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| Team Meeting |  |
| Date:11/11/2022  Time: 1:00pm- 2:00pm  Location: Ckb room 315 |  |

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| wdMeeting called by: | Davetivo | Type of meeting: | In person |
| Facilitator: | Matthew | Note taker: | Aayush |
| Timekeeper: | Jessica |  |  |

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| Attendees: | Matthew, Jessica, Aayush |
| Please read: | Assignment topic |
| Please bring: | Enter items to bring here |

# Minutes

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| Agenda item: | Splitting work | Presenter: | Matthew |

#### Discussion:

To get started right away, just tap any placeholder text (such as this) and start typing to replace it with your own.

#### Conclusions:

For next week, we will discus the integration of the information we collected, and how we are going to present them. Also we are going to talk about how we are going to divide up the work

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Decode the group assignment topic into a simpler format, and research about the topic | Jessica | 11/15 |
| * Research on 1 cache topic | Matthew | 11/15 |
| * Research on 1 cache topic | Davetivo | 11/15 |
| * Research on 1 cache topic | Aayush | 11/15 |

# Other Information

#### Observers:

None

#### Resources:

None

#### Special notes:

None