(Software Architecture & Design) MEETING NOTES SHEET)

Team Members:

- Keisha Geyrozaga (GEY23581805) – Product Owner
- Anderson Ricardo Gomes Ballesteroz (GOM21551647) – Scrum Master
- Clement Irivbeguai (IRI22514509) – Team Member
- Angelo Bongon (BON22529894) – Team Member

These meeting records serve to document key details of each team meeting conducted via Teams, including member attendance, communication with absent members, date and time, meeting format (in-person or online), objectives, and discussion summaries

SPRINT 2

Date and Time **Meeting Minutes**	**First Team Meeting** (22/02/2025 14:30 - 15:15)
Project Name	Share price technical analysis
Meeting Goal	• Define the scope and tasks for Sprint 2 • Assign responsibilities for each architectural model. • Establish check-in points for reviewing progress.
Facilitator	**Anderson Ricardo Gomes Ballesteroz**
Note taker	**Keisha Geyrozaga, Anderson Ricardo Gomes Ballesteroz**
Attendees	• Keisha Geyrozaga (GEY23581805) – Product Owner • Anderson Ricardo Gomes Ballesteroz (GOM21551647) – Scrum Master • Clement Irivbeguai (IRI22514509) – Team Member • Angelo Bongon (BON22529894) – Team Member
Roundtable Updates (each group member to contribute)	• **Keisha Geyrozaga:** Began working on system interfaces, use case models, and business type models. • **Anderson Gomes:** Started drafting the initial system architecture and business concept model.

	- **Angelo Bongon:** Worked on business interfaces and UML component updates based on feedback. - **Clement Irivbeguai:** Began code implementation with a focus on SOLID principles.
Discussion points	- **Sprint 2 Task Breakdown:** Clarified the objectives and detailed the expected outcomes. - **Component UML Rework:** Ensured UML improvements were integrated before moving forward. - **Clean Architecture Considerations:** Discussed best practices for maintaining SOLID principles. - **Collaboration Strategy:** Established review cycles to ensure alignment between models and code.
Actions (list tasks and assign a group member)	- **(ANDERSON):** Initial System Architecture - **(ANDERSON):** Business Concept Model - **(ANDERSON):** Meeting Notes Documentation - **(ANGELO):** Implement Business Interfaces - **(ANGELO):** Refactor Component UML Diagram - **(KEISHA):** Create System Interfaces & Operations - **(KEISHA):** Derive Business Type Model - **(KEISHA):** Create Use Case Model - **(CLEMENT):** Implement Java Code + SOLID Principles

Second Team Meeting

Date and Time **Meeting Minutes**	**Second Team Meeting** (07/03/2025 13:00 – 14:30)
Project Name	Share price technical analysis
Meeting Goal	- Review progress on architectural models and code implementation. - Identify and resolve any blockers.
Facilitator	**Anderson Ricardo Gomes Ballesteroz**
Note taker	**Keisha Geyrozaga, Anderson Ricardo Gomes Ballesteroz**
Attendees	- Keisha Geyrozaga (GEY23581805) – Product Owner - Anderson Ricardo Gomes Ballesteroz (GOM21551647) – Scrum Master - Clement Irivbeguai (IRI22514509) – Team Member

	• Angelo Bongon (BON22529894) – Team Member
Roundtable Updates (each group member to contribute)	• **Keisha Geyrozaga:** Completed system interface design, refined use case model, and continued business type modeling. • **Anderson Gomes:** Drafted initial system architecture and business concept model, refining interface allocations. • **Angelo Bongon:** Finalized business interfaces and updated component UML based on feedback. • **Clement Irivbeguai:** Implemented core Java components following SOLID principles and clean architecture.
Discussion points	• **System Architecture Refinements:** Ensured alignment between design and implementation. • **Code Review Strategy:** Defined criteria for evaluating architecture adherence. • **Final Documentation Needs:** Ensured all diagrams and notes are well-structured.
Actions (list tasks and assign a group member)	• **(ANDERSON):** Review Initial System Architecture & Fix Implementation Issues • **(KEISHA):** Finalize System Interfaces & Business Type Model • **(ANGELO):** Complete Business Interfaces & UML Updates • **(CLEMENT):** Refine Java Code Implementation & Add Comments

Third Team Meeting

Date and Time Meeting Minutes	**Third Team Meeting** (17/03/2025 15:30 - 17:30)
Project Name	Share price technical analysis
Meeting Goal	• Ensure all architectural models are completed. • Finalize code implementation before code review.
Facilitator	**Anderson Ricardo Gomes Ballesteroz**
Note taker	**Keisha Geyrozaga, Anderson Ricardo Gomes Ballesteroz**
Attendees	• Keisha Geyrozaga (GEY23581805) – Product Owner • Anderson Ricardo Gomes Ballesteroz (GOM21551647) – Scrum Master • Clement Irivbeguai (IRI22514509) – Team Member

	• Angelo Bongon (BON22529894) – Team Member
Roundtable Updates (each group member to contribute)	• **Keisha Geyrozaga:** Reviewed and ensured all business models were aligned with system interfaces. • **Anderson Gomes:** Finalized system architecture and ensured clean code integration**.** • **Angelo Bongon:** Finalized business interfaces and confirmed UML correctness. • **Clement Irivbeguai:** Completed code implementation with thorough comments and documentation.
Discussion points	• **Final Adjustments:** Minor refinements to ensure models align with project requirements. • **Code Review Readiness:** Ensured files were well-structured for easy review. • **GitHub Updates:** Confirmed that all work was pushed and documented.
Actions (list tasks and assign a group member)	• **(ANDERSON):** Complete System Architecture Review & Fix Errors • **(ANGELO):** Finalize Business Interfaces & UML • **(KEISHA):** Finalize & Review System Interfaces + Business Type Model • **(CLEMENT):** Ensure Code Implementation is Fully Documented & Functional