

WEEK 2 ACTIVITIES

Think about frustrating and repetitive practices in your research process from collection to publication.

- referencing
- formatting a document
- searching for literature
- trying to collate information from various sources (frustrating)

Try to restore a file from a 6 month or older backup. Document how it goes.

- I use a Seagate 1TB portable storage to backup my computer
- I have it partitioned into storage, where I keep all my files from previous semesters, and backups
- The file I am going to try and restore will be the week 5 lecture notes from the unit MAS205 Introduction to Cinema which I completed in Semester 1 2017. I will attempt to do this using TimeMachine
- I had to search 'restore' in help before commencing as I had never attempted this before
- I entered the time machine while still in the document and it allowed me to access previous versions of it which I didn't realise it could do, but this may not be viable in future as I don't have my backup plugged in all the time
- I realised I hand wrote my notes for the first seven weeks so chose to restore the notes for week 7 for this unit
- I had some difficulty with navigation, as I didn't realise when you clicked on a folder and then tried to look at other backups it would still look at this folder
- It was also really hard to find a particular backup on the timeline, and it rearranged my desktop when I exited the Time Machine which was annoying
- Because I no longer had the folder on my computer I had to choose a new location to restore the file to, but the restore worked

Look into "project management tools" like Trello, Jira, and Asana, and form opinions.

- trello - technology advice - most comprehensive, simple, can integrate slack, limitations on file attachments, easy to navigate, got free entry level, not security focused
- jira - good customizable workflows, visibility issues in the news, complex & overwhelming layout
- asana - good for to-do lists, create sub tasks, focused on workflow, not so much management, tech radar rates it the best, has free entry level, can integrate slack and gmail

other ones for different tasks - <https://technologyadvice.com/blog/information-technology/5-of-the-best-project-management-tools-for-almost-any-task/>

Github (is it appropriate, discussions and policy around it)

- data breach, trade sanctions