

ALEXANDER YOSEPH

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TECHNICAL SKILLS

- **Languages:** HTML5, CSS, Java, Python, Scrapy, Assembly
- **Technologies:** SQL, API, Git
- **Developer tools:** Eclipse (IDE), Visual Studio Code (IDE), Adobe Illustrator, Adobe Premiere Pro

EDUCATION

Bachelor of Computer Information Systems

Sep 2021 - Current

Mount Royal University

- Programming 1, Java

Business Administration Diploma – Marketing

Graduated: April 2019

Southern Alberta Institute of Technology

Introduction to User Experience Design Certification

Received: Aug 2020

Georgia Institute of Technology (online)

RELEVANT PROJECTS

BBC NEWS & Webpage Project

Feb 2021 - Apr 2021

School Project

- Developed interactive and visually appealing webpage components using HTML5 and CSS, enhancing user engagement and site functionality.
- Constructed the webpage environment in Visual Studio Code, optimizing workflow efficiency and code structure.
- Implemented a Model-Template-View (MTV) framework to support scalable, modular webpage architecture, improving maintainability and readability of the codebase.

WORK EXPERIENCE

Building Maintenance Technician

Jun 2016 - Current

Best/ Scott Young - Calgary, Alberta

- Configure furniture and design layouts for various events.
- Perform vacuuming and shampooing of carpets and rugs to maintain cleanliness and appearance.
- Oversee disposal of trash and ensure proper waste management protocols are followed.

Program Coordinator

Aug 2023 - Jan 2024

Mount Royal University - Calgary, Alberta

- Designed and implemented a pioneering mentorship program at Mount Royal University, leveraging technology and tools to streamline participant engagement and communication.
- Managed and coordinated 50 program participants, utilizing project management software to track progress, ensure alignment of goals, and foster collaboration between mentors and mentees.
- Conducted detailed interviews with mentees, using data-driven approaches to assess needs and ensure successful pairing with mentors based on skills and objectives.
- Facilitated the development of a collaborative network by connecting mentors and mentees through digital platforms, enhancing engagement and supporting overall program success.

Teller**Aug 2019 - Oct 2019***Calforex Currency Exchange - Calgary, Alberta*

- Led a team to ensure the effective and efficient processing of financial transactions, leveraging technology and systems for optimal workflow and accuracy.
- Assisted in facilitating secure wire transfers of large sums (e.g., \$50,000 CAD), ensuring full compliance with regulatory frameworks, including FINTRAC protocols.
- Continuously updated technical knowledge through regular training to stay current with new security mandates, helping to mitigate risks related to money laundering and fraud prevention.

VOLUNTEER EXPERIENCE

President**Jan 2022 – Jan 2023***African & Caribbean Students Association- Calgary, AB*

- Managed multiple Vice President executive portfolios to ensure the promotion of African and Caribbean culture within the Mount Royal University community.
- Worked with the Vice President Events to develop a wide range of Afrocentric initiatives that promote unity and comradery among African and Caribbean students on campus.
- Spearheaded a showcase of African based talent that promoted unique voices within the music industry in Calgary