

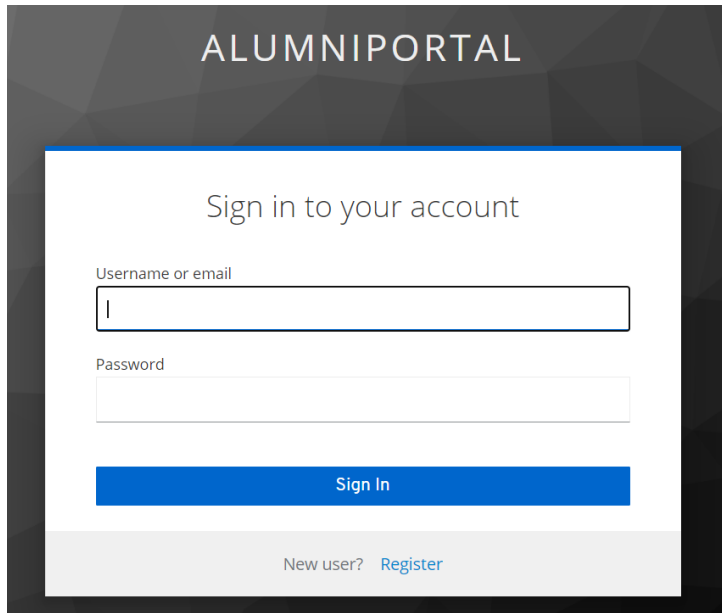
Alumni Network Portal

User Manual

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Logging in

The image shows a login interface for the 'ALUMNI PORTAL'. At the top, the text 'ALUMNI PORTAL' is displayed in white on a dark, geometric-patterned background. Below this, a white rectangular box contains the login form. The form has the heading 'Sign in to your account' in a light gray font. It includes two input fields: the first is labeled 'Username or email' and contains a single character 'l'; the second is labeled 'Password' and is empty. Below these fields is a solid blue button with the text 'Sign In' in white. At the bottom of the white box, there is a light gray footer area containing the text 'New user?' followed by a blue link labeled 'Register'.

As you connect into Alumni Network, you will prompted to sign in or register. If you are a previous user, enter your username or email, and your password and press the “Sign In” -button. If you are a new user, proceed to register a new account, by pressing “Register” at the bottom of the sign in page.

Registering

Enter the prompted information, proceed to register, or return back to the Sign In screen by pressing “Back to Login”

Once you have successfully performed either of these actions, you will be redirected to the Alumni Network. You may be prompted for additional profile info, but this can be skipped.

Complete your profile

Choose a profile picture for yourself

Choose File

No file chosen

Where you are working/studying currently? *

Your current status

Tell us more about you and write your bio *

Your bio

Add one fun fact about you to your friends and followers *

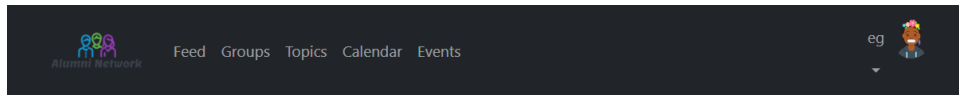
Some fun fact about you

skip

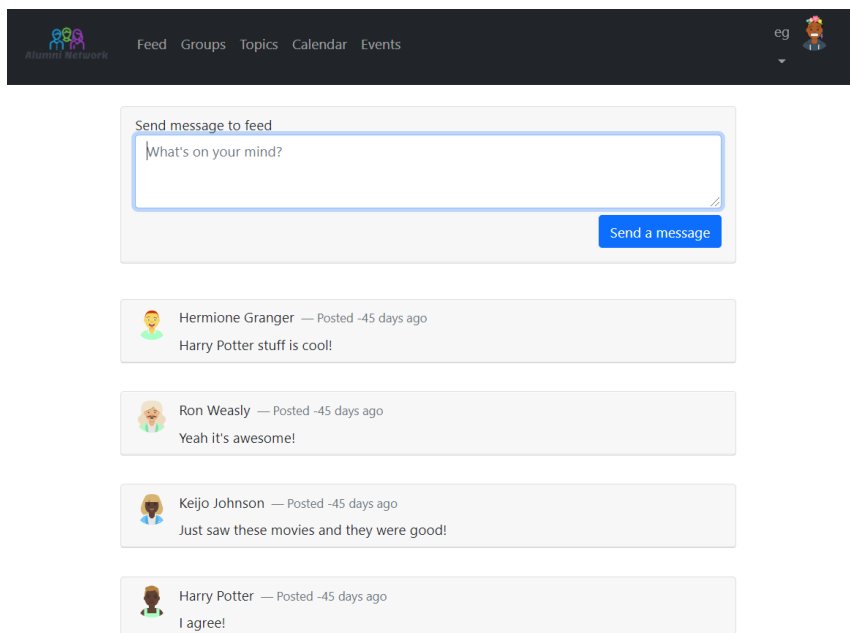
Complete your profile

Using Alumni Network

As you enter Alumni Network, you will be taken to the main timeline, which is the main page of the application. You may use the navigation bar at the top to access other parts of the application.



Feed



The main timeline page contains all the newest posts relevant to you. Posts from groups and topics you are a part of, are considered relevant. On this page you may:

[Browse messages](#)

This can be done by scrolling up and down, as well as clicking on any message to see the full conversation. Inside a conversation you can use the comment field to take part in that conversation.

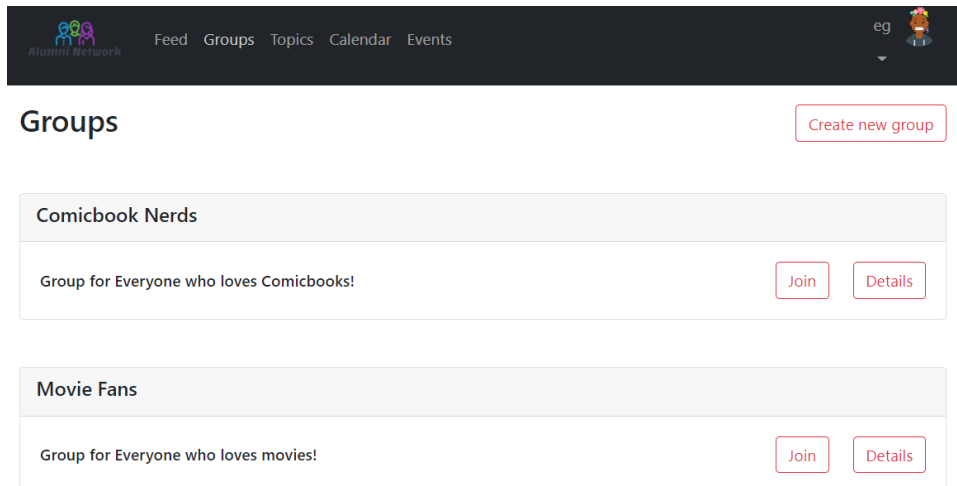
[Search posts](#)

There is a search bar at the top, which can be used to find posts containing your search criteria.

[Send message to feed](#)

Above the post list is a field where you can write a new message. Pushing the “Post” button will send it.

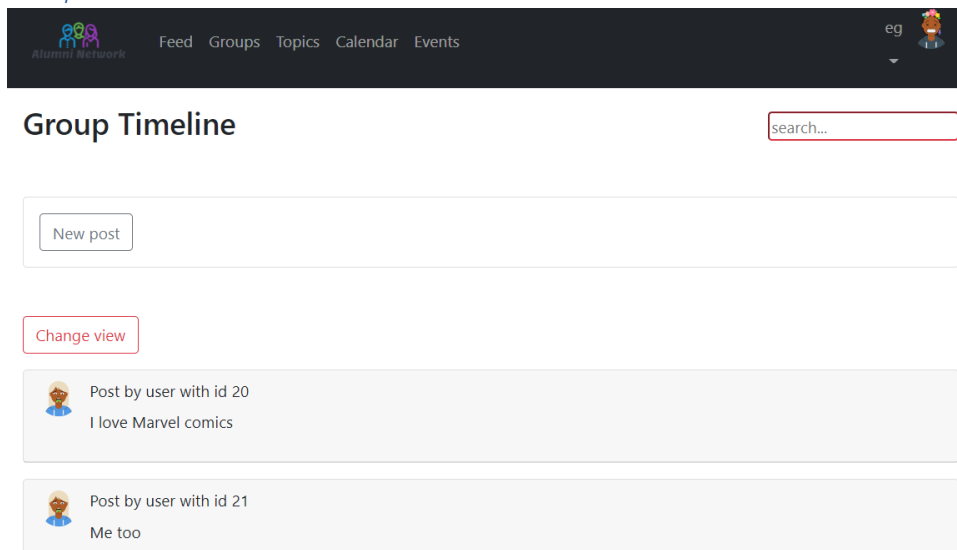
Groups



The screenshot shows the 'Groups' page of the Alumni Network app. At the top is a dark navigation bar with the 'Alumni Network' logo on the left and a user profile icon labeled 'eg' on the right. Below the navigation bar, the word 'Groups' is displayed in a large font. To the right of 'Groups' is a button labeled 'Create new group'. Below this, there are two group cards. The first card is titled 'Comicbook Nerds' and has the description 'Group for Everyone who loves Comicbooks!'. To the right of the description are two buttons: 'Join' and 'Details'. The second card is titled 'Movie Fans' and has the description 'Group for Everyone who loves movies!'. It also has 'Join' and 'Details' buttons to its right.

The main Groups -view shows a list of public groups. Names and descriptions can be read, and the groups can be joined by pressing the “Join” button adjacent to that group. Joining will allow you to follow that groups posts and events.

Group Timeline

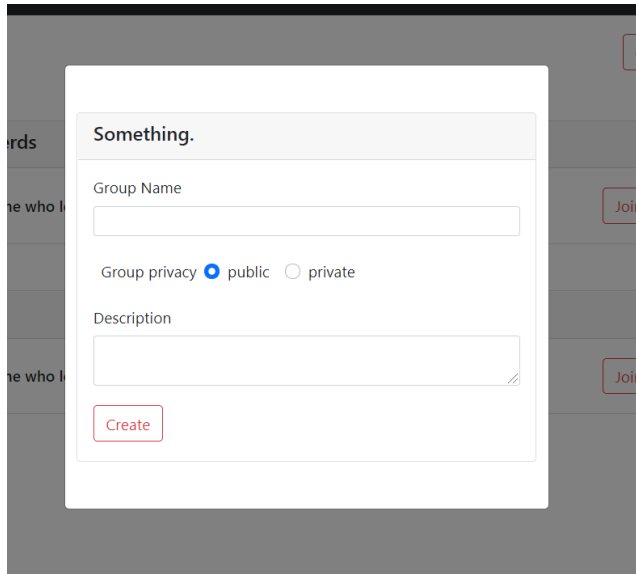


The screenshot shows the 'Group Timeline' page of the Alumni Network app. At the top is a dark navigation bar with the 'Alumni Network' logo on the left and a user profile icon labeled 'eg' on the right. Below the navigation bar, the words 'Group Timeline' are displayed in a large font. To the right of 'Group Timeline' is a search bar with the placeholder text 'search...'. Below this, there is a button labeled 'New post'. Below the 'New post' button is a button labeled 'Change view'. Below the 'Change view' button, there are two post cards. The first card shows a user icon, the text 'Post by user with id 20', and the content 'I love Marvel comics'. The second card shows a user icon, the text 'Post by user with id 21', and the content 'Me too'.

By pushing “Details”, you will enter that groups personal timeline. This timeline works very much like the main timeline, but shows only posts linked to the particular group.

In addition to these basics, group timelines (as well as topic timelines) contain a “Calendar” button, which will move you to a calendar view. This calendar can be browsed to locate events that are related to the group.

New Group



Something.

Group Name

Group privacy ☒ public ☐ private

Description

Create

By pressing the “Create New Group” button, you can open the group creation window. Choose a group name, choose if the group is public for all to see or private, and write a description of the group. When ready, press the “Create” button below.

Topics

The main Topics -view shows a list of topics. Names and descriptions can be read, and the topics can be joined by pressing the “Join” button adjacent to that group. Joining will allow you to follow that topics posts and events.

Topic Timeline


By pushing “Details”, you will enter that topics personal timeline. This timeline works just like the main timeline, but shows only posts linked to the particular topic.


In addition to these basics, topic timelines (as well as group timelines) contain a “Calendar” button, which will move you to a calendar view. This calendar can be browsed to locate events that are related to the topic.

New Topic

By pressing the “Create New Topic” button, you can open the topic creation window. Choose a topic name and write a description of the topic. When ready, press the “Create” button below.

Calendar

 [Feed](#) [Topics](#) [Groups](#) [Calendar](#) [Events](#)

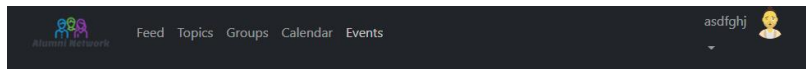
asdfghj 

Calendar

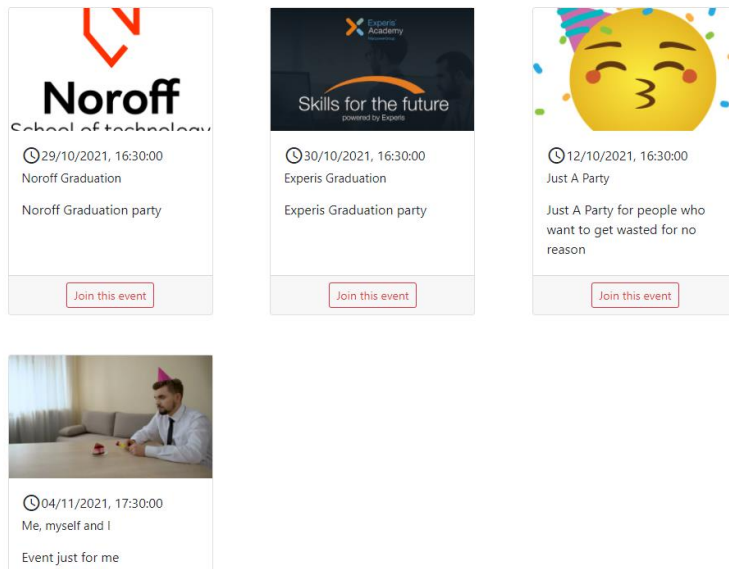
Today	Back	Next	November 2021				Month	Week	Day	Agenda
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday				
31	01	02	03	04 Me, mysel...	05	06				
07	08	09	10	11	12	13				
14	15	16	17	18	19	20				
21	22	23	24	25	26	27				
28	29	30	01	02	03	04				

The main Calendar view allows you to browse all events relevant to you.

Events



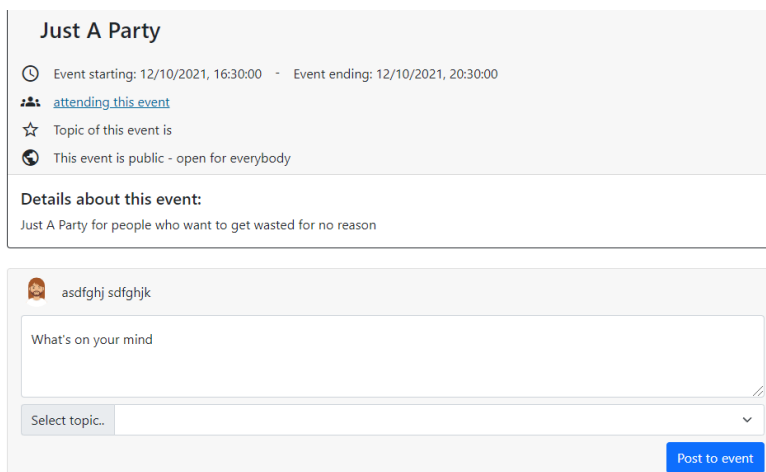
Upcoming events



From here you can see all active events and join them. In the cards, you can see the time and place, as well as the number of attendants. You may join these events, by clicking the “Join this event” button, or click on them for more info.

Event view

When you click on an event, you will be redirected to this view. On here you can see an in-detail list of information about the event, post a message into the event, and browse posts related to it.

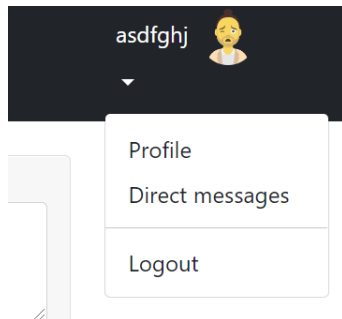


Post to event

Write your message, select a topic of choice and push the “Post to event” button

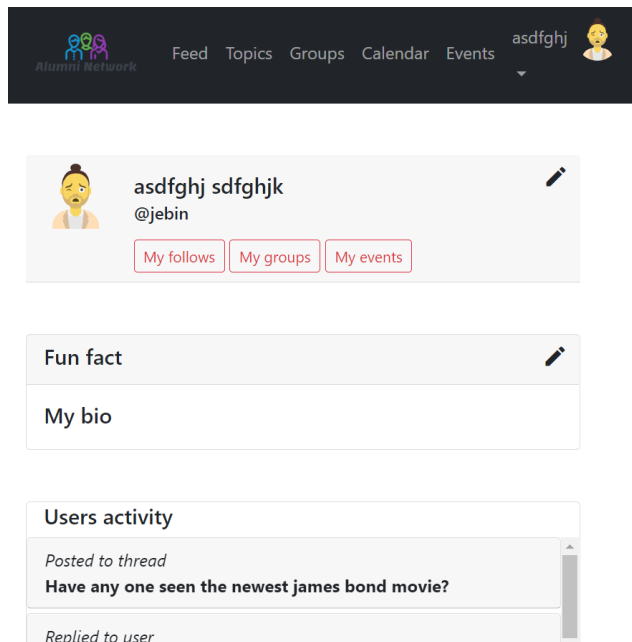
User

In the navigation bar, in the right corner, you can see your profile image, as well as your name. By clicking on this, you can open the profile pop-up, which can be used to access your profile, personal messages, or for logging out of Alumni Network.



Profile

This is your profile. Through this page, you can see and modify your information, check your followed groups and topics, your events, as well as see your most recent user activity



Editing your information

There are multiple pen symbols on the page. By clicking any of these, you can enter your settings, which will pop up on your screen. By filling the relevant fields, you can edit your information. To finalize your changes, press the "Save Changes" button. You may cancel this at any time by pressing the "Cancel" button.

My follows

This is a list of all the Topics you have followed.

My groups

This is a list of all the Groups you have joined.

My events

This is a list of all the Events you have joined.

Direct Messages

This page shows all your relevant contacts. You may click on any of these users to open the personal message view between you two.

Sending personal messages

As you open any of your contacts by clicking on them, you will be presented with the message history between you two. Below this is a box titled “Send message to this user”, where you can write a new message. Send this message, by pressing the “Send a message” button.

Logout

This is the final button under the profile-popup of the navigation bar. By pressing this, you will be signed out from the service, thus prompting you to sign in again to enter Alumni Network.