charts at night. Upload daily scrum to google doc in google drive
  Jesus: Automate sending reminders daily for daily standup and burndown charts.

Action Plan

Based on the feedback this week, our group while improved in our task estimation time for the week, a common problem this week was lack of communication throughout the group. In order to combat this, our group is looking to have more in depth planning for our Sprint Meetings, and improving communication between members and our product owner. Improving communication between group members in daily standups and burndown charts thus we can know who is working on what tasks.